

**SLEAFORD TOWN COUNCIL
MEETING OF THE PLANNING APPLICATIONS COMMITTEE**

Minutes of the Meeting of the **Applications Committee**
held on Wednesday 17th February 2016, at 7:00pm.
at The Town Hall, Quayside House, Navigation Yard, Sleaford, Lincs, NG34 7TW

PRESENT: Councillor D Suiter (Chairman)

Cllr J Charlesworth (Vice-Chair)	Cllr B Allan	Cllr S Clegg
Cllr P Coyne	Cllr K Dolby	Cllr K Fernandes
Cllr M Graves	Cllr G Jackson	Cllr H Lorimer
Cllr J Mathieson	Cllr P McCallum	Cllr A Snookes
Cllr G Titmus	Cllr R Willis	

Also In Attendance: Council Officers: Project Lead and Minutes Clerk.
Press – (1) 7:25pm. Public – (0)

A.1 CHAIRMAN'S REMARKS

001 Chairman welcomed all to the meeting.

A.2 APOLOGIES.

002 Apologies, with reasons, had been received from Councillors A Brand, J Brealeycook, G Titmus and M Allan. These were accepted and the attendance register was completed.

A.3 DECLARATIONS OF INTEREST

To receive declarations of pecuniary interests in accordance with the Localism Act 2011 and to receive declarations of personal interests.

003 Cllr M Graves – interest in 16/0034/FUL. (*Clerk's Note: See also Minute Ref 027*)

A.4 MINUTES

004 **IT WAS RESOLVED** that the notes from the Planning Applications Meeting held on 27th January 2016, be approved as Minutes of that meeting. Vote – 13 for and 2 abstentions. The Resolution was carried. The Chairman signed the Minutes.

A.5 CHAIRMAN'S REPORT.

005 5.1 **Volunteers for cheque signing** - all authorised Members are encouraged to participate. Cllrs J Charlesworth and B Allan volunteered to sign the cheques.

006 **5.2 Anaerobic Digestion Facility, Holdingham**

Leasingham Parish Council summary and the issues raised are for noting only. Project Lead will email Mr Oliver of NKDC of the issues raised by this meeting.

007 **5.3 C. Cllr Marianne Overton** - It was agreed to invite Cllr Overton to speak to the Neighbourhood Plan Working Group in her capacity as LGA, and not as a member of a political party.

008 **5.4 Mobile Homes Park, Kirkby La Thorpe Parish** – STC does not appear to have received correspondence from NKDC regarding this development which is to be referred to NKDC Planning Committee. In these circumstances, there is to be no message from the Town Council for NKDC on this item.

A.6 CLERK'S REPORTS

009 **6.1 Request to change the date of the Services & Amenities Committee from Wednesday 23rd March to Monday 21st March 2016.**

010 **IT WAS RESOLVED** to change date of Services Committee meeting to Monday 21st March 2016. Vote -14 for and 1 abstention. The Resolution was carried.

011 **6.2 Amended Meeting Dates** – these amendments were noted.

012 **6.3 Meeting with NKDC and LCC officers** requested in STC Open Letter regarding development of Tesco site is arranged for 18th February 2016 in the Town Hall, 2.30-4.00 p.m.

013 **6.4 Electoral Review of Lincolnshire** – STC comments submitted and acknowledgement received .

014 The Chairman welcomed the newly elected Councillor, Cllr Richard Willis, to STC

015 **Four Seasons Garden Centre- Application for extension to front sales area and toilets for disabled.** STC notified as the garden centre is on the boundary of Sleaford. The item was noted.

016 **Notification of Planning Committee Meeting 23.02.16 – Land at 5 Holdingham**
STC has previously raised objections to this application. It was agreed not to send a representative to speak at the NKDC Planning meeting on this matter.

017 **Notification of Planning Committee Meeting 23.02.16 – Ray Butler Ltd. Enterprise House Lions Way.** It was agreed no STC representative would speak.

A.7 EXPENDITURE TRANSACTION APPROVAL LISTS

018 7.1 Regular Direct Debits/Standing Orders and BACS payments. **IT WAS RESOLVED** to approve the list, total £25,871.36. Vote – Unanimous. The Resolution was carried.

019 7.2 Pending BACS and Cheque payments (approval list no.11). Clarification was given to a query relating to 10672.

020 **IT WAS RESOLVED** to approve the lists totalling £3,190.69 and £15,351.14. Vote – Unanimous. The Resolution was carried.

021 7.3 Retrospective Approval: Interim Payments with the Clerk's Authority. Clarification was given to a query relating 10762. **IT WAS RESOLVED** to approve the list, totalling £315.93. Vote – Unanimous. The Resolution was carried.

FC.8 NEW OR AMENDED APPLICATIONS FOR DISCUSSION.

- 022 **16/0046/FUL – Happy Day Nursery, Northgate, NG34 7BX.** Mr Benton. Erection of dwelling & detached garage/carport.
- 023 **IT WAS RESOLVED** that there be no comment to this application. Vote – 14 for and 1 abstention. The Resolution was carried. NKDC to be notified accordingly.
- 024 **8.2 16/0063/RESM – Land Adjacent to 86 Mareham Lane, NG34 7FT.** Maplethorpe Contractors. Revised matters application for the erection of 6 detached houses (following outline planning 14/1579/OUT)
- 025 **IT WAS RESOLVED** that there be no comment to this application. Vote – 13 for and 2 abstentions. The Resolution was carried. NKDC to be notified accordingly.
- 026 **8.3 16/0053/HOUS – 22 North Parade, NG34 8AN.** Ms Crandley. Erection of two storey side extension (revised design to planning consent 15/1298/HOUS to allow covered passageway in lieu of approved ground floor accommodation)
- 027 Cllr Fernandes declared an interest in that the property is near to his home, and took no part in the discussion or vote.
- 028 **IT WAS RESOLVED** that there be no comment to this application. Vote – 13 for and 2 abstentions. The Resolution was carried. NKDC to be notified accordingly.
- 029 **8.4 15/1536/HOUS – 1 Willow Court, NG34 7GJ.** Mr Hunt. Erection of car port (part retrospective)
- 030 **IT WAS RESOLVED** that there be no comment to this application. Vote – 13 for and 2 abstentions. The Resolution was carried. NKDC to be notified accordingly.
- 031 **8.5 16/0020/ADV – 60 Southgate, NG34 7RT.** Lucaslee & Partners. Erection of replacement non illuminated fascia sign to front of shop.
- 032 **IT WAS RESOLVED** that there be no comment to this application. Vote – 14 for and 1 abstention. The Resolution was carried. NKDC to be notified accordingly.
- 033 **8.6 16/0034/FUL – Royal Oak Bridge, East Road, NG34 7EQ.** Melbourne Holdings Ltd. Change of use of land to builders yard for external storage of building materials & storage containers, extension of existing private access road to site & fencing to full perimeter of the site.
- 034 Cllr M Graves left the meeting.
- 035 **IT WAS RESOLVED** that there be no comment to this application. Vote – 14 for and 1 abstention. The Resolution was carried. NKDC to be notified accordingly.
- 036 Cllr M Graves rejoined the meeting.
- 037 **A.9 PRIOR NOTIFICATION HOUSEHOLDER DEVELOPMENT – 40 London Road.** Single storey rear extension 4.3m in length from the original wall, 2.4m to the eaves & a maximum height of 3.8m
- 038 **IT WAS RESOLVED** that there be no comment to this application. Vote – 14 for and 1 abstention. The Resolution was carried. NKDC to be notified accordingly.
- 039 **A.10 ITEMS TO BE NOTED –** These were noted.
- 040 **A.11 TREE WORKS**
- 041 **11.1** Adjacent to 12 Westgate Park – crown lift Turkey Oak to 5m. **IT WAS RESOLVED** that there be no comment to this application. Vote – 13 for and 2 abstentions. The Resolution was carried.

042 11.2 12 West Banks – reduce eucalyptus x 1. Noted.

A.12 SHOP FRONT SCHEME - Conservation Area, Shop Front Design Guide and Grant Scheme – Consultation. Planning Meeting held on 27th January 2016.

043 It was confirmed that the agenda item included the Conservation Area, Conservation Management Plan and the Shopfront Design. The consultation period expires 22nd February. (Links had previously been sent out to all councillors.)

044 Cllr Mathieson left the meeting at 8.10 p.m.

045 In discussion, it was noted that present consultation is an attempt to implement enforcement powers to the previously agreed Conservation Area with regard to planning issues.

045 It was proposed and seconded that STC decide whether to comment or not on this matter.

046 Vote: For 3; Against 5; Absentions 5. The Resolution failed.

047 **IT WAS RESOLVED** Not to comment on the conservation area and Management Plan documents.

048 **Shop Front Scheme** - Cllr B Allan gave an overview of this improvement scheme, which will re-introduce historic features to shop fronts.

049 Cllr Jackson advised that a meeting had been arranged with regard to impact on the Market Place; he was to attend. The meeting has to be re-arranged, those attending will fact find and report back to full council.

050 **IT WAS RESOLVED** that the Town Council has no comment on the Shopfront Consultation Plan . Vote – Unanimous. The Resolution was carried.

A.13. NEIGHBOURHOOD PLAN

051 13.1 STC Neighbourhood Plan – Cllr Coyne read out a brief report from the working group.

052 **IT WAS RESOLVED** that:

053 1. A recommendation be made to the next Finance and Strategy Committee and Full Council that a Budget Line be allocated to the Neighbourhood Plan;

054 2. That a recommendation be put to Full Council for office staff support be allocated to assist the Neighbourhood Plan Working Group, and any subsequent Forum with responsibility for the development of the Neighbourhood Plan. Vote – 13 for and 1 abstention. The Resolution was carried.

055 The Working Group was commended for their work.

056 Ruskington and Heckington parishes have not been contacted at this stage. It was noted that a Neighbourhood Plan needs to sit in the framework of the Central Lincolnshire Plan.

057 In response to a query, Cllr Coyne advised that he is trying to ensure that a plan can be delivered within the funding level and he is not yet looking for additional funding from the council.

058 The amount of office staff support was queried and will be discussed at Full Council.

There being no further business, the Chairman thanked all for attending and closed the meeting ended at 8.30 p.m.

CH/KM/MW/sms
28.02.16.