

**SLEAFORD TOWN COUNCIL
MEETING OF THE APPLICATIONS COMMITTEE**

Minutes of the Meeting of the **Applications Committee**
held on Wednesday 14th May 2014 at 6.45pm
at The Source, Southgate, Sleaford

PRESENT:

Cllr B Dunbar-Beckford	Cllr G. Titmus	Cllr D. Birks
Cllr M Graves	Cllr M Suffield	
Cllr J Titmus	Cllr D Suiter	

Also In Attendance: Council Officers Mrs L. Savage & Mrs. S. Scholes.
Cllr G. Jackson, Members of the Public (9), Members of the Press (1).

A1. ELECTION OF CHAIRMAN FOR THE MEETING. In the absence of the Cllrs Mathieson and Lorimer, IT **WAS RESOLVED THAT** Cllr G. Titmus be appointed Chairman for this meeting. Voting: Unanimous. The Resolution was carried.

A.2 APOLOGIES FOR ABSENCE. Apologies, with reason, had been given to the Assistant Clerk from Councillors J Mathieson, H. Lorimer, C. Darch, K. Fernandes. These were accepted, the Attendance Register was completed.

A.3 DECLARATIONS OF INTEREST.
To receive any declarations of Disclosable Pecuniary Interest and Personal Interest.

3.1 Agenda Item 11.2 – Cllr M. Graves declared a personal interest, having family connection to the applicant.

3.2 Agenda Item 11.5 - Cllr M. Graves declared a personal interest, having family interest in the adjoining land.

3.3 The Declarations of Interest were noted.

A.4 EXPENDITURE TRANSACTION APPROVAL LIST NO 34. (Year End) &

A5. EXPENDITURE LIST No.2

4/5.1 Lawn Mower Service Costs – It was noted that the age of the equipment (Triple Grass Cutter) will probably result in further maintenance expenditure. It was further noted that the Council might investigate leasing such equipment in the future.

4/5.2 Lincs Community Foundation – Donation. This expenditure refers to unspent Councillors' expenses 2013 – 4.

4/5.3 Cllr D. Suiter Declared an interest in that he had received reimbursement of expenses (St George's Day Market) and left the room at 6,.55p.m.

4/5.4 IT WAS RESOLVED THAT Expenditure Transactions List (Agenda Item 4) is Approved. Vote: 7 For, 1 Abstention. The Resolution was carried.

4/5.5 In discussion, it was noted that the Council had previously resolved to combine these monies with its local organisation support and pass funds to Lincs. Community Foundation (L.C.F.) to administer.

4/5.6 It had been further agreed previously that L.C.F. would add to the funds for local organisations and would report to Council. Councillors are unaware that any

payments have been made by L.C.F. and further enquiries should be made of the organisation. Cllr Dunbar-Beckford advised that she would request information from L.C.F. which is due to meet in the near future.

4/5.7 A RESOLUTION WITHOUT NOTICE WAS PROPOSED THAT

(a) Transaction reference **Agenda Item 4**, 8731/101756 (Unused Councillors' Expenses 2013/4) be withheld from the Approved Expenditure List pending further information from L.C.F. and

(b) Transaction reference **Agenda Item 5** 101764 (Local Organisations' Support 2014/5) with withheld from the Expenditure Transactions List pending further information from L.C.F.

Vote: 8 For. Cllr D. Suiter was absent from the room. The Resolution was carried.

Cllr Suiter re-joined the meeting (7.05p.m.)

A.6 EXPENDITURE TRANSACTION APPROVAL LIST No 3.

IT WAS RESOLVED THAT Expenditure Transaction List No 3, total £956.00 be approved. Vote 8 For, 1 Abstention. The Resolution was carried.

A.7 EXPENDITURE TRANSACTIONS – DIRECT DEBITS APPROVAL LIST

IT WAS RESOLVED THAT Direct debit payments totalling £967.21 be authorised. Vote: Unanimous. The Resolution was carried.

A.8 NOTES TO BE APPROVED AS MINUTES

IT WAS RESOLVED THAT THE notes of the Applications Committee Meeting held 23rd April, 2014 be approved as Minutes. Vote: 8 For, 1 Abstention. The Resolution was carried.

A9 CHAIRMAN'S REPORT

9.1 Black Poplar Tree (Recreation Ground)

Previously approved chargeable work to remove dead wood will be carried out by P&P French. (Clerk's Note additional emergency work carried out, at no charge, 19th May by P.& P. French who on site for the Council elsewhere.) Councillors are advised that further specialist advice from arborists may be required.

9.2 Services Staff Shortages.

Staff interviews for Supervisor and Operative are to be held imminently. It may be necessary to hire temporary labour as a senior operative is still absent, sick.

Cllr H. Lorimer joined the meeting

10. CLERK'S REPORT

10.1 Terms of Reference, Draft v1. No further comments had been received from councillors. Office staff will liaise with LALC to prepare final draft, incorporating amendments received to date, for Committee approval.

Cllr K. Fernandes joined the meeting.

11. NEW OR AMENDED APPLICATIONS FOR DISCUSSION.

11.1 (0296/FUL/Amended) 15 King John Street. Demolition of existing property and construction of 4 dwellings and associated works. Amendment = removal of gable

roof and replace with hipped roof. **IT WAS RESOLVED THAT** There are no objections to the Application. Vote: 8 For, 1 Against, 1 Abstention. The Resolution was carried, NKDC to be advised accordingly.

Cllr M. Graves left the meeting.

Cllr D. Suiter requested that Applicant's names be provided for councillors, as previously.

IT WAS RESOLVED TO EXTEND the meeting by a further 15minutes. Vote: Unanimous, the Resolution was carried.

11.2 (0536/HOUS) 30a Town Road, Quarrington. Conversion of double garage to living accommodation. **IT WAS RESOLVED THAT** no objections are made to the application. Votes 8 For, 1 Abstention. The Resolution was carried, NKDC to be advised accordingly.

Cllr M. Graves re-joined the meeting.

11.3 (0454/FUL) Land adjacent to 51 & 59 Furlong Way, Holdingham. Alteration to boundary line to existing property. **IT WAS RESOLVED THAT** no objections are made to the application. Vote: 8 For, 2 Abstentions. The Resolution was carried, NKDC to be notified accordingly.

11.4 (0503)LBC & 0501/FUL – Lindum House, 23 Northgate. Change of use to Class D1 (Medical use, inc. office space) & Application for internal alterations to form new reception office, waiting room and w/c on ground floor. **IT WAS RESOLVED THAT** no objections are made to the application. Vote: 9 For, 1 Abstention. The Resolution was carried, NKDC to be notified accordingly.

Cllr M. Graves left the meeting.

11.5 (0521) Sleafordian Coaches, Pride Parkway, East Road. Change of use from agricultural land to industrial use with the erection of 2.4m high palisade fence. **IT WAS RESOLVED THAT** no objections are made to the application. Vote 8 For, 1 Abstention. The Resolution was carried, NKDC to be notified accordingly.

Cllr M. Graves re-joined the meeting.

11.6 (0508/HOUS) 60 London Road. Erection of single storey rear extension. **IT WAS RESOLVED THAT** no objections are made to the application. Vote 9 for, 1 Abstention. The Resolution was carried, NKDC to be notified accordingly.

11.7 (0404/FUL & 0405/LBC) 54 Southgate. Change of use from retail to café/restaurant, including installation of extractor fan to rear of building. Concerns were expressed regarding extended opening hours and possible noise nuisance of the extractor fan. **IT WAS RESOLVED THAT** no objections be made to the application. Vote 7 for, 3 Abstentions. The Resolution was carried, NKDC to be notified accordingly.

11.8 (0453/LBC) 12 Market Place. Erection of black steel bracket above entrance canopy to support hanging baskets. **IT WAS RESOLVED THAT** no objections are made to the application. Vote 9 For, 1 Abstention. The Resolution was carried, NKDC to be advised accordingly.

12. ITEMS TO BE NOTED.

NKDC Applications in Sleaford 14th May, 2014 list (five items) was noted.

There being no further business, the Chairman thanked all for their attendance and closed the meeting at 7.25p.m.

Mrs. S.M. Scholes,
Admin Support Officer,
22nd May, 2014.