

**SLEAFORD TOWN COUNCIL  
MEETING OF THE FULL COUNCIL**

Minutes of a Meeting of the **Full Council** held on  
Wednesday 11<sup>th</sup> February, 2015, 7.45p.m. at The Source,  
Southgate, Sleaford.

**PRESENT: Councillor K. Dolby, (Chairman)**

Cllr M Allan	Cllr D Suiter	Cllr D Birks
Cllr R Dunbar-Beckford	Cllr K Fernandes	Cllr S Fields
Cllr J Mathieson	Cllr T Mayfield	Cllr J. Titmus
Cllr P McCallum	Cllr M Suffield	Cllr G. Titmus
Cllr G. Jackson	Cllr H. Lorimer	Cllr A. Snookes
Cllr M Graves		

**Also in Attendance:** Council Officers: Acting Clerk & Project Lead; Members of the Public (3) and Press (1).

**Public Forum**

The Chairman welcomed all present and invited questions from the Public.

1. A businessman/resident questioned how the loss of revenue as a result of Tesco not proceeding with its development would be made good by the Town and District Councils? He further enquired as to how business could be attracted to the town.

The Chairman confirmed that Planning Policy is the remit of NKDC who are looking into alternative uses of the Tesco site. The Tesco plans had changed from the original intention of constructing a small supermarket with additional retail units. It was agreed that the planned housing in the town required an infrastructure and traffic modelling. Employment concerns, particularly for the young, were expressed. Councillors confirmed the Town Council's desire to engage with businesses to encourage regeneration, and the member of the public gave details to contact for further discussions.

There being no further questions from members of the Public, the Chairman opened the Council meeting at 7.45p.m.

**FC.1 APOLOGIES.**

**001** Apologies, with reasons were given and accepted from Councillors C. Darch. The Attendance Register was signed.

**FC.2 DECLARATIONS OF INTEREST."**

**002** To receive declarations of pecuniary interests in accordance with the Localism Act 2011 and to receive declarations of personal interests". There were none.

**FC.3 CHAIRMAN'S REPORT.**

**003** The Chairman welcomed Cllr Adrian Snookes, the newly-co-opted Member for Navigation Ward.

**002** The Chairman had attended two Mayoral functions. Christmas Day visits to Oakdene and Ashdene Care Homes were extremely enjoyable. Members were reminded of the Musical Evening to be held on 14<sup>th</sup> March in support of the Mayor's charities. Tickets are available from the office.

**003** No functions had been attended by the Deputy Mayor.

- 004 National Armed Forces Day.** **IT WAS RESOLVED THAT** the Council would support Cleethorpes application to host National Armed Forces Day in Northern Lincolnshire. Vote: Unanimous. The Resolution was carried.
- 005 Handley Chase Development.** Following contact by NKDC Planning Officer, a meeting is to be arranged to discuss the Working Draft Section 106 Agreement for the proposed Sleaford South SUE. The Council's Planning Consultant has been briefed. Cllrs Jackson and Titmus will attend (for continuity), with the Chairman and report back.
- 006** The Council wishes to be involved at an early stage to ensure that Open Spaces and areas that will eventually become STC responsibilities are well planned and for the benefit of the local community.
- FC.4 CLERK'S REPORT.**
- 007 Revised Admin. Arrangements, Minutes & Notices.** **IT WAS RESOLVED THAT** the proposed changes be accepted. Vote: 16 For, 1 Abstention. The Resolution was carried.
- 008 Open Space Land, Tamar Court, off Church Lane.** The report was noted. For clarity, item 5 should read "... the site will be handed to NKDC who will in turn transfer **THE TITLE** and the management to STC."
- FC5 MINUTES: IT WAS RESOLVED THAT** the Notes of Full Council Meetings:
- |            |   |                       |
|------------|---|-----------------------|
| <b>009</b> | 10 <sup>th</sup> December, 2014 be approved | 16 For, 1 Abstention  |
| <b>010</b> | 24 <sup>th</sup> December, 2014 be approved | 16 For, 1 Abstention  |
| <b>011</b> | 14 <sup>th</sup> January, 2015 be approved  | 16 For, 1 Abstention. |
- The Resolution was Carried.
- 012** Minutes of meeting 28<sup>th</sup> January, 2015 require correction and **IT WAS RESOLVED THAT** these Minutes be withdrawn and represented to Council at the next Meeting. Vote: Unanimous. The Resolution was carried.
- FC.6 CLERK'S NOTES**
- 013** Notes of Meetings 7<sup>th</sup> January 2015 (Services), 14<sup>th</sup> January, 2015 (General Purposes), 26<sup>th</sup> November, 2014 (Finance & Strategy) and 19<sup>th</sup> November, 2014 (Personnel) had been previously circulated.
- FC.7 COUNCIL ELECTIONS 7<sup>th</sup> MAY, 2015.**
- 014** Election Briefing Session (NKDC) 24<sup>th</sup> February – open to Councillors and interested persons. Advance booking is required.
- 015** Election Timetable circulated for reference.
- 016** **IT WAS RESOLVED TO** approve revised dates for STC Council and Committee Meetings. Vote – Unanimously. The Resolution was carried.
- FC8 FINANCE**
- 017 8.1 Financial Report, RFO.** **IT WAS RESOLVED THAT** the new-style report 1<sup>st</sup> April 2014 – 31<sup>st</sup> January 2015 is accepted. Vote: 16 For, 1 Abstention. The Resolution was carried.
- 018 8.2 Final Budget & Precept 2015/2016.** Following notification of NKDC Council Support Grant, there is a net reduction of £11,700 in budget; **IT WAS RESOLVED**

**THAT** the revised budget, as presented in the report is approved. Vote: 16 for, 1 Abstention. The Resolution was carried.

**019 8.3 Write off Unpaid Debts. IT WAS RESOLVED THAT** following a review of the Council's accounting records, three unpaid debts, totalling £312.30 be written off. Vote: Unanimous. The Resolution was carried.

**FC9. REPRESENTATIVES ON OUTSIDE BODIES**

**020** Nothing to report.

**FC10 OTHER ADHOC COUNCIL REPRESENTATION.**

**021** Chamber of Commerce Breakfast Meeting: A meeting has been arranged with Lincoln Chamber of Trade management. Councillors G. Jackson, K. Dolby, M. Graves, M. Suffield will attend.

**FC11 FROM OTHER COMMITTEES/APPOINTMENT PANELS**

**022** Nothing to report.

**FC12 TOWN COUNCIL SURGERIES**

**023** Councillors McCallum and Dolby had nothing to report.

**FC13 FORTHCOMING EVENTS FOR FORMAL APPROVAL & INFORMATION**

**024** **13.1 Bert Holland Fun Fair 10<sup>th</sup> – 17<sup>th</sup> May, 2015 – Approved**  
**13.2 Sleaford Town Awards – date to be confirmed – Noted**  
**13.3 St George's Day Event, 18<sup>th</sup> April, 2015 – Noted.**

**025** **IT WAS RESOLVED THAT** a review be carried out of fees payable by commercial users of the Recreation Road for events. Vote: Unanimous. The Resolution was carried.

**FC14 POLICIES**

**026** **14.1 Bullying & Harassment Policy IT WAS RESOLVED THAT** the Bullying and Harassment Policy, parts I (Employees, volunteers and members) and II (members of the public) be adopted. Vote: 14 For, 3 Abstentions. The Resolution was carried.

**027** **14.2 Tree Management Policy.** Following discussion at the recent Services Committee, Cllr G. Titmus' report recommended that a Tree Planting policy be created and adopted before the end of the current Council term.

**028** **IT WAS RESOLVED TO** accept the report recommendations; that Full Council approval be sought at every opportunity; that Options 9(a) and 9(b) (1) be accepted and option 9(b) be deleted. Vote: Unanimous. The Resolution was carried.

**FC15 RESOLUTION TO MOVE INTO CLOSED SESSION.**

**029** **IT WAS RESOLVED** that "in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and the public be temporarily excluded and they are instructed to withdraw". Vote – Unanimous. The Resolution was carried.

**030** The Press and Members of the Public left the meeting at 8.35p.m.

**FC16 FROM OTHER COMMITTEES**

**031 16.1 Cemetery Headstone.** Taking into account the confidential nature of the business, **IT WAS RESOLVED THAT** the recommendations of the Services Committee be accepted. Vote – Unanimous. The Resolution was carried.

**FC17 CONFIDENTIALITY ISSUES**

**032 Council Closed Session.** Subsequent to concerns of a possible breach of confidentiality; councillors were reminded that all business discussed in Closed Session is to be treated in the strictest confidence.

**032 Social Media.** Councillors are again reminded of their use of social media – whether as an individual or a council member. It is not always appropriate, to disseminate information from meetings via social media.

**FC18 CPO**

**033** Taking into account the confidential nature of the business discussed, **IT WAS RESOLVED THAT** the recommendations made in Cllrs K. Dolby and M. Graves report (05.02.15, v3) following a meeting with NKDC (26.01.15) be implemented. Vote: Unanimous. The Resolution was carried.

**FC 19 OFFICE PREMISES**

**034** Taking into account information of a confidential nature, **IT WAS RESOLVED THAT** that the recommendations of Finance & Strategy Committee 28<sup>th</sup> January, 2015 regarding continuing negotiations be approved. Vote: Unanimous. The Resolution was carried.

**035** **IT WAS FURTHER RESOLVED** that the Project Lead continue negotiations on a property, in accordance with Option 2, Agent's e-mail, 5<sup>th</sup> February, 2015. Vote: Unanimous. The Resolution was carried.

**036** It was agreed that Full Council meetings would be called if necessary to enable the project to move forward.

**FC20. RECREATION GROUND LARGE GATES**

**037** It was noted that a comparative quote for replacement vehicle access gates is still awaited. Item to be carried forward.

**FC21 STAFFING MATTERS**

**038** Taking into account information of a confidential nature, Members noted the arrangements for a weekend Services Staff operative.

**039** Taking into account information of a confidential nature, members were updated of matters referred to the Council's HR advisors.

There being no further business, the Chairman thanked all for attending and closed the meeting at 9.25p.m.

Acting Clerk & Proper Officer,  
19<sup>th</sup> February, 2015.

