

**SLEAFORD TOWN COUNCIL
MEETING OF THE SERVICES COMMITTEE**

Minutes of the meeting of the **Services Committee** held on
Wednesday February 22nd 2012 at 7:30pm
at The Source, Southgate, Sleaford

PRESENT: **Councillor D Vere-Critchler (Chairman)**

Cllr G Titmus (Vice-Chairman)
Cllr B Watson (Leader)

Cllr D Birks
Cllr T Mayfield

Cllr J Charlesworth
Cllr D Suiter

Also Present: Councillors B Dunbar-Beckford, K Fernandes, M Graves, J Mathieson, D Andrews, Mrs S McIntyre (Clerk), Mrs M Waddingham (PA to the Clerk), and D Howorth (Services Supervisor),

The Chairman welcomed everyone and opened the meeting.

SER.1 **APOLOGIES.** Apologies, with a reason, had been given to the Clerk from Councillor D Croker. This was accepted.

SER.2 **DECLARATIONS OF INTEREST.**

Items 8, 9 & 10 (Trees on site of former Tennis Courts, Tennis Club Opening & Dog Bin Request) – Cllr D Suiter – personal – lives nearby.

SER.3 **MINUTES.** Notes of the meeting held on January 4th 2012, had been circulated.

It was proposed by Cllr G Titmus and seconded by Cllr D Birks, that the Notes from January 4th 2012, be accepted as Minutes of that Meeting.

Vote – 7 for. The Resolution was passed, the Chairman signed the Minutes.

SER.4 **CHAIRMAN'S REPORT.** There was no report.

SER.5 **CLERK'S REPORT/UPDATES.**

- Eastgate Car Park – pot holes for repair.
- Eastgate Green – family fun day 27 August.

SER.6 **FINANCIAL REPORT.**

Forecast reports for the next Finance & Strategy Meeting.

It was proposed by Cllr D Suiter to accept the financial report. Seconded by Cllr T Mayfield.

Vote – 17 for. The Resolution was passed.

SER.7 **CEMETERY**

- Working Group – Mr D Howorth gave an update on cemetery work.

- Children's area – agree some rules for this new section. Cllr D Vere-Critcher outlined details of coffin size. This is the standard format in other similar cemeteries.

At 8:10pm, Cllr D Vere-Critcher proposed to close the meeting for 10 minutes. Seconded by Cllr J Charlesworth.

Vote – 7 for. The Resolution was passed.

The meeting was re-opened at 8:12pm.

It was proposed by Cllr G Titmus that the Children's Area has the maximum age limit of 10 years. Seconded by Cllr T Mayfield.

Vote – 7 for. The Resolution was passed.

SER.8 TREES ON SITE OF FORMER TENNIS COURTS. Discuss whether to take these down, if so, timescale bearing in mind surveys have to be completed.

After discussion, it was proposed by Cllr D Birks that the trees are taken down. The decision as to when, to be made by Town Council Officers. NKDC Tree Officer to be consulted. Seconded by Cllr T Mayfield.

Vote – 6 for and 1 abstention. The Resolution was passed.

SER.9 TENNIS CLUB OPENING. Tennis Club to have an event on March 24th – permission requested for placing a burger van outside their enclosure on the grass, and also a bouncy castle.

It was proposed by Cllr D Suiter to grant permission to allow a burger van and a bouncy castle, on the Recreational Ground. Seconded by Cllr T Mayfield.

Vote – 7 for. The Resolution was passed.

SER.10 DOG BIN REQUESTS.

- Dog bin request for Stephens Lane – footpath between Westgate and West Banks.
- Request for Barley Fields estate at bottom of Stephen's Way.

It was proposed by Cllr D Suiter that a Dog Bin is to be placed at the bottom of Stephen's Way but there is no need for one between Westgate and West Banks. Seconded by Cllr J Charlesworth.

Vote – 5 for and 2 against. The Resolution was passed.

SER.11 GRIT BIN REQUEST. Request from a resident for a grit bin on Linwood Close.

It was proposed by Cllr D Suiter that the Town Council supports this grit bin request and writes to the County Council. Seconded by Cllr T Mayfield.

Vote – 7 for. The Resolution was passed.

SER.12 BOSTON ROAD KIOSK. The tenant requests a change of staffing arrangements as outlined in a report.

It was proposed by Cllr D Birks that it is not practical for unsupervised, untrained young people to staff the Kiosk. More information is required from the Kiosk tenant to find out his specific needs. Seconded by Cllr D Suiter.

Vote – 7 for. The Resolution was passed.

SER.13 COMMUNITY PAYBACK. Councillors and staff met with the representative on Mon. 13th and discussed various issues.

The Chairman explained the meeting that had taken place. The Clerk said there had been very limited feedback from Councillors.

It was proposed by Cllr T Mayfield that the Town Council Officers negotiate as necessary with the Community Payback Officer. Seconded by Cllr G Titmus.

Vote – 7 for. The Resolution was passed.

SER.14 EASTGATE GARAGES – Update on current situation.

The Chairman updated members of the asbestos check on the garages and a planning application is to be submitted.

SER.15 WAR MEMORIAL – Verbal update from Cllr G Titmus.

Cllr G Titmus explained to members that paperwork had been received by the War Memorial Trust and a survey had been completed. The Stonemasons have been contacted for a site meeting but no actual work to start until they hear from the War Memorial Trust. He is hoping for 2 elements to the work:-

- Repairing the base.
- Cleaning the stonework.

The Memorial was originally dedicated on 4th June 1922. It is hoped to stage some sort of 90th anniversary this year.

SER.16 ANNUAL TOWN MEETING – Any ideas of projects etc for 2013?

Ideas include:

- A water feature on the Recreation Ground. Cllr D Suiter asked to submit a full report with costings.
- A 'bus shelter' on the Market Place. Enquiries to be made with NKDC and C/Cllr Haysum.

Councillors to submit ideas with costings etc, for possible projects.

SER.17 MONUMENT GARDENS:

- **Sleaford in Bloom.** Letter circulated. Request for them to improve Monument Gardens – help would be needed with some transportation and initial digging).
- **Toilet Block** – consider organising an asbestos survey.
- **Lease** – current lease expires March 31st – agree to renew for another year.

It was proposed by Cllr D Suiter to renew the Lease on the same terms as the existing one. Seconded by Cllr D Birks.

Vote – 7 for. The Resolution was passed.

SER.18 RESOLUTION TO MOVE INTO CLOSED SESSION.

It was proposed by Cllr D Suiter that in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw. Seconded by Cllr D Birks .

Vote – 7 for. The Resolution was passed.

SER.19 MONEY'S YARD TOILETS.

- Update on current situation, report attached.
- To look at opening/closing times.
- To look at quotes for contract cleaning.

It was resolved that the opening/closing times should be the same as the Cemetery and Boston Road.

There being no further business, the Chairman closed the meeting at 9.20pm.