

Sleaford Town Council

Minutes of the Meeting of Sleaford Town Council held on Wednesday 21st February 2018 at 7.00 p.m. at The Town Hall, Quayside House, Navigation Yard, Sleaford

Present: Cllr J Mathieson (Chairperson)

Cllr M Graves (Vice Chairperson)	Cllr B Allan	Cllr J Charlesworth
Cllr S Clegg (7:49pm)	Cllr S Dale	Cllr K Fernandes
Cllr G Jackson	Cllr H Lorimer	Cllr J Mathieson
Cllr P McCallum	Cllr F Richards	Cllr M Shanahan-Kluth
Cllr S Shanahan-Kluth	Cllr A Snookes	Cllr D Suiter

Also in attendance Council Officers: Clerk
Members of Public (5) Press (0)

FC.1 Chairperson's Welcome

001 The Chairperson welcomed all to the meeting and informed all the Clerk was unable to attend this meeting due to travelling to a funeral.

002 Due to the absence of the Deputy Chairperson, Cllr A Brand, the Chairperson asked for a volunteer. Cllr M Graves volunteered and was the Deputy Vice Chairperson, for this meeting only. All agreed.

003 A list for volunteers to help with the Car Boot sale on Sunday 4th March was circulated.

FC.2 Apologies for Absence

004 Apologies for absence with reasons were received from Councillors A Brand and K Dolby.

005 **IT WAS RESOLVED** to accept the above apologies with reasons. Vote: for 14 – against 0 – abstained 0. The Resolution was carried.

006 Prior to the meeting, Cllr S Clegg advised he would be late arriving.

007 Cllr G Jackson advised he would have to leave the meeting early.

FC.3 Declarations of Interest

008 Cllr F Richards declared an interest in agenda item 10.1 and stated she would stay in the meeting but would not speak or vote on this item.

009 Cllr S Dale declared an interest in agenda item 10.1 and stated she would stay in the meeting but would not speak or vote on this item.

010 Cllr M Graves declared a personal interest in agenda item 9.1.

FC.4 Minutes

011 **Notes of the Council Meeting held on 7th February 2018** – Amendment to page 2, 012 to add that Cllr H Lorimer requested a recorded vote.

012 Amendment to page 5, 041 and 042, add that Cllr J Charlesworth requested recorded votes.

013 **IT WAS RESOLVED** that the notes of the Council Meeting held on 7th February 2018, with the above amendments, be approved as Minutes of that meeting. Vote: for 14 – against 0 – abstained 0. The Resolution was carried.

FC.5 Chairperson’s Report

014 **Mayoral Invitations** - A brief update on attendance at recent and future events was given.

FC.6 Planning matters

015 **6.1 Current Planning Applications** – **IT WAS RESOLVED** to accept officer recommendation for no comment on the following applications. Vote: for 13 – against 0 – abstained 1. The Resolution was carried. NKDC to be notified accordingly.

Ref No	Location	Proposal
18/0155/HOUS	October Cottage, 2A Northfield Road, Quarrington	Erection of oak framed double garage
18/0170/FUL	1 London Road, NG34 7LF	Conversion of garage into office with B1 Class Use Resubmission of 17/1622/FUL (29.11.17 STC gave no comment)
18/0185/HOUS	33 Ripon Drive, NG34 8UF	Single storey rear extension

FC.7 Panel Reports

016 **7.1 Culture, Events, and Markets** – The Panel Lead gave an update following a meeting held on Wednesday 14th February 2018. This included Sleaford Town Awards, commemoration of 100 years of women’s voting, car boot sales. This item was noted.

017 **7.2 Finance & Assets** – The Panel Lead gave a brief verbal update which was noted.

018 **7.3 Services** – Notes and **two recommendations** for Council consideration following a meeting held on 13th February 2018

019 After discussion, **IT WAS RESOLVED** in principle that finances are available in the 2018/19 budgets to cover 3 benches; 2 bins; 2 sets of goalposts; 1 piece of exercise equipment plus the erection of some 15-20m of fencing at Woodside, and that the

Resolution should be amended to ask the Clerk to obtain prices before action is taken. Vote: for 14 – against 0 – abstained 0. The Resolution was carried.

020 After a short discussion, **IT WAS RESOLVED** to fill the current vacancy only and not to replace a current member. Vote: for 13 – against 1 – abstained 0. The Resolution was carried.

021 Cllr G Jackson left the meeting at 7:33pm.

022 The Chairperson asked for a volunteer to fill the current vacancy on the Services Panel. After volunteering **IT WAS RESOLVED** that Cllr F Richards fills the current vacancy. Vote: for 13 – against 0 – abstained 0. The Resolution was carried.

FC.8 Finance

023 **8.1 Regular Direct Debits/Standing Orders for retrospective approval - IT WAS RESOLVED** to approve the list totalling £16,576.09. Vote: for 13 – against 0 – abstained 0. The Resolution was carried.

024 **8.2 BACS payments made for retrospective approval – IT WAS RESOLVED** to approve the list totalling £4,327.69. Vote: for 13 – against 0 – abstained 0. The Resolution was carried.

025 **8.3 Pending BACS payments for approval – IT WAS RESOLVED** to approve the list totalling £13,927.34. Vote: for 13 – against 0 – abstained 0. The Resolution was carried.

026 **9.4 Request for 2 volunteers to sign paperwork –** Councillors M Shanahan-Kluth and F Richards volunteered.

FC.9 Internal Affairs

027 **9.1 Public Realm – IT WAS RESOLVED** to investigate the transfer of certain assets from NKDC to STC from the Street Smart Inventory with the exception of the Long Boat Sculpture and the metal fencing at Nags Head Passage and obtain costings that would be involved with this and bring back to a future meeting. Re-siting of bins and benches to be given priority. Vote: for 13 – against 0 – abstained 0. The Resolution was carried.

028 Cllr S Clegg joined the meeting during this discussion and did not vote.

029 **9.2 Town Hall Alterations –** after discussion, **IT WAS RESOLVED** that the draft report showing the following, represent a first step in the alterations required for the Sleaford Town Hall :-

- 1) Health & Safety Fire Doors: Upstairs and downstairs
- 2) Downstairs Staff Office Accommodation (Open Plan); one separate interview room (sound proofed)
- 3) Staff-Room for employees

The Clerk to proceed, refine and implement within the 2018/19 Financial Year and to sort costings for the above. Vote: for 13 – against 0 – abstained 1. The Resolution was carried.

FC.10 Clerk's Report – Internal Affairs

030 **10.1 Basic Allowances** – Claim for Judicial Review. An updated report regarding this item was circulated and Councillors were asked to disregard the report circulated in their packs.

031 At 8:03pm, **IT WAS RESOLVED** to suspend Standing Order to allow Councillors to read the updated reported. Vote: for 14 – against 0 – abstained 0. The Resolution was carried.

032 At 8:10pm, Standing Orders resumed.

033 After discussion, **IT WAS RESOLVED** to:-

- 1) Note the report
- 2) Confirm the approach to not make further detailed submissions in response to the claim beyond that already indicated above
- 3) Instruct the Clerk, and request the Deputy Chairperson, to attend the hearing on behalf of the Council
- 4) Confirm agreement that the Clerk can incur up to a further £2k to cover legal advice/input

Vote: for 11 – against 1 – abstained 0 – not voting 2. The Resolution was carried.

FC.11 External Affairs

034 **11.1 Updates from District, County and Ward Councillors** – Members allowed LCC Cllr K Cook to give an update on several matters.

035 **11.1.1 Neighbourhood Policing Panel** – the report from Cllr H Lorimer was noted.

036 **11.1.2 Newfield Tenants Meeting** – A written report from Cllr H Lorimer, following a Newfield Tenants Meeting held on 12th January 2018 was circulated. This was noted.

037 **11.1.3 Holdingham Ward Report** – Cllr J Charlesworth explained his report. **IT WAS RESOLVED** that the Clerk define, conjunction with Sleaford Pride a means to tackle the problem with litter in certain areas. Vote: for 14 – against 0 – abstained 0. The Resolution was carried.

FC.12 Clerk's Report – External Affairs. There was nothing to report on this item.

There being no further business, the Chairperson thanked all for attending and closed the meeting at 8:46pm.