

SLEAFORD TOWN COUNCIL MEETING OF THE FULL COUNCIL

Minutes of the Meeting of the **Full Council** held on
Wednesday February 13th 2013 at 7:45pm
in The Source, Southgate, Sleaford

PRESENT: Councillor T Mayfield (Mayor)

Cllr D Andrews	Cllr D Birks	Cllr J Charlesworth
Cllr I Dolby	Cllr K Dolby	Cllr B Dunbar-Beckford
Cllr K Fernandes	Cllr M Graves	Cllr G Jackson
Cllr H Lorimer	Cllr J Mathieson	Cllr G Titmus
Cllr J Titmus	Cllr D Vere-Critcher	

Also Present: Mrs S McIntyre (Clerk), Mrs M Waddingham (Assistant Clerk), a representative from the Target, a representative from Sleaford Standard and 1 member of the public.

The Chairman welcomed all present and opened the meeting at 7:45pm. No members of the public addressed the meeting.

FC.1 APOLOGIES. Apologies, with reasons, had been given to the Clerk from Councillors D Suiter, B Watson and M Allan.

FC.2 DECLARATIONS OF INTEREST. To receive disclosable pecuniary interests in accordance with the Localism Act 2011. There was none.

FC.3 CHAIRMAN'S REPORT.

- The Chairman reported on a Mayoral event he had attended at the Guildhall in Grantham and said it was a good evening.

FC.4 CLERK'S REPORT.

- **Residents' Parking.** To note the information forwarded by Alan Thomas.

The Clerk said that this was an advanced report. The Clerk to write to Alan Thomas to ask for identified areas that have been promised in certain areas.

Action: Clerk to write a letter – identify areas.

FC.5 FINANCIAL MATTERS. Overview of whole Council finances. This was noted

- **Committee Chairmen meeting** – Report from meeting January 29th, Cllr M Graves, plus report from Cllr G Titmus – consider the recommendations.

It was proposed by Cllr M Graves and seconded by Cllr I Dolby that sums for following are set aside in ear marked reserves and in order of priority should the surplus for year 2012/13 be confirmed:-

Eastgate Garages £10,000	Monument Toilet Block £10,000
Cemetery Toilets £2,000	Allotment Toilets £8,500
Cemetery Paths £19,500	

Vote – 15 for. The Resolution was passed. **Action:** Sums in earmarked reserves.

FC.6 MINUTES. To look at the Clerk's Notes from the meetings held on December 5th, December 19th 2012 and January 30th 2013, and accept them as Minutes of those meetings.

It was proposed by Cllr I Dolby and seconded by D Vere-Critchler that the above notes be approved as Minutes from those Meetings, en-bloc.

Vote – 14 for and 1 abstention. The Resolution was passed, the Chairman signed the Minutes.

FC.7 COMMITTEE MEETING NOTES: To take note of the Clerk's notes from the last round of committee meetings which will then go to their next meetings for approval as Minutes. Services, January 9th 2013, Management Committee, January 11th, 2012, General Purposes, January 16th, 2013, Personnel, January 23rd, 2013 and Finance & Strategy, January 30th, 2013.

These notes were noted en-bloc.

FC.8 FROM OTHER COMMITTEES/WORKING GROUPS.

- **Guide to Standing Orders** – Working Group met.

Cllr J Charlesworth said the WG had met and much was discussed. He explained some of the changes and felt some changes were not clear.

Cllr G Titmus said some points were not clear.

Cllr M Graves said Standing Orders and the Guide to Standing Orders can be reviewed/amended at any Full Council Meeting.

It was proposed by Cllr H Lorimer and seconded by Cllr M Graves that the draft Guide to Standing Orders be approved as circulated. Cllr J Charlesworth and the Clerk to liaise about some amendments to be brought to the next FC meeting, for a further review.

Action: Amendments to next FC Meeting. Clerk and Cllr JCW to liaise.

FC.9 REPRESENTATIVES ON OUTSIDE BODIES.

- **Sleaford Renewable Energy Liaison Panel** – Meeting held on January 15th – report attached, and site meeting Feb 5th. **For noting only – the TC has been asked to keep the detail confidential at this time.** This was noted.
- **Partnership NKDC** – Meeting held on January 22nd. This was noted.
- **Neighbourhood Watch/NK new Police Commissioner meeting.** Cllr J Charlesworth explained some detail.
- **Leaders' Meeting** – report from meeting Feb 5th. This was noted.
- **Business Breakfast Club** – Cllr D Birks explained he had recently attended the BBC, and briefly explained the visiting speaker.

FC.10 OTHER AD-HOC COUNCIL REPRESENTATION – Councillors invited to meetings etc on an ad-hoc basis – are asked to report to the Full Council meeting following their meeting.

- **NK Budget Forum notes.** Cllr J Charlesworth explained some of the detail in his report.

FC.11 MEETING DATES - List of proposed meeting dates for 2013/14.

The Clerk asked for members to let the office know of any comments or changes they may have to the proposed list of dates.

Cllr H Lorimer asked the Clerk to clarify what is the Annual Town Meeting. The Clerk clarified.

Action: meeting dates to next FC Meeting, with any amendments if needed.

FC.12 OUTSIDE BODIES – REPRESENTATIVE(s). To appoint TC member as a representative for: Twinning; Alms Houses and LALC to replace outgoing Councillor.

It was proposed by Cllr I Dolby and seconded by Cllr M Graves that this item be moved into closed session.

Vote – 15 for. The Resolution was passed.

FC.13 TOWN COUNCIL SURGERIES. Report from Feb 2nd

Cllr G Titmus explained some of the detail in his report and said it is very difficult how to answer questions, as there are 3 different councils.

FC.14 WIND FARM POLICY AND PRACTICE. Report from parish council Chairman and letter recommended are attached – does the Town Council wish to support his concerns?

The Clerk said the report was self-explanatory and asked if members wished to send a generic letter.

After discussion it was agreed to not to support this policy, but to look at any applications if and when received.

FC.15 PRIVATE SECTOR HOUSING – E mail and summary of consultation attached.

This was noted.

FC.16 RESOLUTION TO MOVE INTO CLOSED SESSION.

It was proposed by Cllr D Vere-Critchler and seconded by Cllr D Andrews, that in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and the public and the Clerk, be temporarily excluded and they are instructed to withdraw.

Vote – 15 for. The Resolution was passed.

FC.17 In view of the advice received this Council reconsiders the decision it made on January 30th to implement all 8 sanctions contained in the report presented to Full Council – Cllr M Graves. Signed proposal attached as required.

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It was resolved that the 4 points from the informal meeting should be voted for en bloc (listed below.) Others to be discussed separately.

- 1. A Full Council being called as soon as possible is to be informed by the Management Committee that it has addressed the Clerk's Formal Grievance, that you have issued an apology for your conduct on the two occasions in question, and also withdrawn your comments regarding the Clerk's performance.*
- 2. All future communication, meetings and contact between Employees of the Council and yourself to be conducted through a third party, such as another member of the Council. Alternatively no fewer than two Employees to be present at any meeting involving yourself which is connected with the Council's business.*
- 3. You are to be offered further training and coaching by LALC regarding the obligations and liabilities of elected members in relation to the Council's Employees.*
- 4. All Councillors to be reissued with a copy of the Council's Conduct Protocol, and to sign to accept it and confirm their adherence to its contents.*

The Resolutions was passed.

Management Committee Resolution points

It was resolved that communication between both parties to be conducted via third parties outside of meetings.

It was not resolved to remove the councillor from representing the council on outside bodies, until training has been completed.

It was resolved not to remove the Councillor from all committees.

It was not resolved to remove from the Councillor from working groups.

It was resolved that a request is made that Cllr D Suiter's written apology is placed in a public forum.

At 9.30pm, it was resolved to suspend Standing Orders to extend the meeting for 10 minutes.

It was resolved that this council fully supports the Clerk and upholds the Greivence and apologies for the behaviour of a Councillor.

There being no further business, the Chairman closed the meeting at 9:36pm.