

**SLEAFORD TOWN COUNCIL
MEETING OF THE GENERAL PURPOSES COMMITTEE**

Minutes of the meeting of the **General Purposes Committee** held on
Wednesday 6th August, 2014 at 7:45pm
at The Source, Southgate, Sleaford

PRESENT: Cllr G Jackson (Chairman)

Cllr B Dunbar-Beckford Cllr K Dolby Cllr D Suiter
Cllr K Fernandes Cllr T Mayfield

Also Present: Mrs S Goodland (Office Manager), Mr K Martin (Project Lead), Cllrs D Birks, S Fields, M Graves and L Mitchell, 1 member of the public.

The Chairman welcomed all to the meeting, which opened at 7.45pm.

GP.1 APOLOGIES. Apologies, with reasons, were given to the Office Manager from Cllr M Suffield. This was accepted.

GP.2 DECLARATIONS OF INTEREST. To receive declarations of pecuniary interests in accordance with the Localism Act 2011 and to receive declarations of personal interests.

Councillor K Dolby declared a personal interest in agenda item no. 11.

GP.3 MINUTES.

IT WAS RESOLVED THAT the Notes from 11th June 2014, be accepted as Minutes of that meeting. Vote – 6 for. Unanimous, the Resolution was Carried. The Chairman signed the Minutes.

GP.4 CHAIRMAN'S REPORT.

IT WAS RESOLVED THAT agenda item no. 9 will be discussed in closed session. Vote – 6 for. Unanimous, the Resolution was carried.

GP.5 CLERK'S REPORT.

GP5.1 Action Log – Noted.

GP.6 FINANCIAL MANAGEMENT REPORT.

GP6.1 Regular Committee Report –

Mr K Martin went through several items on the financial report that the RFO had highlighted. The report was noted.

GP.7 UPDATES/PROGRESS REPORTS

GP7.1 Website Analytic Data

The website analytic data was noted.

It was requested that the I.T. Consultant be asked whether he could add a diary to the website, in order for standing committee meeting dates, sub-

committee and working group dates to be added onto the diary as and when they are planned.

It was also requested that the I.T. Consultant be asked that when the website analytic data is presented each month, that the previous year's (for that month) be added for comparison.

GP.8 MAYORAL CHAIN

Cllr K Dolby explained to the Committee about the difficulties with the current Mayoral chain and asked whether a thick ribbon could be attached instead.

IT WAS RESOLVED THAT this be accepted. Cllr K Dolby to look into suitable ribbons. Vote – 6 for. Unanimous, the Resolution was carried.

GP.10 RESOLUTION TO MOVE INTO CLOSED SESSION.

IT WAS RESOLVED THAT in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and the public be temporarily excluded and they are instructed to withdraw. Vote: 6 for, Unanimous. The Resolution was carried.

GP.9 CHRISTMAS MARKET

Discussion took place about the progress of the Christmas Market.

Cllrs S Fields and L Mitchell volunteered to be on the Working Group.

A Christmas Market meeting was planned for Tuesday 19 August at 9am.

GP.11 REDECORATION OF OFFICE

Cllr K Dolby left the room.

IT WAS RESOLVED THAT the quote from Pete Skinner for the redecoration of the office be accepted. Vote – 5 for. Unanimous, the Resolution was carried.

IT WAS RESOLVED THAT the quote from Horne Bros for the carpet tiles be accepted. Vote – 5 for. Unanimous, the Resolution was carried.

Cllr K Dolby returned to the room.

GP.12 SLEAFORD TOWN FUND

Cllr G Jackson informed the Committee of a recent meeting he had attended with Cllr M Graves and the Lincolnshire Community Foundation staff.

Mr K Martin advised the Committee that he'd seek clarification from the RFO as to the General Donations budget.

IT WAS RESOLVED THAT the Town Council continue to allow the Lincolnshire Community Foundation to administer the Sleaford Town Fund. Vote – 6 for. Unanimous, the Resolution was carried.

GP.13 TOWN CRIER

Due to the retirement of the current Town Crier after many years service, a discussion took place regarding finding a new person to fill the role.

IT WAS RESOLVED THAT a press release be submitted to the local papers, asking for people interested in the role to submit a written application about themselves. A short list to be drawn up and candidates invited to meet the Town Council to assess suitability. Vote – 6 for. Unanimous, the Resolution was carried.

Cllr K Dolby, as Chairman of the Council, to write a letter of thanks to the current Town Crier. Cllr K Dolby said that he would also present a gift to the Town Crier

There being no further business, the meeting closed at 9.15p.m

Mrs S Goodland
Office Manager
13 August 2014