

**SLEAFORD TOWN COUNCIL
MEETING OF THE PERSONNEL COMMITTEE**

Minutes of the Meeting of the **Personnel Committee**
held on 28th October 2015, at 7.00p.m. at The Source, Southgate, Sleaford.

PRESENT: Cllr J. Mathieson, Chairman.

Cllr P Coyne Cllr G Titmus Cllr M Graves
Cllr J Mathieson Cllr D Suiter

In attendance: Councillors A Snookes, M Suffield, J Brealeycook, J Charlesworth, P McCallum and K Fernandes.

In the absence of Council Officers, Cllr J. Mathieson took notes.
Press: 0, Public: 0.

PER.1 CHAIRMAN'S REMARKS:

001 The Chairman welcomed all and explained the need for this meeting

PER.2 APOLOGIES FOR ABSENCE.

002 Apologies, with reasons, had been received from Councillor M Allan and K Dolby. These were accepted.

PER.3 DECLARATIONS OF INTEREST

003 There were no declarations of pecuniary interests in accordance with the Localism Act 2011 nor any requests for dispensations in respect of DPIs.

PER.4 RESOLUTION TO MOVE INTO CLOSED SESSION.

004 ***IT WAS RESOLVED THAT*** "in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and the public be temporarily excluded and they are instructed to withdraw". Vote – Unanimous. The Resolution was carried.

005 Councillor D. Suiter joined the meeting.

PER.5 TO DISCUSS QUOTATIONS RECEIVED AND TO PROPOSE THAT THE CLERK IS INSTRUCTED TO APPOINT AN AGENCY TO RECRUIT A SENIOR OFFICER.

006 It was agreed to obtain more details from the recruitment agencies and share the information with other Committee members together with Chair and Vice-Chair of Full Council.

007 NALC Procurement Toolkit to be used for reference.

008 *IT WAS RESOLVED WITHOUT NOTICE*** that the Clerk seeks advice on getting additional senior management on a temporary basis. Vote- Unanimous. The Resolution was carried.**

There being no further business the Chairman thanked all for attending and closed the meeting 8 pm.

JM

28th October 2015

Signed:

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Date: