

**SLEAFORD TOWN COUNCIL
MEETING OF THE FULL COUNCIL**

Minutes of the Meeting of the **Full Council** held on
Wednesday July 17th 2013 at 7:45pm
in The Source, Southgate, Sleaford

PRESENT: Councillor B Watson, (Chairman)

Cllr K Dolby (Vice-Chairman)	Cllr M Allan	Cllr D Birks
Cllr J Charlesworth	Cllr B Dunbar-Beckford	Cllr K Fernandes
Cllr M Graves	Cllr G Jackson	Cllr H Lormier
Cllr J Mathieson	Cllr T Mayfield	Cllr D Suiter
Cllr G Titmus	Cllr J Titmus	Cllr D Vere-Critcher

Also Present: Mrs S McIntyre (Clerk), Mrs M Waddingham (Assistant Clerk), Mrs L Savage, (R.F.O.), Mr S Beane (Services Supervisor), 8 members of the public and 2 representatives from the press.

Prior to the start of the meeting, 2 members of the public asked questions. Contact details were taken so a reply can be given.

The Chairman welcomed all present and opened the meeting at 8pm.

FC.1 APOLOGIES. Apologies, with reasons, had been given to the Clerk from Cllr I Dolby. This was accepted.

FC.2 DECLARATIONS OF INTEREST. To receive disclosable pecuniary interests in accordance with the Localism Act 2011. There were none.

FC.3 CHAIRMAN'S REPORT.

- The Chairman reported on attending the 90th Anniversary of ROB and having a painting he will auction for charity.
- Members of F&S Committee to elect new Vice Chairman.
Cllr G Jackson proposed Cllr M Allan as Vice Chairman of F&S. Seconded by Cllr K Fernandes. Cllr M Allan was willing to stand.
Cllr M Graves proposed Cllr G Titmus as Vice Chairman of F&S. Seconded by Cllr H Lorimer. Cllr G Titmus was willing to stand.
With the majority of the votes, Cllr M Allan was elected Vice Chairman of F&S.

FC.4 CLERK'S REPORT.

- RBL – Invitations from RBL Remembrance parade November 10th – Cllrs to reply into the office if they are attending.
- Action Log – Cllr M Allan said progress is being made. This was noted.
- Partnership NK – Report noted.
- Regeneration meeting July 8th – Report noted.
- Library hours – proposed new Library Hours as from May 6th. Cllr H Lorimer spoke on the Public Library Act 1856 and the Outreach Services. 30 out of 45 Libraries closing is totally unacceptable. Members agreed. Councillors to submit their comments to the Office by Friday July 19th, for the Clerk to consolidate and write a letter to the County Council.

- Eco2 Renewable Energy meeting – The confidential report was noted.
- Councillors' attendance list for council year started May 2013. The Clerk explained some amendments. Councillor to contact the Office with any amendments to the list by Friday July 26th.

It was proposed by Cllr M Allan that Councillors' attendance list is published on STC website, each time they have been approved by FC. Seconded by Cllr D Vere-Critchler.

Vote – 12 for; 4 against – Councillors, J Charlesworth, H Lorimer, G Titmus and K Fernandes, requested their votes be recorded. The Resolution was passed.

- Boston Road cycle lane – reply from LCC Highways. Cllr K Dolby said Albion Terrace should have been on the list from LCC Highways. This was noted.
- Chairman/Vice-Chairman Meeting June 28th. Cllr J Charlesworth raised his concern of correct protocols. The Clerk explained the reason for the informal discussion with the Chairman and Vice Chairman. Cllr G Jackson said he found this meeting to be very useful, as he is a newly elected Chairman.
- Neighbourhood watch – report from PSCO Amy Michie. This report was noted.
- LALC County Circular no. 147. This was noted.

FC.5 MINUTES. To look at the Clerk's Notes from the meetings held on May 29th, June 5th and June 19th, 2013, and accept them as Minutes of these meetings.

It was proposed by Cllr M Allan that the Minutes for May 29th, June 5th and June 19th, 2013, be accepted as Minutes of those meeting, en-bloc. Seconded by Cllr T Mayfield.

Vote – 15 for and 1 abstention. The Resolution was passed. The Chairman signed the minutes.

FC.6 CLERK'S NOTES. To look at the Clerk's Notes from the last round of committee meetings which will then go to their next meetings for approval as Minutes. Services, June 12th 2013, General Purposes, June 19th, 2013, Personnel, June 26th 2013 and Finance & Strategy, July 10th 2013.

The Clerk explained these notes were for information only.

Cllr M Allan said he was unhappy with the Personnel Notes from June 26th. He said they needed to go back Personnel then back to FC.

Cllr M Graves said the Personnel Notes from June 26th, be disregarded until the Personnel Committee has agreed them.

The above notes, with the exception of Personnel, were noted en-bloc.

FC.7 FINANCE:

- a) To receive Financial Report. This was noted.
- b) Internal Auditor's report, May 2013 – forwarded by F&S May 15th. This was noted.
- c) **Internal Auditor:** - Approve recommendation from F&S re the re-appointment of Internal Auditor. To note Statement of Assurance.

It was proposed by Cllr M Graves and seconded by Cllr D Vere-Critchler that the present auditor be re-engaged for the forthcoming year.

Vote – 16 for. The Resolution was passed.

- d) **Virements:** To resolve - £1,500 from General Reserves to Twinning Hospitality. £2,000 from Earmarked Reserves to Cemetery maintenance for structural survey of toilet block.

It was proposed by Cllr M Allan and seconded by Cllr M Graves to approve the above virements.

Vote – 15 for and 1 abstention. The Resolution was passed.

FC.8 REPRESENTATIVES ON OUTSIDE BODIES. Any Councillor who has represented the Council on their nominated outside body is asked to report to the Full Council meeting after this representation.

- **Business Breakfast** – Cllr D Birks explained his report. This was noted

FC.9 OTHER AD-HOC COUNCIL REPRESENTATION – Councillors invited to meetings etc on an ad-hoc basis – are asked to report to the Full Council meeting following their meeting. There were none.

FC.10 TOWN COUNCIL SURGERIES:

- June 1st – Cllr T Mayfield explained no members of the public attended.
- July 6th – Cllr G Jackson gave a written report which was noted.

FC.11 TERMS OF REFERENCE.

It was proposed by Cllr D Vere-Critchler and seconded by Cllr M Graves that all Committee Terms of Reference be accepted.

Vote – 16 for. The Resolution was passed.

FC.12 FIELDS IN TRUST.

Cllr K Dolby gave an update on various costs and material that may be used to mount the Fields in Trust Plaque.

It was proposed by Cllr M Allan and seconded by Cllr D Birks to change the order of the agenda and for this item to be discussed in closed session.

Vote – 16 for. The Resolution was passed.

FC.13 RESOLUTION TO MOVE INTO CLOSED SESSION. To propose that “in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and the public be temporarily excluded and they are instructed to withdraw”. Proposed by Cllr M Graves and seconded by Cllr D Vere-Critcher.

Vote – 16 for. The Resolution was passed, members of the public and the press left the meeting.

FC.12 FIELDS IN TRUST.

It was resolved that the Fields in Trust Plaque be mounted on stone.

FC.14 LEASE FOR ORGANISATIONS TO USE TC OPEN SPACES.

It was resolved to adopt the Lease, with separate schedules.

FC.15 OFFICE PREMISES.

It was resolved to move without notice to continue the meeting until the business is finished.

It was resolved that a letter is written expressing our disappointment. This to be agreed by Cllr M Graves, Cllr D Vere-Critcher and Cllr T Mayfield, as being the previously nominated Councillors to deal with urgent matters.

There being no further business, the meeting was closed at 9.50pm.