

**SLEAFORD TOWN COUNCIL  
MEETING OF THE FULL COUNCIL**

Minutes of the Meeting of the **Full Council** held on  
Wednesday 4<sup>th</sup> June 2014 at 7:50pm, at The Source, Sleaford

**PRESENT: Councillor K Dolby, (Vice Chairman)**

Cllr G Titmus (Vice-Chairman)	Cllr M Allan	Cllr D Birks
Cllr C Darch	Cllr B Dunbar-Beckford	Cllr K Fernandes
Cllr M Graves	Cllr G Jackson	Cllr H Lorimer
Cllr J Mathieson	Cllr T Mayfield	Cllr M Suffield
Cllr D Suiter	Cllr J Titmus	

**Also in Attendance:** Members of the Public (15) & Council Officers Mrs M Waddingham, Mrs. S.M. Scholes and Mrs L Savage.

The Chairman welcomed all in attendance and apologised for the unavoidable late start to the meeting. The Chairman opened the Public Forum.

1. The Chairman acknowledged the member of the public present who had also been in attendance at the Annual Meeting and addressed the questions raised at that time, viz: a Disciplinary Hearing and Appeal relating to a member of staff had concluded on 27<sup>th</sup> February 2014 and the staff member had been informed. Where it is possible to comment, within the bounds of confidentiality, the Chairman believes that the Council has followed correct procedure with regard to staff welfare and grievance management.
2. Another member of the public queried the reason for a non-Sleaford resident requesting the information. In reply, the original speaker stated that it was a public question.

The Chairman closed the Public Forum and opened the meeting at 8.00p.m.

**FC.1 APOLOGIES.** No apologies of absence were received.

**FC.2 DECLARATIONS OF INTEREST.** To receive declarations of pecuniary interests in accordance with the Localism Act 2011 and to receive declarations of personal interests.

Councillors J Mathieson, H Lorimer, G Titmus, D Suiter and K Dolby declared interests, in that applicants for the Casual Town Council Vacancy were known to them.

**FC.3 CHAIRMAN'S REPORT.**

- Fields In Trust – Suppliers of the Stone now have the bed of rock and will be ready for collection for the Co-op to collect. The Chairman was thanked for his hard work on this matter.
- It was noted that the Information Sign was being prepared to be refitted.

**FC.4 CLERK'S REPORT, MATTERS OUTSTANDING AND PROGRESS MADE.**

With nothing further to add, the report was noted.

**FC.5 MINUTES.** None for this meeting.

**FC.6 CLERK'S NOTES. For information only, no discussion.**

Services 23<sup>rd</sup> April, 2014. General Purposes 30<sup>th</sup> April 2014. Personnel 23<sup>rd</sup> April and 7<sup>th</sup> May 2014. Finance & Strategy 26 March (approved at F&S Meeting 14.05.14) and 14<sup>th</sup> May 2014.

These were noted en-bloc. Cllr D Birks advised that he was not a member of the Services Committee, as shown in the notes.

**FC.7 COUNCILLOR RESIGNATIONS, CO-OPTIONS & ELECTIONS**

- **To Resolve** to consider in Closed Session Expressions of Interest Received (previously circulated to Councillors) in the Casual Vacancy following the resignation of Cllr.I. Dolby, and, if appropriate, agree an applicant to be a Co-opted Council Member.

**IT WAS RESOLVED** this this item be in open session. Vote 12 for and 3 against. The Resolution was carried.

There had been four applicants and their Expressions of Interest in the vacancy Had been previously circulated to Members. A secret vote for the Co-Option of a Council Member was taken.

**With 10 votes for;** Mr Paul McCullum was elected.

**IT WAS RESOLVED** that Mr Paul McCullum takes his seat with immediate effect, but will not take part in voting. His Declaration Form to be signed, as soon as possible. Vote – Unanimous. The Resolution was carried.

It was confirmed that unsuccessful applicants were eligible for consideration for other Council vacancies being progressed. The Office will write to all concerned.

**FC.8. FINANCE**

**8.1 Annual Return 31.03.14: - Audit Commission Document**

- (i) Accounting Statements 2013/14 – Approval – Section. This section was noted.
- (ii) Annual Governance Statement 2013/14 – Approval – Section 2  
**IT WAS RESOLVED** that section 2 be approved. Vote – Unanimous. The Resolution was carried.
- (iii) Annual Internal Audit Report 2013/14. – Section 4. This section was noted.
- (iv) Internal Auditor's Year End Report. This section was noted.

**8.2 Financial Year 2013/14R.F.O. Finalised Report & Accounting Statement** (2 documents) . **Recommendation:** To approve suggested Virements, totalling, £110,263.14 as detailed on the report, following completion of 2013/14 Year End.

**IT WAS RESOLVED** to accept the Virements, totalling £110,263.14. Vote – Unanimous. The Resolution was carried.

Cllr M Graves thanked the RFO, Project Lead and EdgeDesign for their work relating to year end.

**8.3** To receive Financial Report of R.F.O. 28.05.2014. The RFO explained that financial reports relating to 2014/15 will be presented to Council, as soon as possible.

The RFO clarified questions.

**8.4** Financial Regulations – for Approval, as recommended by F&S Committee 14.05.2014.

**IT WAS RESOLVED** to accept the Financial Regulations. Vote – 14 for and 1 abstention. The Resolution was carried.

**FC.9. REPRESENTATIVES ON OUTSIDE BODIES.** Any Councillor who has represented the Council on their nominated outside body is asked to report to the Full Council meeting after this representation.

**9.1** Network Rail Stakeholder meeting – Cllr K Fernandes was unable to attend latest meeting.

**9.2** CAB – The Chairman reported that he had attended an open evening and was impressed by the amount of important work the CAB carry out.

**9.3** Business Breakfast Club – Cllr G Jackson, asked when the next meeting was.

**9.4** Recycling Representative – Cllr M Allan said he is NKDC's representative. An STC Councillor to be nominated accordingly.

**FC.10 OTHER AD-HOC COUNCIL REPRESENTATION** – Councillors invited to meetings etc on an ad-hoc basis – are asked to report to the Full Council meeting following their meeting.

**FC.11 TOWN COUNCIL SURGERIES:**

**11.1** 5<sup>th</sup> April 2014 – Cllr G Titmus gave a short verbal report.

**11.2** 3<sup>rd</sup> May 2014 – Cllr M Suffield reported that two families from Leasingham had concerns regarding the proposed poultry farm.

**FC.12 CHRISTMAS MARKET** – Debrief report, Cllr C Darch. Cllr Darch advised that the Working Group had met and report would follow.

**FC.13 FORTHCOMING EVENTS.**

**13.1** Armed Forces Day – Cllr Gary Titmus provided itinerary details and Answered questions from members.

**13.2** Sleaford Carnival – The Town Council office had not received a formal request for the use on the Recreation Ground. Office to write to Organisers to formalise the arrangements. It was noted that sight of insurances, statement of accounts and risk assessments were required.

**FC.14 RESOLUTION TO MOVE INTO CLOSED SESSION. IT WAS RESOLVED THAT** “in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and the public be temporarily excluded and they are instructed to withdraw”. Vote – unanimous. The Resolution was carried.

**FC.15 FROM OTHER COMMITTEES/ APPOINTMENT PANELS:**

15.1 **IT WAS RESOLVED** to change the date of the next Finance & Strategy meeting to 23<sup>rd</sup> July. Vote – unanimous. The Resolution was carried.

**FC.16 OFFICE PREMISES**

Cllr M Graves to send Project Lead information relating to possible premises.

**FC.17 RECREATION GROUND – To discuss present position of the CPO.**

**IT WAS RESOLVED** to appoint a Valuer, subject to clarification of costs involved and to arrange a meeting between the Valuer and the Solicitors. Vote – Unanimous. The Resolution was carried.

**MATTERS OF AN URGENT NATURE.**

**IT WAS RESOLVED** to grant permission for the use of Boston Road Recreation Ground, for a Fun Day on Sunday 8<sup>th</sup> June. This is subject STC Offices receiving all relevant documentation by Thursday 5<sup>th</sup> June at 4pm. Vote – unanimous. The Resolution was carried.

There being no further business, the Chairman thanked all for attending and closed the meeting at 9.25p.m.

Mrs M Waddingham  
Assistant Clerk,  
13<sup>th</sup> June, 2014.