

**SLEAFORD TOWN COUNCIL
MEETING OF THE FULL COUNCIL**

Minutes of the Meeting of the **Full Council** held on
Wednesday 9th April 2014 at 7:30pm, at The Source, Sleaford

PRESENT: Councillor K Dolby, (Vice Chairman)

Cllr D Birks	Cllr C Darch	Cllr M. Graves
Cllr B Dunbar-Beckford	Cllr K Fernandes	Cllr G. Titmus
Cllr G Jackson	Cllr J Mathieson	Cllr T. Mayfield.
Cllr M Suffield	Cllr D Suiter	
Cllr J Titmus	Cllr D Vere-Critchler	

Also in Attendance: Members of the Public (3), Press (3) & Council Officers Mrs M Waddingham (Assistant Clerk) and Mrs. S.M. Scholes.

In the absence of the Chairman, Councillor K Dolby took the Chair and opened the meeting at 7.35p.m.

FC.1 APOLOGIES. Apologies, with reasons were given and accepted from Councillors B Watson, H. Lorimer & M. Allan.

FC.2 DECLARATIONS OF INTEREST. To receive any Disclosable Pecuniary or Personal Interests. There were none.

FC.3 CHAIRMAN'S REPORT – Cllr K. Dolby.

3.1 St George's Day Market 19th April – Cllrs G & J Titmus volunteered to assist.

3.2 Cllr B. Watson. – The Chairman confirmed that Cllr B. Watson has resigned from NKDC; no resignation from STC has been received.

FC.4 CLERK'S REPORT

4.1 Cllr I. Dolby's resignation from STC has been received. Procedure for Election /Cooption of a Town Councillor is in place.

4.2 Action Logs – Noted.

FC.5 MINUTES. *IT WAS RESOLVED THAT* Notes of the meetings held 18th & 26th February and 19th March, 2014 be accepted as Minutes of these meetings. Vote: Unanimous. The Resolution was carried.

FC6 CLERK'S NOTES OF COMMITTEE MEETINGS – For information only.

Notes of Services (19th February), General Purposes (5th March), Personnel (22nd January, 7th February, 5th March, 19th March) & Finance & Strategy (29th January) 2014 were noted.

FC.7 FINANCE

7.1 To Receive Financial Report. *IT WAS RESOLVED THAT* the Financial Report be accepted. Vote 13, Abstentions 1. The Resolution was carried.

7.2 **To note repeal of S.105, (5) Local Government Act 1972.** Relating to internet banking, changes will be incorporated in revised Financial Regulations, under review.

FC8- 11 REPRESENTATIVES ON OUTSIDE BODIES

8-11.1 **LALC County Committee – Cllr D. Suiter.** Imminent ,will enable the public to make audio or video recordings at council meetings. Councils may wish to make their own audio recordings. To be monitored.

8-11.2 **Breakfast Club – Cllr G. Titmus** noted that no invitation to attend had been received recently and will check if the group still meets.

8-11.3 **Armed Forces Day – Cllr G. Titmus** updated arrangements:

- Events during week 23rd – 29th June.
- RAF Cranwell is unable to commit to a second “Freedom of the Town” event.
- Freedom Parade, at invitation of STC will take place on 29th June.
- Event will involve additional troops, flights and colours.
- Eastgate Carpark/Green to be used and event promoted as a Family event.
- 27th July a Veterans’ Evening to be held, STC to co-host with NKDC.
- NKDC request contribution towards cost of events. STC has not budgeted for this expenditure. **IT WAS RESOLVED THAT (a)** The Council agrees in principle to support the event financially, and that up to £1,000 be deemed an appropriate sum to spend , **that (b)** Cllr Titmus obtain more information , including 2014-5 budget provision and refer back to the General Purposes and Finance & Strategy Committees. Vote – Unanimous. The Resolution was carried.

8-11.4 **Surgeries.** Those attending expressed views that the Council should not sell the Recreation Ground land. Non-Town Council issues were directed as appropriate.

8-11.5 **Fields in Trust** Nothing to report.

FC. 12. ATTENDANCE REGISTER

12.1 Registers up to 9th April, 2014, corrected as advised by Councillors, are published on the Council’s web-site. **IT WAS RESOLVED THAT printed** copies of Attendance Registers were not required, and councillors could check the Register on-line. Vote: For 13; Abstentions 1. The Resolution was carried.

FC. 13. MEETING DATES 2014 – 2015 – IT WAS RESOLVED TO accept the Meeting Dates as listed. Vote – Unanimous. The Resolution was carried.

FC. 14. RESOLUTION TO MOVE INTO CLOSED SESSION.

IT WAS RESOLVED THAT “in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and the public be temporarily excluded and they are instructed to withdraw”. Vote – Unanimous. The Resolution was carried.

FC.15. FROM OTHER COMMITTEES/APPOINTMENTS PANEL.

15.1 **Project Lead: IT WAS RESOLVED THAT** the Project Lead previously interviewed be engaged on a 6month/1day per week temporary contract at remuneration of £14.90 p.h. Vote – Unanimous. The Resolution was carried.

- 15.2** It will be necessary to prioritise Project Lead work among a wide range of outstanding Council projects.
- 15.3** **Appointment of Planning Consultant** – Seven companies expressing interest had been sent the Specification of Work. No replies have been received to date. ***IT WAS RESOLVED THAT*** Cllr Mathieson be authorised to contact the 7 companies and report back to Council. Vote – Unanimous. The Resolution was carried.
- 15.4** **Appointment of Services Supervisor and Operative.** There has been a good response to advertisements for both posts, and details on the website will be withdrawn. Applicant's interest will be acknowledged pending preparing a short list of interviewees.
- 15.5** **Finance & Strategy (i) Christmas Market Structure.** It was requested that the Committee meet and report back as soon as possible.
- 15.6** **Finance & Strategy (ii) Monument Gardens Museum/Toilet Block**
- 15.6.1** *Cllr K. Dolby declared an Interest in the Agenda Item and left the meeting at 8.15p.m.*
- 15.6.2** ***IT WAS RESOLVED THAT*** Cllr M. Graves chair the meeting in Cllr Dolby's absence. Vote- Unanimous. The Resolution was carried.
- 15.6.3** ***IT WAS RESOLVED THAT*** the within-budget quotation from Carre Heritage for Phases I & 2 of the work be accepted. Vote 12 For; 1 Abstention. The Resolution was carried.
- 15.6.4** In discussion, it was noted that:
- Carre Heritage is also the preferred Museum Trust's contractor to carry out Phase 3 for which the Museum Trust is responsible.
 - The quotation has been checked by Museum Trust architect,
 - Letter of intention and works contract require specialist advice.

FC. 16. EASTGATE GARAGES & CEMETERY FOOTPATHS QUOTATIONS.

- 16.1** **Eastgate Garages:**
- Two comparable quotations have been received.
 - Concerns expressed regarding previous work and reassurance given by Councillors with regard to specification provided.
 - Essential to confirm that no additional expenditure to be incurred without Council approval.
 - In-house management of the Project essential.
 - Supply of electricity to adjacent Tractor Shed should be the additional work to be done at this time
- 16.2** ***IT WAS RESOLVED THAT*** the quotation received from Smith Construction to carry out the demolition of the garages, provide car parking spaces and build a boundary wall be accepted. Vote 11 For; 2 Against; The Resolution was carried.
- 16.3** **Cemetery Footpaths**
- 16.3.1** Three companies have responded, however quotations are not comparable due to different footpath width definitions. The companies will be contacted and asked to revise their quotations.

16.3.2 **IT WAS RESOLVED THAT** comparative quotations are sought, for return by 25th April, 2014. Vote: 12 For. 1 Abstention. The Resolution was carried.

Cllr K. Dolby rejoined the meeting at 8.30p.m. and resumed the Chair.

FC. 17 CEMETERY

17.1 Cllr Titmus report (05.02.14, No. 1) recommends that the system of providing space for floral beds in front of headstones continue for the row currently being used. In approximately two years' time, this row will have been used. The recommendation supersedes that of Services Committee (09.01.14).

17.2 Following discussion, **IT WAS RESOLVED THAT** the present arrangement be continued to the end of the current natural line of grave spaces, and that policy will be reviewed thereafter. Vote For 12, Against 1, Abstention 1. The Resolution was carried.

FC. 18. CO-OPTEES

NKDC letter (06.03.14) advising that Co-opted and Elected Members of Council have equal rights was noted.

FC. 19. OFFICE PREMISES

IT WAS RESOLVED THAT the Project Lead be asked to take this project forward. Vote – Unanimous. The Resolution was carried.

FC. 20 RECREATION GROUND – No update available.

There being no further business, the Chairman thanked all for attending and closed the meeting at 8.40p.m.

S.M. Scholes,
21st April, 2014.