

**SLEAFORD TOWN COUNCIL
MEETING OF THE GENERAL PURPOSES COMMITTEE**

Minutes of the meeting of the **General Purposes Committee** held on
Wednesday 3rd February 2016 at 7:15pm
at The Town Hall, Quayside House, Navigation Yard, Sleaford

Present: Cllr G Jackson (Chairman)

Cllr B Allan	Cllr K Fernandes	Cllr D Suiter
Cllr J Brealeycook	Cllr P McCallum	Cllr G Titmus
Cllr J Charlesworth	Cllr A Snookes (Vice Chairman)	

Also in attendance:

Council Officers: Office Manager and Minutes Clerk
Cllr M Allan arrived at (7.57pm), Cllr A Brand, Cllr S Clegg (7.45pm), Cllr P Coyne, Cllr K Dolby and Cllr M Graves.
Press (0) Members of Public (1)

GP1. CHAIRMANS REMARKS

The Chairman opened the meeting and welcomed Councillors and also the member of the public.

GP2. APOLOGIES FOR ABSENCE

No apologies for absence were received.

GP3. DECLARATIONS OF INTEREST

No Declarations of Interest were received.

GP4. MINUTES

IT WAS RESOLVED THAT the notes of the meeting held on 18th November 2015, be accepted as Minutes of that meeting.

Vote – unanimous.

GP5. CHAIRMAN'S/VICE CHAIRMAN'S REPORT

GP5.1 Market - The Chairman advised that NKDC have extended the market area through to October 2016, when the Licence is due for renewal.

IT WAS RESOLVED THAT Cllr A Snookes becomes the Town Council's Market Representative. Vote - unanimous

Cllr A Snookes will report to the Markets Working Group in the first instance and will be on site on Mondays and Fridays and Saturdays when possible. He will be the first point of contact for stall holders and the public. The auctioneers may wish to extend Monday auctions to alternate Saturdays. The 'Love Your Local Market' website, was mentioned for information and advice.

GP5.2 Request from the Round Table

The Round Table has requested use of Boston Road Recreation Ground, for the Oktoberfest event. Event to run from 8am on 13th September 2016 (set

up) 16th and 17th September for the actual event and clear-down on 18 and 19 October 2016. These dates were agreed and the Round Table to be informed. The Clerk to look into whether a donation should be requested from the Round Table, if a hire charge is not requested.

GP6. CLERK'S/OFFICER'S REPORT

There was no report.

GP7. FINANCE

7.1 Quarterly Report – The Committee received a report from the Project Lead, which explained that the figures are within budget. Councillor M Graves answered any questions from Councillors.

GP8. ACTION LOG

8.1 No questions were raised.

GP9. REQUESTS FOR THE USE OF BOSTON ROAD RECREATION GROUND

GP9.1 Request from Bert Holland Fun Fair - *IT WAS RESOLVED THAT* the dates requested by the Fair, from 8th to 16th May 2016, be accepted.
Vote – unanimous.

IT WAS RESOLVED THAT the hiring fees be looked at by the Clerk and recommendations brought to Full Council.
Vote – 8 for, 1 against and 0 abstentions.

GP9.2 A 1940s War Weekend – it was noted that this will not now take place.

GP9.3 Cancellation of Dog Show – this was noted.

GP10. COUNCILLOR SURGERIES

GP10.1 To receive the timetable of surgeries for 2016.

IT WAS RESOLVED THAT the Councillors Surgeries would continue at The Source until 4th June and any dates thereafter, will be held at the Town Hall.
Vote – 8 for, 0 against and 1 abstention.

Cllr J Bealeycook asked for her name to be added to all the surgery dates.

GP11. ST GEORGE'S WORKING GROUP

GP11.1 The first meeting of this Working Group was held on 26th January. Cllr J Bealeycook has joined the WG and Cllrs S Clegg and A Brand confirmed that they will also join. The date of the St George's Day Market was confirmed as Saturday 23rd April.

IT WAS RESOLVED THAT one Working Group would now cover all Markets, rather than individual Working Groups.
Vote – unanimous.

GP12. CHRISTMAS MARKET

GP12.1 A written report was received from Cllr J Bealeycook

IT WAS RESOLVED THAT the money previously received from the BID for the Christmas Market is brought into the Town Council's full accounts and ring-fenced. The RFO to be asked to prepare a report for Full Council as to the means of taking the Christmas Market finances totally within the Town Council's budget.

Vote – unanimous.

GP13. CHRISTMAS LIGHTS

GP13.1 A written report was received from Cllr J Brealeycook. In particular the lights on Southgate were deemed to be brilliant. Cllr Jackson informed the Committee that he will try to obtain more money for lights from NKDC.

GP14. CLEAN FOR THE QUEEN EVENT

GP14.1 To receive details of the Keep Britain Tidy 'Clean for the Queen' campaign – Councillors received details of the event and the Chairman informed the Committee that this event is open to all to take part. The event is running from 4th to 6th March 2016 and organisations can choose which date(s) they wish to run their event on, how long for etc.

GP14.2 To receive an invitation to join the Town Team's 'Clean for the Queen' event – after discussion, **IT WAS RESOLVED THAT** through the Clerk, the Services Supervisor put a plan together, in order for the services team to clean a specified area in the town, between 4th to 6th March, together with Councillors and the public, with the press on board. Hi-viz jackets, gloves and litter pickers to be provided for anyone wishing to take part. The Town Team to be thanked for their invitation and to invite them to take part in the Town Council's event, with the date to be finalised.

Vote – 8 for, 0 against, 1 abstention.

GP15. TERMS OF REFERENCE

GP15.1 The revised Terms of Reference was received for the General Purposes Committee. **IT WAS RESOLVED THAT** this be received and noted.

Vote – unanimous.

GP16. RESOLUTION TO MOVE INTO CLOSED SESSION

IT WAS RESOLVED THAT the meeting move into closed session in accordance with the Public Bodies (Admission to Meetings) Act 1960 due to the confidential nature of the business to be discussed in relation to the follow matter(s):

Vote – unanimous.

GP17. I.T. SUPPORT

GP17.1 To receive notification of an increase in cost for I.T. support – the proposed increased cost for the I.T. support was discussed.

IT WAS RESOLVED THAT the increase be accepted for the next 12 months.

Vote – 8 for, 0 against, 1 abstention.

GP18. MARKET

GP18.1 Taking into consideration the confidential nature of the business and following a discussion, it was noted that a letter reporting a complaint made by

NKDC has been sent to a stall holder. NKDC are requesting compliance by the stall holder on health and safety matters.

GP19. SLEAFORD CARNIVAL

19.1 Correspondence between Council Officers and the Carnival organisers was noted.

19.2 To receive a request for the use of Boston Road Recreation for the Sleaford Carnival on Sunday 17th July 2016.

IT WAS RESOLVED THAT providing NKDC are satisfied that the organiser can comply with SAG requirements, provisional permission be given for the Carnival to go ahead. The Carnival organiser to be invited to a meeting in May, in order for Councillors to see all the plans in place. A firm decision will then be made at that meeting.

Vote – 8 for, 1 against and 0 abstentions.

GP20. HONORARIUM PAYMENT

Taking into consideration the confidential nature of the business and following a discussion, **IT WAS RESOLVED THAT** an honorarium payment for expenses is made to a named volunteer . This will be backdated to 2014 and continue for future years whilst the volunteer is involved in the organisation of the Christmas Market event. The 2015 honorarium has already been paid to the volunteer.

Vote – 7 for, 0 against and 2 abstentions. The Resolution was carried and this to be put forward to Full Council.

There being no further business, the Chairman thanked all for attending and closed the meeting at 9.00pm.

SG/CH/sms 08.02.16