

**SLEAFORD TOWN COUNCIL
MEETING OF THE SERVICES COMMITTEE**

Minutes of the meeting of the **Services Committee** held on
Wednesday April 24th 2013 at 7:00pm
at The Source, Southgate, Sleaford

PRESENT: Councillor G Titmus (Chairman)

Cllr M Allan (V. Chairman)	Cllr D Birks	Cllr K Dolby
Cllr K Fernandes	Cllr H Lorimer	Cllr D Suiter
Cllr D Vere-Critchler	Cllr B Watson (Leader)	

Also Present: Councillors B Dunbar-Beckford, M Graves and G Jackson
Mrs M Waddingham, (Assistant Clerk), a representative from the Target and
C/Cllrs Hagues and Dickinson.

SER.1 APOLOGIES. Apologies, with reasons had been given to the Clerk from
Councillors J Mathieson. This was accepted.

SER.2 DECLARATIONS OF INTEREST. There were none.

SER.3 MINUTES. Notes of the meeting held on February 27th 2013, had been
circulated.

It was proposed by Cllr D Birks and seconded by Cllr K Dolby that the Notes
from February 27th 2013, be accepted as Minutes of that Meeting.

Vote – 8 for and 1 abstention. The Resolution was passed, the Chairman
signed the Minutes.

SER.4 CHAIRMAN'S REPORT.

- **Eastgate Garages** – The Chairman explained that the garages are now fenced off and the planning application has been submitted.
- **Drainage Survey at the Cemetery** – The Chairman explained that there had been an initial site survey with a drainage engineer and work will start by digging at the possible area of an underground spring – hopefully have results for the next meeting.
- **SIB** – a meeting has taken place at the Cemetery – a trial planting of Fox Gloves and Blue Bells on the verges in the Autumn.
- **Last Services Meeting of this Council Year** – The Chairman said that a lot had been achieved this year and under budget. He thanked the Committee Members for their support and the hard work.

SER.5 CLERK'S REPORT/UPDATES.

- Action Log – working progress – Green completed columns now hidden.

- Tamar Court play area – Keep pressing for the transfer of the land, but to check safety/security before any transfer.
- Lighting request for Buttler way – Office to put a request through to LCC to see if lighting could be provided.
- Riverside Church Sleaford – Cllrs to send any ideas into the Office.

SER.6 FINANCIAL REPORT. Receive latest committee financial report.

The Chairman explained it is financial year and there is surplus money from last year either in reserves or earmarked for various projects. It is pleasing to see that the income from Eastgate Car Park last year was more than we expected – should give hope for the future.

Cllr M Graves said a full list of the Reserves will be available at the May 29th meeting.

SER.7 BOSTON ROAD RECREATION GROUND – Update on Sleaford Carnival.

The Chairman explained that a meeting has taken place and that the Clerk has produced a draft Lease.

SER.8 WORKING GROUPS –

- Market Working Group – Cllr B Watson explained the report and said it is a positive way forward and without a market the Town might lose its Charter.
- Cemetery Regulations Working Group – The Chairman explained his report. Cllr D Vere-Critchler asked for clarification as he understood that the Cemetery WG had not met formally to review the regulations. The Assistant Clerk explained that the Office has been collating the views of the Services Team and Office and advised that any comments/amendments should come back to a future meeting.

The Chairman proposed and Cllr B Watson seconded that a final draft copy of the regulations, following amendments by the Town Council Office, be brought to the next Services Meeting for approval.

Vote – 9 for. The Resolution was passed.

SER.9 DOG LAW ENFORCEMENT OFFICER: To note her latest reports– for any follow up action that is the responsibility of the Services Committee.

This report was noted.

SER.10 MILLFIELD TERRACE GATE – to discuss whether to extend opening times.

The Chairman explained that the Services Team members are not in agreement with the idea of extended opening times and said he had sought views from the residents on Millfield Terrace.

Cllr B Watson said that when the gates were closed in the past there was bad feelings from the residents. He said the TC should look into the history of these gates closing and the reasons behind them – he suggested a 6 month trial period for these gates to be open longer.

Cllr D Suiter said the gates should be open for a longer period and this would benefit lone workers.

Cllr K Dolby said if the gates were to be opened for longer, signs should be erected stating pedestrians should keep to the designated paths.

There was a lengthy discussion about parents taking their children to and from school and using Millfield Terrace and using it as a short cut; Health and safety concerns about the headstones; erecting of signage; letter Alvey School asking them to ask parents not to park at the Cemetery.

The Chairman proposed and Cllr D Birks seconded that the Millfield Terrace Gate is open and shut at the same times as the main cemetery gate. This to come into effect for a trial period of six months from 1st June 2013.

Vote – 9 for. The Resolution was passed.

SER.11 ALLOTMENTS:

- Review rules and regulations – The Chairman gave a verbal update and said he did not feel that the Allotment Rules and Regulations do not need to be reviewed, as there is no change to the allotment laws. The Assistant Clerk informed members that the office, over the last few months, have been collating the daily problems they have with allotments.

The Chairman proposed that a comprehensive letter, detailing the management of the allotment and the Council's interpretation of the rules and regulations.

The Assistant Clerk said she had advised against this, as the Office views must be considered.

Cllr B Watson said if the rules and regulation are reviewed, this would cause upset with some of the long standing allotment tenants and he would not be part on this.

The Chairman proposed and Cllr K Fernandes seconded that the Office staff produce draft Allotment rules and regulations for the next services committee.

Vote – 8 for and 1 abstention. The Resolution was passed.

- Compost toilets – The Chairman explained that the quotations for 2 wooden clad toilets had been agreed. He said he would now like to apply for a grant from Eco2 for all or part of the purchase cost.

The Chairman proposed and Cllr D Birks seconded that approval is given for the Chairman to seek grant funding.

Vote – 9 for. The Resolution was passed.

SER.12 MONUMENT GARDEN TOILETS

- **SMT** – The Chairman gave a verbal update on funding.

SER.13 REGULAR ASSET INSPECTION.

The Chairman proposed and Cllr M Allan seconded to authorise the Chairman and Vice-Chairman to work with the Office and produce a draft regular asset inspection, for a future meeting.

Vote – 9 for. The Resolution was passed.

SER.14 THE NATIONAL CENTRE FOR CRAFT AND DESIGN – Christmas Market, request to partially close Eastgate Car Park and erect Marquee – details enclosed.

There was discussion that the date of this market was the day before STC. Cllr M Graves asked if TC could persuade The National Centre for Craft and Design to make their market a 2 day event.

The Chairman proposed and Cllr D Birks seconded that the TC ask The National Centre for Craft and Design if they will be willing to hold their Christmas market over 2 days. The Clerk to write to The National Centre for Craft and Design and feed the results to the Christmas Market sub Committee.

Vote – 9 for. The Resolution was passed.

SER.15 EASTGATE CAR PARK – PERMIT BAYS. Problems occurring due to unclear markings and signage of current permit holder.

The Chairman explained there are a lot of problems because the paint has worn off and suggested, at NKDC expense they should be repaint the bays.

Cllr M Graves suggested that the bays are painted in a different colour – this would not be any more expensive than white.

It was proposed by Cllr M Allan and seconded by Cllr K Fernandes that the permit bays be remarked in a different colour.

Vote – 9 for. The Resolution was passed.

SER.16 REQUEST FOR DOG BINS:

- Drove Road /Newfield Road entrance. Comment from Dog Warden: “Is a bin about 100m on corner at Bristol Way, so don’t see need for another so close – may be useful further along Drove towards Town. Have had no real concerns about this area.”

It was proposed by Cllr B Watson and seconded by Cllr D Suiter that a Dog Bin is placed at Drove Road/Newfield Road entrance.

Vote – 9 for. The Resolution was passed.

SER.17 **REQUEST FOR GRIT BINS** - does STC support the following requests which will be forwarded to LCC:

- Ashfield Road / Gregson Green

It was proposed by Cllr D Suiter and seconded by Cllr K Fernandes to support the request for a Grit Bin Ashfield Road / Gregson Green.

- Ancaster Drive

It was proposed by Cllr G Titmus and seconded by Cllr M Allan to support the request for a Grit Bin on Ancaster Drive.

There being no further business, the Chairman closed the meeting at 8:55pm.