

**SLEAFORD TOWN COUNCIL  
MEETING OF THE GENERAL PURPOSES COMMITTEE**

Minutes of the meeting of the **General Purposes Committee** held on  
Wednesday 24<sup>th</sup> September, 2014 at 7:55pm  
at The Source, Southgate, Sleaford

**PRESENT: Cllr G Jackson (Chairman)**

Cllr M Suffield (Vice Chairman)    Cllr K Fernandes    Cllr D Suiter  
Cllr K Dolby

**Also Present:** Mrs M Waddingham (Assistant Clerk), Mr K Martin (Project Lead),  
Cllrs S Fields, L Mitchell and P McCallum. Press (1)

The Chairman welcomed all to the meeting, which opened at 7.55pm.

**GP.1            APOLOGIES.** Apologies, with reasons, were given to the Assistant Clerk from Councillors B Dunbar-Beckford and T Mayfield. These were accepted.

**GP.2            DECLARATIONS OF INTEREST.** To receive declarations of pecuniary interests in accordance with the Localism Act 2011 and to receive declarations of personal interests. There were none.

**GP.3            MINUTES.**

***IT WAS RESOLVED THAT*** the Notes from 6<sup>th</sup> August 2014, be accepted as Minutes of that meeting. Vote – 4 for and 1 abstention, the Resolution was Carried. The Chairman signed the Minutes.

**GP.4            CHAIRMAN'S REPORT.** There was no report.

**GP.5            CLERK'S REPORT.**

5.1            **Town Crier Competition** – it was agreed the deadline for the competition be 7 days before the Christmas Market. The judges to be the Mayor, Chairman and Vice Chairman of the GP Committee. The winner to be announced at the Christmas Market.

5.2            **Action Log** – Noted.

**GP.6            FINANCIAL MANAGEMENT REPORT.**

The Regular Finance Report was circulated. Mr K Martin explained that unforeseen expenditure had arisen following the flooding incident at the office. The expenditure not covered by an insurance claim currently totalled £226. This expenditure could however be covered by a saving this year on the budget for the annual buildings and contents insurance.

***IT WAS RESOLVED THAT*** a budget virement between the relevant budget headings be made once the final total is known. Vote – 5 for, unanimous.

**GP.7 UPDATES/PROGRESS REPORTS**

**GP7.1 Website Analytic Data**

The website analytic data was noted.

**GP.8 CHRISTMAS MARKET**

**8.1 Working Group Meeting** - to receive the notes from the Working Group Meeting held on 19<sup>th</sup> & 27<sup>th</sup> August 2014.

The Chairman said he was very pleased with the progress made by the Working Group and thanked Cllr L Mitchell and other members of the Working Group for their hard work.

The Chairman thanked members who helped with the Christmas Market in previous years and said STC have chosen to co-opt new members for this year.

**GP.9 SLEAFORD TOWN FUND**

**9.1 Sleaford Town Fund** – to clarify whether the Town Council’s ‘General Donation’ budget line money be passed to the Sleaford Town Fund (together with the unspent Councillors allowances – already Resolved)

***IT WAS RESOLVED:*** that STC retains the “General Donation.” Vote – unanimous. The Resolution was carried.

**9.2** Mr Martin suggested that STC needs a Grant Policy. A draft policy to be brought to the next GP Meeting.

There being no further business, the meeting closed at 8:19p.m

Mrs M Waddingham  
Assistant Clerk  
Sleaford Town Council  
25<sup>th</sup> September 2014