



Sleaford Town Council

Dear Councillor,

I hereby give you notice that a meeting of **The Personnel Committee** will be held at **3 Mill House, Carre Street, Sleaford** on **FRIDAY 10th JULY, 2015 at 9.30a.m.** All members of the Personnel Committee are summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder. The business to be dealt with at the meeting is listed in the agenda

Mrs S Scholes
Clerk to Sleaford Town Council
6th July, 2015

AGENDA

1. **APOLOGIES** – to receive apologies for absence, with reasons to be given to the Clerk.
2. **DECLARATIONS OF INTEREST.** To receive declarations of pecuniary interests in accordance with the Localism Act 2011 and to receive declarations of personal interest.
3. **MINUTES.** Notes of the Personnel Committee Meetings held on 17th June, 2015 to be approved as Minutes.
4. **CHAIRMAN & CLERKS' REPORT IF ANY.**
 - 4.1 LGPS 2014 Discretions Statement of Policy & arrangements – staff leavers - update.
5. **RESOLUTION TO MOVE INTO CLOSED SESSION.** To propose that “in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and the public be temporarily excluded and they are instructed to withdraw”.
6. **ANNUAL LEAVE / LIEU/ ABSENCES – For Noting.**
7. **CONFIDENTIAL PERSONNEL MATTERS –**
 - 11.1 Ongoing Personnel Matter, Professional Advisor's advice.
 - 11.2 Engagement of Summer Vacation Admin. Staff.

sms