

Sleaford Town Council

Minutes of the Meeting of Sleaford Town Council held on Wednesday 7th March 2018 at 7.00 p.m. at The Town Hall, Quayside House, Navigation Yard, Sleaford

Present: Cllr J Mathieson (Chairperson)

| | | |
|---------------------------------|-----------------------|-------------------------|
| Cllr A Brand (Vice Chairperson) | Cllr B Allan | Cllr J Charlesworth |
| Cllr K Fernandes | Cllr M Graves | Cllr G Jackson (7.04pm) |
| Cllr H Lorimer | Cllr P McCallum | Cllr F Richards |
| Cllr M Shanahan-Kluth | Cllr S Shanahan-Kluth | Cllr A Snookes |
| Cllr D Suiter | | |

Also in attendance Council Officers: Clerk
Members of Public (2) Press (0)

FC.1 Chairperson's Welcome

001 The Chairperson welcomed all to the meeting.

FC.2 Apologies for Absence

002 Apologies for absence with reasons were received from Councillors K Dolby, S Dale and S Clegg.

003 **IT WAS RESOLVED** to accept the above apologies with reasons. Vote: for 13 – against 0 – abstained 0. The Resolution was carried.

FC.3 Declarations of Interest

004 Cllr J Mathieson declared a personal interest in agenda item 8.3, transaction number 13227, due to being the recipient.

005 Cllr F Richards declared an interest in agenda item 12.1.

FC.4 Minutes

006 **Notes of the Council Meeting held on 21st February 2018**

007 **IT WAS RESOLVED** that the notes of the Council Meeting held on 21st February 2018 be deferred until the next meeting to allow items to be checked. Vote: for 14 – against 0 – abstained 0. The Resolution was carried.

FC.5 Chairperson's Report

008 **Mayoral Invitations** - A brief update on attendance at recent and future events was given.

FC.6 Planning matters

009 **6.1 Current Planning Applications** – **IT WAS RESOLVED** to accept officer recommendation for no comment on the following applications, with the exception

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of Planning Application 18/0264/OUT, Land to The Rear of 6 Holdingham. Vote: for 13 – against 0 – abstained 1. The Resolution was carried. NKDC to be notified accordingly.

| Ref No | Location | Proposal |
|--------------|---|--|
| 18/0175/HOUS | Clach'an Cottage, 35 Town Road, Quarrington | Proposed garage extension to rear |
| 18/0197/HOUS | 9 Lord Street, NG34 7NQ | Erection of extension & replacement flat roof to pitched roof to include roof lantern |
| 18/0260/HOUS | 187 Grantham Road, NG34 7NY | Erection of one and a half storey extension, two storey side extension & a single storey rear extension with flat roof |
| 18/0218/HOUS | 1 The Pines, Boston Road, NG34 7DN | Retrospective application for erection of boundary fence to provide enlarged curtilage area to No.1 The Pines |

010 **18/0264/OUT** - Land to the rear of 6 Holdingham, NG34 8NR Erection of dwelling (outline with all matters reserved.) **IT WAS RESOLVED** to object on the grounds of overdevelopment. Vote: for 6 – against 5 – abstained 3. The Resolution was carried. NKDC to be notified accordingly.

FC.7 Panel Reports

011 **7.1 Culture, Events, and Markets** – The Notes from meeting held on Wednesday 14th February 2018, were noted.

012 **7.2 Finance & Assets** – Nothing for this meeting.

013 **7.3 Services** – Nothing for this meeting.

FC.8 Finance

014 **8.1 Regular Direct Debits/Standing Orders for retrospective approval - IT WAS RESOLVED** to approve the list totalling £13,110.82. Vote: for 14 – against 0 – abstained 0. The Resolution was carried.

015 **8.2 BACS payments made for retrospective approval – IT WAS RESOLVED** to approve the list totalling £1,147.88. Vote: for 14– against 0 – abstained 0. The Resolution was carried.

016 **8.3 Pending BACS payments for approval – IT WAS RESOLVED** to approve the list totalling £3,398.75. Vote: for 8 – against 0 – abstained 6. The Resolution was carried.

- 017 **8.4 Payments by cheque for approval - IT WAS RESOLVED** to approve the list totalling £2,244.67. Vote: for 14 – against 0 – abstained 0. The Resolution was carried.
- 018 **8.5 Request for 2 volunteers to sign paperwork** – Councillors A Snookes and D Suiter volunteered.
- 019 **8.6 Income and Expenditure Report 11 months to February 2018** – This item was noted.
- FC.9. Internal Affairs**
- 020 **9.1 Tractor Shed, The Drove Allotments, Eastgate Green, Bristol Water Fountain - Verbal update from Clerk.** The Clerk gave a brief update on each of these items.
- FC.10 Clerk's Report – Internal Affairs**
- 021 **10.1 Code of Conduct matters** – The Clerk reminded Councillors of Code of Conduct matters, following a complaint.
- 022 **10.2 Meeting dates – To agree meeting dates for 2018/19 - IT WAS RESOLVED** to agree the meeting dates for 2018/19. Vote: for 14 – against 0 – abstained 0.
- 023 At 7:48pm, **IT WAS RESOLVED** to suspend Standing Orders to allow LCC Councillor, Kate Cook to update Council on several matters. Vote: for 14 – against 0 – abstained 0. The Resolution was carried.
- 024 At 7:56pm, Standing Orders resumed.
- 025 **10.3 Casual Vacancy – Castle Ward** – The Clerk gave an update on the current position.
- FC.11 External Affairs**
- 026 **11.1 Ethical Standards in Local Government.** The Clerk was asked to contact LALC and put a link to the consultation on the Town Council website. Councillors are invited to give individual responses to the consultation.
- FC.12 Clerk's Report – External Affairs**
- 027 **12.1 Judicial Review** – The Clerk reported that no hearing date has been set as yet. This item was noted.
- FC.13 Resolution to move into Closed Session.**
- 028 **IT WAS RESOLVED** to exclude the public and press for the consideration of the following matter. Vote: for 14 – against 0 – abstained 0. The Resolution was carried.
- FC.14 HR Panel**
- 029 The Panel Lead provided an update following the recent HR Panel Meeting.

030 Following a recent staff resignation, **IT WAS RESOLVED** that the employee would not be required to work their notice period. Vote: for 14 – against 0 – abstained 0. The Resolution was carried.

031 After discussion, **IT WAS RESOLVED** to obtain an Occupational Health assessment for an employee. Vote: for 14 – against 0 – abstained. The Resolution was carried.

There being no further business, the Chairperson thanked all for attending and closed the meeting at 8:27pm.