

**SLEAFORD TOWN COUNCIL
MEETING OF THE GENERAL PURPOSES COMMITTEE**

Minutes of the **GENERAL PURPOSES COMMITTEE** held on
Wednesday 13th April 2016 at 7.00pm at The Town Hall, Quayside House
Navigation Yard, Sleaford.

PRESENT:

Cllr G Jackson (Chairman)	Cllr K Fernandes
Cllr A Snookes (Vice Chairman)	Cllr S Clegg
Cllr B Allan	Cllr P McCallum
Cllr J Brealeycook	Cllr D Suiter
Cllr J Charlesworth	Cllr G Titmus

Also in attendance:

Council Officers: Clerk, Office Manager and Minutes Clerk
Councillors P Coyne and R Willis
Press (0) Members of Public (1)

GP1. INTRODUCTION AND WELCOME

The Chairman opened the meeting and welcomed everyone in attendance. The Chairman extended a particular welcome to the new Clerk on his first appearance at General Purposes in his new role.

The Chairman informed the Committee that previously, agenda item 17 was discussed in closed session. He also informed them that the matter has appeared on social media and so the item will be dealt with in open session.

GP2. APOLOGIES FOR ABSENCE

No apologies were received.

GP3. DECLARATIONS OF INTEREST

Cllr Clegg - item 10 - Greylees family day - he usually has a stall at this event.
Cllr Suiter and Cllr Fernandes - item 6 - Twinning Association.
Cllr Titmus - item 15 - member of the Civic Trust Executive Board.

GP4. MINUTES

IT WAS RESOLVED THAT the notes of the meeting held on 3rd February 2016 be accepted as minutes of that meeting.

Vote – 9 for, 0 against, 1 abstention.

GP5. CHAIRMAN'S REPORT

Signed:

Date:

The Chairman informed the Committee that the Market Working Group have been looking at ways to improve the next Christmas Market and gave details of possible future security and manning of barriers.

IT WAS RESOLVED THAT this item is put on the agenda for the Full Council meeting.
Vote - unanimous

GP6. CLERK'S REPORT

GP6.1 Sleaford and District Twinning Association Grant request

The Committee received an application from the Sleaford and District Twinning Association, together with their certified accounts, requesting their annual grant.

IT WAS RESOLVED THAT the grant be approved.
Vote – unanimous.

GP7. FINANCE

GP7.1 Quarterly Report

The Clerk explained the report and answered any questions.

GP8. ACTION LOG

After discussion, the Council asked that there is more publicity for the change of venue for the Councillors Surgeries, from The Source to the Town Hall.

GP9. SOCIAL MEDIA WORKING GROUP

GP9.1 IT WAS RESOLVED THAT Cllr A Brand is added to the Working Group.
Vote – unanimous.

Cllr Clegg gave a verbal report and update regarding the Working Group, the Council's website and the new proposed Council Facebook page.

The Clerk will look into suitable training for Councillors, for Social Media useage.

GP9.2 To receive NKDC's Social Media Policy.

The Committee received NKDC's Social Media Policy and agreed that there are some useful points to note within it.

GP10. GREYLEES FAMILIES DAY

GP10.1 Families Day at Greylees - Sunday 17th July 2016

IT WAS RESOLVED THAT the invitation from the organisers be accepted by the four Quarrington Councillors and that the Services Team ensure the Council's gazebo is available for that day.
Vote – unanimous.

GP11. SLEAFORD AUCTIONS

GP11.1 To note the upcoming proposed dates from the Auction organisers:

Signed:

Date:

16th April, 14th May, 11th June, 9th July and 13th August 2016.

IT WAS RESOLVED THAT the dates be approved.

Vote - unanimous.

GP12. HISTORIC CAR SHOW AND CRAFT FAIR

GP12.1 To receive a request for the use of Boston Road Recreation Ground for the Historic Car Show 2nd September 2016.

After discussion, the Committee confirmed their support for this event, but that Boston Road Recreation Ground would be an unsuitable venue. It was noted that the Car Show is taking place at a different venue for 2016, but that Eastgate Car Park, following various approvals, could be an option for 2017.

GP12.2 To receive a request for an Arts and Craft Fair on 2nd & 3rd September 2016 in the Town Hall.

It was confirmed that requests for lettings in the Town Hall can be dealt with by Officers.

GP13. HISTORICAL RECORDS FROM THE SLEAFORD URBAN DISTRICT COUNCIL

GP13.1 To discuss Councillors undertaking research/archive work into the historical records held at the Lincolnshire Archives.

The Chairman informed the Committee that NKDC looked into the matter of why records from the Urban District Council were passed to the District Council, rather than the Town Council, but there are no answers. Cllrs D Suiter and A Snookes informed the Committee that they would like to attend the County Archives.

GP14. MARKET CHARTER

GP14.1 To receive clarification from NKDC as to third parties who hold alternative Markets within the Market Chartered Area. Verbal report from the Clerk.

A verbal report was given by the Clerk.

GP15. Heart of Sleaford Heritage Trail

GP15.1 To receive the draft brochure of the Sleaford Heritage Trail.

All Councillors received a copy of the draft brochure and agreed that it was very informative.

GP15.2 To discuss the invitation to include Sleaford Town Council in the list of community based organisations that will be involved.

IT WAS RESOLVED THAT Sleaford Town Council informally support the Sleaford Heritage Trail.

Vote - unanimous.

Due to comments in item 1 - Chairman's Remarks - the Council discussed the next item in open session.

Signed:

Date:

GP16. SLEAFORD CARNIVAL

GP16.1 To decide a date in May to meet with the organiser.

The Committee confirmed that the Carnival documents need to be in place by 3rd May and be considered by the NKDC Safety Advisory Group.

IT WAS RESOLVED THAT the Clerk attends the SAG meeting.

Vote - unanimous.

GP17. RESOLUTION TO MOVE INTO CLOSED SESSION

“To resolve to move into closed session in accordance with the Public Bodies (Admission to Meetings) Act 1960 due to the confidential nature of the business to be discussed in relation to the follow matter(s):”

Vote - unanimous.

GP18. HIRING COSTS AT BOSTON ROAD RECREATION GROUND

GP18.1 To discuss whether hiring fees or a donation is appropriate from charity fund raising events which are held on the Recreation Ground.

Taking into consideration the confidential nature of the business and following a discussion, **IT WAS RESOLVED THAT** the Clerk will look into this and will work with Cllr Willis on the matter. A policy to be produced at a future date.

GP19. MARKET BUSINESS PLAN

GP19.1 To discuss the Market Business Plan

Taking into consideration the confidential nature of the business and following a discussion, **IT WAS RESOLVED THAT** the Clerk together, with Cllr Jackson approach NKDC with the draft plan and then take those findings to Full Council.

Vote – 8 for, 1 against, 0 abstentions.

IT WAS RESOLVED THAT the time of the meeting be extended.

Vote - unanimous.

GP20. PROPOSED SLEAFORD COMMUNITY RADIO STATION

20.1 To receive further details of the Sleaford Community Radio Station.

Taking into consideration the confidential nature of the business and following a discussion, **IT WAS RESOLVED THAT** the Chairman meet with the proposer, to try to foster a forward plan with him.

Vote - unanimous.

There being no further business, the Chairman thanked all for attending and closed the meeting at 9.07 pm.

SG/CH 19.04.16

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Signed:

Date: