

**SLEAFORD TOWN COUNCIL
MEETING OF THE GENERAL PURPOSES COMMITTEE**

Minutes of the meeting of the **General Purposes Committee** held on
Wednesday 12th November 2014, 2014 at 7:30pm
at The Source, Southgate, Sleaford

PRESENT: Cllr G Jackson (Chairman)

Cllr M Suffield (Vice Chairman)	Cllr B Dunbar-Beckford	Cllr K Fernandes
Cllr S Fields	Cllr T Mayfield	Cllr D Suiter

Also Present: Council Officers Mrs M Waddingham and Mrs L Savage.

The Chairman welcomed all to the meeting.

GP.1 APOLOGIES. Apologies, with reasons, were given to the Assistant Clerk from Councillors K Dolby and L Mitchell. These were accepted, the attendance register was completed.

GP.2 DECLARATIONS OF INTEREST. To receive declarations of pecuniary interests in accordance with the Localism Act 2011 and to receive declarations of personal interests. There were none.

GP.3 MINUTES.

IT WAS RESOLVED THAT the Notes from 24th September 2014, with one minor amendment, be accepted as Minutes of that meeting. Vote – 4 for and 3 abstentions, the Resolution was Carried. The Chairman signed the Minutes.

GP.4 CHAIRMAN'S REPORT.

4.1 Town Fund – Update given to members of the successful applicants.
Community Foundation to issue a Press Release.

GP.5 CLERK'S REPORT.

5.1 Action Log – This was noted.

GP.6 FINANCIAL MANAGEMENT REPORT.

6.1 **To Receive Latest Committee Report.** ***IT WAS RESOLVED*** to accept this report. Vote – Unanimous. The Resolution was carried.

Councillors M Allan and P McCallum entered the meeting.

6.2 **To Review and agree the General Purposes Budget for 2015/16.**

6.2.1 The RFO clarified a question relating to budget line 10060/4.

6.2.2 A discussion took place regarding previous donations of small Christmas trees to local Businesses from a local organisation. It was asked if STC could approach the organisation, in order to re-establish Christmas trees for 2015.

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- 6.2.3 **IT WAS RESOLVED** to accept the General Purposes Budget for 2015/16. Vote – Unanimous. The Resolution was carried.
- 6.2.4 The Chairman asked members for suggestions as to future expenditure. Extra Christmas Lights in the Market Place, gazebos and new office premises and furniture, were suggested. Erection of Christmas lighting in Westgate to be built into the 5 year plan.
- GP.7 UPDATES/PROGRESS REPORTS**
- 7.1 **Website** – analytic data. This item was noted.
- 7.2 It was requested that the Website be updated relating to coach parking.
- GP.8 CHRISTMAS MARKET**
- 8.1 **Working Group Meeting** - to receive the notes from the Working Group Meeting held on 21 October 2014. These notes were noted and a thank you was made to Mrs Evans for her hard work.
- 8.1.1 The Chairman asked for volunteers to help on the day of the Christmas Market and to contact the office. Cllr K Fernandes volunteered.
- 8.1.2 Christmas Market Posters erected round the Town, do not mention that this is a TC event. Posters to be amended, if possible.
- 8.1.3 **IT WAS RESOLVED:** that following a debrief meeting, the Committee submit allocation of any surplus funds to Full Council, for approval. Vote – Unanimous. The Resolution was carried.
- 8.2 **Christmas Market Cheque Signatories** – to request a second signatory to join the RFO, for the signing of cheques for the Christmas Market.
- 8.2.1 **IT WAS RESOLVED** Cllr G Jackson is the second signatory. Vote – Unanimous. The Resolution was carried.
- GP.9 GRANT AID POLICY.**
- 9.1 **IT WAS RESOLVED** to accept the Grant Aid Policy and to pass to Full Council for final approval. Vote – Unanimous. The Resolution was carried.
- GP.10 TOWN CRIER COMPETITION** – to decide how the new Town Crier will be chosen.
- 10.1 The Chairman reported on the application received.
- 10.1.1 **IT WAS RESOLVED** to write to the applicant inviting them in for an interview. Interview panel to be made up of the Chairman and Vice Chairman of this Committee and Cllr D Suiter. Vote – Unanimous. The Resolution was carried.
- GP.11 NOTICEBOARD** – to discuss the siting of a noticeboard on the outside of the Money’s Yard Toilets.

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11.1 It was asked if a noticeboard is placed outside of the Money's Yard Toilets, would NKDC need to give permission, as they own the building

11.1.2 **IT WAS RESOLVED** this item be deferred to allow more information to be sought.

GP.12 ITEMS FOR FUTURE MEETINGS.

- 12.1
- a) St Georges Day – a report of the event and a review of 2014 event – Cllr D Suiter
 - b) Recording Equipment – Cllr K Fernandes
 - c) Town Guide – Cllr K Fernandes
 - e) Induction Sheet for new Councillors – Cllr P McCallum to produce report for next meeting.
 - e) Business Liaison – Cllr M Allan. GP Committee would like to hold a meeting with the Chamber of Commerce. It was agreed to seek permission from Full Council to write a letter to the Chamber of Commerce requesting a meeting to discuss working together.

There being no further business, the Chairman closed the meeting at 8:46pm.

Mrs M Waddingham
Assistant Clerk
Sleaford Town Council
14th November 2014

Signed:
Date: