

**SLEAFORD TOWN COUNCIL  
MEETING OF THE FULL COUNCIL**

Minutes of a Meeting of the **Full Council** held on  
Wednesday 22<sup>nd</sup> October, 2014, 7.45p.m. at The Source, Southgate,  
Sleaford.

**PRESENT: Councillor K. Dolby, (Chairman)**

|                               |                  |                 |
|-------------------------------|------------------|-----------------|
| Cllr G Titmus (Vice Chairman) | Cllr D Birks     | Cllr C Darch    |
| Cllr B Dunbar-Beckford        | Cllr K Fernandes | Cllr S Fields   |
| Cllr M Graves                 | Cllr G Jackson   | Cllr H Lorimer  |
| Cllr T Mayfield               | Cllr P McCallum  | Cllr L Mitchell |
| Cllr M Suffield               | Cllr D Suiter    | Cllr G Titmus   |

**Also in Attendance:** Members of the Public (10) Press (2) & Council Officers Mrs S Scholes and Mrs M Waddingham.

The Chairman welcomed all to the Open Forum and invited questions from the Public. Three questions were asked; two of which will receive a written reply. The question relating to CPO is an Agenda item below.

**FC.1 APOLOGIES.** Apologies, with reasons were given and accepted from Councillors J Titmus and J Mathieson.

**FC.2 DECLARATIONS OF INTEREST.”** To receive declarations of pecuniary interests in accordance with the Localism Act 2011 and to receive declarations of personal interests”.

Cllr M Graves – personal interest – agenda item 12.2

**FC.3 CHAIRMAN’S REPORT.**

3.1 Mayoral Functions – The Chairman reported on his attendance at the Classic Car Show, RBL Poppy Presentation, Round Table Beer Festival, Battle of Britain, Poppy Prom and NKDC’s Civic Service.

3.2 Deputy Mayoral Functions – The Deputy Mayor reported on his attendance at the SIB Awards evening.

**FC.4 CLERK’S REPORT MATTERS OUTSTANDING AND PROGRESS MADE.**

4.1 **Changes in Voter Registration** – information was noted.

4.2 **Farmers Market** – Councillors D Suiter and C Darch volunteered to collect the rent.

**FC.5 MINUTES.**

**IT WAS RESOLVED** that the notes of the Full Council Committee Meeting held on 3<sup>rd</sup> September 2014 be approved as Minutes of that Meeting. Vote: Unanimous. The Resolution was carried. The Chairman signed the Minutes.

**FC.6 CLERK’S NOTES. For information only, no discussion.** Finance & Strategy 20<sup>th</sup> August. Services 17<sup>th</sup> September. General Purposes 24<sup>th</sup> August 2014. Personnel 1st August, 13<sup>th</sup> August 2014. **(Personnel Minutes 1<sup>st</sup> October & F&S Minutes 8<sup>th</sup> October 2014, not available.)**

The Clerk's Notes were noted en-bloc.

## **FC.7 FINANCE**

7.1 **Financial Report.** **IT WAS RESOLVED** that the RFO's report be accepted. Vote – Unanimous. The Resolution was carried.

### **7.2 Half year budget report.**

7.2.1 Cllr M Graves reported the projected expenditure to the end of the year. Services and General Purposes Committee have a surplus. Expenditure includes items which have yet to be approved at the Services Committee. Virements are expected.

7.2.2 **IT WAS RESOLVED** to accept the half yearly budget report. Vote – Unanimous. The Resolution was carried.

## **FC.8 REPRESENTATIVES ON OUTSIDE BODIES**

There was nothing to report.

## **FC.9 OTHER AD-HOC COUNCIL REPRESENTATION**

9.1 Cllr G Jackson had given an interview to Calendar News, regarding the CPO.

9.2 Cllr K Dolby has represented STC at Eco2 Meetings. These meetings minutes are confidential.

## **FC.10 FROM OTHER COMMITTEES/ APPOINTMENT PANELS**

10.1 To elect two councillors as Members of the General Purposes Committee.

10.2 **IT WAS RESOLVED** To appoint Councillors L Mitchell and S Fields, as Members of the General Purposes Committee. Vote – 14 for and 2 abstentions. The Resolution was carried.

## **FC.11 TOWN COUNCIL SURGERIES:**

11.1 STC Councillors commitment to monthly Surgeries. – The Chairman explained that STC Cllrs are needed at the monthly Surgeries. Cllr L Mitchell volunteered.

11.1.1 The office will circulate the latest rota, and requests will be made for any remaining spaces. Councillors are requested to notify the office if they are unable to attend.

11.1.2 Posters have been redesigned and Surgery information updated on the website to promote these sessions.

11.2 Reports 6<sup>th</sup> September 2014 (Cllr G. Jackson) and 4<sup>th</sup> October 2014 (Cllr M. Allan) were noted.

## **FC.12 FORTHCOMING EVENTS FOR FORMAL APPROVAL**

12.1 Dog Show – To approve use of Boston Road Recreation Ground on 7<sup>th</sup> June 2015.

12.2 Oktoberfest – To approve use of Boston Road Recreation from 21<sup>st</sup> - 27<sup>th</sup> September 2015

**IT WAS RESOLVED** To grant permission for the Dog Show and Oktoberfest, to use Boston Road Recreation Ground, on the above dates. Vote – 15 for and 1 abstention. The Resolution was carried.

12.3 It was noted that Oktoberfest was very successful. A debrief meeting with the Organisers had taken place. Debrief meetings are arranged following all organised events on the Recreation Ground.

**FC.13 POLICIES** – To discuss and adopt, if appropriate.

13.1 Draft Market regulations (v4) for approval (from Services 17.9.14).

13.2 **IT WAS RESOLVED** to adopt the Market Regulations. Vote – Unanimous. The Resolution was carried.

13.3 Councillors were asked to collect their individual folders containing approved revised Policy/Statutory Documents after the meeting.

**FC.14 CPO** – Working Group Report.

14.1 Cllr M Allan reported on action taken by the Working Group following the Full Council Resolutions made 13<sup>th</sup> August 2014 and outlined strategy and timescales.

**FC.15 RESOLUTION TO MOVE INTO CLOSED SESSION.** **IT WAS RESOLVED** that “in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and the public be temporarily excluded and they are instructed to withdraw”. Vote – Unanimous. The Resolution was carried.

**FC.16 FREEDOM OF INFORMATION AND OTHER REQUESTS.** Schedule was noted.

**FC.17 RECREATION GROUND**

17.1 **CPO** – The Chairman gave an update on professional advice received.

17.2 **IT WAS RESOLVED:** that the Council’s Solicitors engage a Barrister to advice on various matters, as soon as possible. Vote – Unanimous. The Resolution was carried

17.3 It was noted that ideas, comments and issues were being raised by local residents and groups, all of whom were looking to the Town Council for support. Councillors are requested to make these views etc. known to the Working Group for inclusion in its deliberations.

**FC.18 MATTERS OF AN URGENT NATURE.**

18.1 Staffing Issues – Appointment of Responsible (Proper) Officer.

18.2 LALC confirmation of correct terminology to be obtained.

18.3 **IT WAS RESOLVED:** that Mrs S Scholes is appointed as The Proper Officer/Acting Clerk, subject to advice from LALC as to the Job Title. Vote – 15 for and 1 abstention. The Resolution was carried.

**FC.19 TOWN TEAM** - To agree council representation at the Town Team Launch 7<sup>th</sup> November.

19.1 **IT WAS RESOLVED:** to extend the meeting for a further 5 minutes. Vote – Unanimous. The Resolution was carried.

- 19.2 Following discussion, and a Counter-Resolution, IT **WAS RESOLVED:**  
a) that the Town Council wishes to engage with the Town Team, who would be invited to attend a Council Meeting to outline their aims and objectives, that b) no representative of the Town Council would make a presentation at the 7<sup>th</sup> November Town Team launch. Vote: 8 For, 5 Against, 3 Abstentions. The Resolution was carried.

There being no further business, the Chairman closed the meeting at 9:45pm.

Mrs. M. Waddingham,  
Assistant Clerk,  
30<sup>th</sup> October, 2014.