

**SLEAFORD TOWN COUNCIL
MEETING OF THE SERVICES COMMITTEE**

Minutes of the meeting of the **SERVICES COMMITTEE** held on
17th September, 2014 at 7:45p.m. at The Source, Southgate, Sleaford.

PRESENT: Cllr G Titmus (Chairman)

Cllr K Fernandes Cllr M Graves Cllr H Lorimer Cllr M Suffield
Cllr D Suiter Cllr T Mayfield

Also In Attendance: Cllrs K. Dolby, G Jackson, P McCallum, D Birks and S Fields, Council Officers Mrs. M. Waddingham and Mrs. S. Goodland. Members of the Public (2) and Press (2)

Prior to the start of the meeting, Cllr T Mayfield reported that Sleaford had been awarded the Silver Guild Award, from East Midlands in Bloom. On behalf of STC, the Services Committee congratulated Sleaford In Bloom for their hard work and beautiful displays.

The Chairman apologised for the unavoidable late start to the meeting, and welcomed all present.

SER.1 APOLOGIES. Apologies, with reasons, had been given from Cllrs C Darch and B Dunbar-Beckford. These were accepted.

SER. 2 DECLARATIONS OF INTEREST. – None to record.

SER. 3 MINUTES.

IT WAS RESOLVED that the Notes of the meeting held on 30th July 2014 be accepted as minutes of that meeting. Vote – Unanimous to accept the above.

SER.4 CHAIRMAN'S REPORT – Noted

The Report had been circulated prior to the meeting. The Chairman gave a brief explanation on the ongoing projects. He congratulated Officers and Services Staff for their hard work.

SER.5 CLERK'S REPORT – Noted.

A Policy regarding the use of Boston Road Recreation Ground for private parties was received. This was accepted.

SER.6 ACTION LOG – Noted.

Cllr H Lorimer asked for clarification on Boston Road with the cars parked on the cycle path.

It was reported that the cycle path is not a designated cycle lane.

SER.7 FINANCIAL REPORT.

- 7.1 The Chairman apologised for the report being inaccurate.
- 7.2 Cllr H Lorimer asked for clarification on car parking permits and when money is received for them. The RFO was not present at the meeting to clarify but it was noted that permits are taken up all throughout the year.
- 7.3 Cllr D Suiter asked if the Oktoberfest is being charged for the use of the Recreation Ground. The Chairman confirmed this was a charity event and therefore, there is no charge.

8 SIGNING OFF OF EVENT DOCUMENTS.

- 8.1 Oktoberfest – Event Management Plan. **IT WAS RESOLVED:** that the Chairman checks the Event Management Plan. Vote – 6 for and 1 abstention.

9. PROJECT UPDATES- Verbal report, if appropriate.

- 9.1 Sleaford Museum and Toilets – The Chairman reported the work done so far by the contractors and the estimated completion times of the Museum and toilets. The Chairman also informed the Committee that weekly meetings between STC, SMT and contractors are taking place.
- 9.2 Cemetery Paths – The Chairman said the paths look very smart and fit in well with the surroundings.
- 9.3 Eastgate Car Park - it was that reported that the wall is due to be finished by the end of the day, Wednesday 17th September. The resurfacing work will then commence.

White lining in the Car Park is scheduled for Monday 22nd September 2014.

Coach parking – still to be finalised.

- 9.4 Allotment Compost Toilets – it was reported that there is to be a site visit at Hill Holt on Thursday 25th September, with the Allotment Working Group and allotment tenants.
- 9.5 Tennis Court Pavilion Construction – it was reported that completion is scheduled for October 2014 and that the pavilion is of very good quality and pleasing to the eye.

10. WORKING GROUPS.

10.1 Market Working Group –

Draft regulations (v4) for approval – Cllr K Fernandes explained the draft regulations and suggestions to these had been received from the Police, PCSOs

and NKDC. **IT WAS RESOLVED:** to accept the draft market regulations and these to be forwarded to Full Council for final approval.

11. DOG LAW ENFORCEMENT OFFICER:

11.1 To note the latest reports (July & August 2014). The reports were noted.

12. TRAVELLER ENCAMPMENTS IN NORTH KESTEVEN AREA.

Prior to the meeting, a report had been circulated. The Chairman explained that the wooden gates at Boston Road Recreation Ground need to be replaced by more substantial metal gates. The Services Supervisor to investigate the costs involved.

13 RESOLUTION TO MOVE INTO CLOSED SESSION. To propose that “in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and the public be temporarily excluded and they are instructed to withdraw”.

14. MATTERS OF AN URGENT NATURE.

There were no items to discuss.

There being no further business to be discussed, the Chairman closed the Meeting after item 12 at 7:37pm.

Mrs M Waddingham
Assistant Clerk,
23rd September, 2014.

ACTIONS FROM MEETING SERVICES 17th JULY 2014

12. Traveller Encampments in NKDC Area	Services Supervisor to investigate costs involved in replacing Boston Road Recreation’s wooden gates to metal	SS
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