



Sleaford Town Council

Dear Councillor,

I hereby give you notice that a meeting of the **Services Committee** will be held in **The Source, Southgate, on Wednesday November 6th, 2013, at 7:45pm, or earlier if a previous meeting ends sooner.** All the members of the Committee are summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out

The business to be dealt with at the meeting is listed in the agenda

AGENDA

NOTES

Welcome remarks by the Chairman

1. **APOLOGIES.** Apologies, with reasons, to be given to the Clerk.
2. **DECLARATIONS OF INTEREST.** To receive any disclosable interests.
3. **MINUTES.** The Clerk's Notes from the meeting on September 18th, 2013 have been circulated – to accept these as Minutes of that meeting.
4. **CHAIRMAN'S REPORT-** (attached)
 - Election of Vice Chairman.
5. **CLERK'S REPORT/UPDATES.**
 - Action Log - attached
 - Litter bin at Greylees – installed September.
 - Footway Lighting – update on action relating to Cllr H Lorimer's request. Report attached.
 - LCC Winter Maintenance Scheme – verbal update.
 - Publication of updated Cemetery Regulations –completed or in hand.
6. **FINANCIAL REPORT.**
 - Receive latest committee financial report.
 - Budget 2014/2015 – discuss/approve committee budget.

7. **WORKING GROUPS.**

- Market Working Group – Verbal update.
- Gazebos – to agree pricing, distribution and collection procedures. Report attached.

8. **DOG LAW ENFORCEMENT OFFICER:** To note her latest reports (attached) – for any follow up action that is the responsibility of the Services Committee.

9. **ALLOTMENTS:**

- Proposal to promote bee population on the Drove allotment - Verbal update from Services Supervisor.
- Summary of proposals for future development of allotments - written report from Services Supervisor.
- Progress on production of updated Tenancy Agreement – report attached.
- Roadway through Drove Lane Allotments – report from Cllr B Watson

10. **DIGGER OPERATOR TRAINING** – report from Services Supervisor following recent Personnel Committee Resolution.

11. **EASTGATE CAR PARK** – some car park spaces are narrow – Cllr H Lorimer.

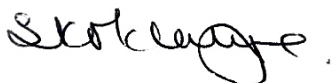
12. **FAIRTRADE** – Verbal update on the funding of 2 signs subject to County Council's permission.

13. **ADULT GYM EQUIPMENT FOR ELDERLY** – report from Cllr D Suiter.

14. **MORE PLAY EQUIPMENT AT WOODSIDE PLAY AREA** – report from Cllr K Fernandes.

15. **BEST VALUE** – Cllr M Graves – Complete questionnaire spread sheet, for information only.

16. **FUTURE AGENDA ITEMS** - No discussion – to receive items for future agenda(s).



Mrs Shelagh McIntyre
Clerk
October 31st, 2013