



Sleaford Town Council Finance and Strategy Committee Meeting

I hereby give notice that a meeting of the **Finance and Strategy Committee** will be held on **Wednesday November 27th 2013 at 7:30pm, at the Source, Riverside, Sleaford**. All members of the Finance and Strategy Committee are summoned to attend for the purpose of considering and resolving upon the business to be transacted.

The business to be dealt with at the meeting is listed in the agenda.

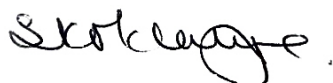
AGENDA

NOTES

Welcome remarks.

- 1) **APOLOGIES FOR ABSENCE.**
- 2) **DECLARATIONS OF INTEREST:** To receive any declarations of Interests.
- 3) **MINUTES.** The Clerk's Notes from the meeting on October 9th, 2013 have been circulated. To accept these Notes as Minutes of the meeting.
- 4) **CHAIRMAN's REPORT.**
- 5) **CLERK's REPORT.**
 - Action Log – enclosed.
 - Precept Changes – report attached.
- 6) **FINANCIAL MATTERS**
 - Financial Report.
 - i) Overview of the Council's spend against budget to date
 - ii) Possible sources of funding from the 2013/14 budget for provision to meet legal and professional expenses, verbal report by RFO.
 - Budget 2014/2015 – discuss/approve committee budgets.
 - i) To agree in principle that the Council wishes to set a budget resulting in a nil increase per household for 2014/15
 - ii) To note current budget proposals from other committees
 - iii) To approve the Finance and Strategy budget for 2014/15
 - Financial Regulations – draft update enclosed for consideration and approval at the next Finance and Strategy Committee
 - i) To confirm that all staff are currently operating within the previously adopted financial regulations.
 - AdvantEdge – update on current situation – report attached.
 - Credit/Debit Card - To receive a verbal report from The Clerk/RFO.
 - November 2013 Internal Audit Report – enclosed, for information only.

- 7) **MONUMENT GARDENS MUSEUM/TOILET BLOCK.** Progress of project – verbal report from Cllr G Titmus.
- 8) **WORKING GROUPS**
- Traffic Model - WG to set meeting date.
 - Neighbourhood Plan – WG to set a meeting date.
- 9) **BEST VALUE – Cllr M Graves**
- Minutes from WG Meeting October 18th & 25th – for information only.
 - Progress of questionnaire spread sheet.
 - To agree next steps for the Council in analysing the responses and using this to evaluate our own performance
- 10) **MONEY’S YARD TOILETS.** Initial discussion in meeting with NKDC
- 11) **RECREATIONAL/PLAY AREAS –** From a developers presentation – what is the TC going to get out of this by way of play areas etc – Cllr B Watson.
- 12) **PUBLIC MEETING** Update from the working group in completing responses to various questions raised.
- 13) **GRANT FUNDING** report on progress to date on the Council’s resolution to seek grant funding for Benchmarking/best value, allotment toilets & public toilets, neighbourhood planning and new premises.
- 14) **FUTURE AGENDA ITEMS, if any.**
- 15) **RESOLUTION TO MOVE INTO CLOSED SESSION.** To propose that “in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and the public be temporarily excluded and they are instructed to withdraw”.
- 16) **CONSULTANT FOR VARIOUS PLANNING MATTERS,** update if any.
- 17) **MEETING(S) IN CONNECTION WITH RECREATION LAND –** update, if any.
- 18) **EASTGATE CAR PARK –** update on.
- i. Yellow marked spaces to clarify the resolution from the previous meeting
 - ii. Boundary issues
- 19) **OFFICE PREMISES –** update
- iii. Report prepared August 2012
 - iv. To note progress and/or and amend the resolved recommendations
 - v. Clerk’s report about DCLG Borrowing Approval requirements.
 - vi. To receive a verbal report on premises viewed by officers
S.McIntyre/S.Beane



Mrs Shelagh McIntyre,
Clerk
November 21st, 2013