



## Sleaford Town Council

Dear Councillor,

I hereby give you notice that a meeting of **The Personnel Committee** will be held at **The Source, Riverside, Sleaford** on **Monday, October 28<sup>th</sup>, 2013 at 7:00pm**. All members of the Personnel Committee are summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

**The business to be dealt with at the meeting is listed in the agenda**

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### AGENDA

Meeting called by Chairman and Vice Chairman.

1. **APOLOGIES** – to receive apologies for absence, with reasons to be given to the Clerk.
2. **DECLARATIONS OF INTEREST**. To receive declarations of interest in accordance with the Localism Act 2011.
3. **CHAIRMAN'S REPORT**, if any.
4. **CLERK'S REPORT**, if any.
5. **RESOLUTION TO MOVE INTO CLOSED SESSION**. To propose that "in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and the public be temporarily excluded and they are instructed to withdraw".
6. To discuss Personnel issues from the Main Council meeting of 23.10.13
7. To receive update on Peninsula and discuss further actions.
8. To discuss Services staff issues.
9. To resolve that employees do not use their personal e mail addresses for council business.

Clerk. October 23<sup>rd</sup>, 2013.