

**SLEAFORD TOWN COUNCIL
MEETING OF THE FULL COUNCIL**

Minutes of the Meeting of the **Full Council** held on
Wednesday May 23rd 2012 at 7:30pm
in The Source, Southgate, Sleaford

PRESENT: Councillor J Charlesworth (outgoing Mayor)

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| Cllr M Allan | Cllr D Andrews | Cllr D Birks |
| Cllr I Dolby | Cllr K Dolby | Cllr B Dunbar-Beckford |
| Cllr K Fernandes | Cllr M Graves | Cllr G Jackson |
| Cllr T Mayfield | Cllr D Suiter | Cllr G Titmus |
| Cllr J Titmus | Cllr D Vere-Critchler | Cllr B Watson |

ALSO PRESENT: Mrs S McIntyre (Clerk), Mrs M Waddingham (Assistant Clerk), 2 Members of Staff, Cllr D Dickinson (LCC), 5 members of the public and a representative from the Sleaford Standard.

Before the start of the meeting, the Mayor, Cllr J Charlesworth presented cheques to representatives from 'Home Start' and 'Lafflectics.' The representatives thanked the Mayor for supporting their Charities.

The Chairman opened the meeting and welcomed everyone.

FC.1 ELECTION OF CHAIRMAN/MAYOR OF SLEAFORD FOR THE YEAR 2012/2013.

The Chairman asked for nominations for Chairman/Mayor.

Cllr D Vere-Critchler proposed Cllr T Mayfield. He was willing to stand. Seconded by Cllr M Graves.

There were no further nominations, Cllr T Mayfield was elected unanimously.

Cllr J Charlesworth handed over the Chains of Office to Cllr T Mayfield.

The Chairman said he was so proud, as he is born and bred in Sleaford. He said he will serve the Town well and has very good communication with the Clerk and staff. He said there will be some challenging times ahead but is looking forward and he is going to enjoy the year.

FC.2 DECLARATION OF ACCEPTANCE OF OFFICE – To receive the Chairman/Mayor's declaration of Acceptance of Office.

Cllr T Mayfield signed the Declaration of Acceptance of the Office of Chairman.

FC.3 APOLOGIES FOR ABSENCE. Apologies, with reasons, were received from Councillors J Mathieson and D Croker. Their reasons had been given to the Clerk, these were accepted.

FC.4 TO RECEIVE DECLARATIONS OF INTEREST. There were none.

FC.5 CLERK'S NOTES.

- From the meetings, April 4th 2012 and May 2nd 2012 – accepting these as Minutes.

April 4th 2012

It was proposed by Cllr M Graves and seconded by Cllr I Dolby, that the Notes from the meeting held on April 4th 2012, be accepted as Minutes of that meeting.

Vote – 15 for and 1 abstention. The Resolution was passed, the Chairman signed the Minutes.

May 2nd 2012

It was proposed by Cllr M Graves and seconded by Cllr D Vere-Critchler, that the Notes from the meeting held on May 2nd 2012, be accepted as Minutes of that meeting.

Vote – 15 for and 1 abstention. The Resolution was passed, the Chairman signed the Minutes.

FC.6 ELECTION OF DEPUTY CHAIRMAN/MAYOR OF SLEAFORD FOR THE YEAR 2012/13

The Chairman asked for nominations.

Cllr D Birks proposed Cllr B Watson. He was willing to stand. Seconded by Cllr G Titmus.

There being no further nominations, Cllr B Watson was elected unanimously.

FC.7 PRESENTATION OF PAST MAYOR BADGE.

The Chairman presented Cllr J Charlesworth with a Past Mayor's Badge. Cllr J Charlesworth thanked everyone. He said he had enjoyed his year and it had been a privilege to represent the town as Mayor.

FC.8 ELECTION OF LEADER OF THE COUNCIL.

The Chairman asked for nominations for Leader of the Council.

Cllr I Dolby proposed Cllr B Watson. He was willing to stand. Seconded by Cllr D Suiter.

There being no further nominations, Cllr B Watson was elected unopposed.

FC.9 TOWN COUNCIL REPRESENTATIVES.

The Clerk read out the existing representatives.

Cllr T Mayfield replaced Cllr J Charlesworth as the Twinning representative.

Cllr K Fernandes proposed and Cllr I Dolby seconded that these be accepted en bloc.

Vote – 16 for. The Resolution was passed.

FC.10 CLERK's REPORT.

- Minutes from SIB. Agreed that Cllr B Dunbar-Beckford only attends meeting at their request.
- NHS trust appointment of three non-executive Directors – details received.

FC.11 TO APPROVE APPOINTMENT MEMBERS OF STANDING COMMITTEES.

A list had been circulated. Some changes were made.

It was proposed by Cllr D Suiter and seconded by Cllr D Birks that this revised list be accepted.

Vote – 16 for. The Resolution was passed. The list attached to these minutes.

FC.12 APPOINT CHAIRMAN AND VICE CHAIRMAN OF COMMITTEES.

APPLICATIONS

Chairman: Cllr M Allan proposed Cllr B Watson. He was not willing to stand. Cllr D Suiter proposed Cllr D Birks. He was willing to stand. Seconded by Cllr K Fernandes.

There being no further nominations, Cllr D Birks was elected unopposed.

Vice Chairman: Cllr D Suiter proposed Cllr J Mathieson and said that she was willing to stand. Seconded by Cllr B Dunbar-Beckford.

There being no further nominations, Cllr J Mathieson was elected unopposed.

SERVICES

Chairman: Cllr B Dunbar-Beckford proposed Cllr M Allan. He was not willing to stand.

Cllr M Allan proposed Cllr G Titmus. He was willing to stand. Seconded by Cllr B Dundar-Beckford.

There being no further nominations, Cllr G Titmus was elected unopposed.

Vice Chairman: Cllr T Mayfield proposed Cllr D Vere-Critcher. He was willing to stand. Seconded by Cllr B Dunbar-Beckford.

Neither Councillors T Mayfield nor Cllr B Dunbar-Beckford were on the Services Committee, this proposal was not valid.

Cllr G Titmus proposed Cllr M Allan. He was willing to stand. Seconded by Cllr B Dunbar-Beckford.

There being no further nominations, Cllr M Allan was elected unopposed.

GENERAL PURPOSES

Chairman: Cllr D Birks proposed Cllr D Suiter. He was willing to stand.
Seconded by Cllr K Dolby.

There being no further nominations, Cllr D Suiter was elected unopposed.

Vice Chairman: Cllr D Suiter proposed Cllr G Jackson. He was willing to stand.
Seconded by Cllr D Birks.

There being no further nominations, Cllr G Jackson was elected unopposed.

PERSONNEL

Chairman: Cllr B Dunbar-Beckford proposed Cllr M Graves. He was not willing to stand.

Cllr D Suiter proposed Cllr K Dolby. He was willing to stand. Seconded by Cllr M Graves.

There being no further nominations, Cllr K Dolby was elected unopposed.

Vice Chairman: Cllr D Suiter proposed Cllr B Watson. He was willing to stand.
Seconded by Cllr K Dolby.

There being no further nominations, Cllr B Watson was elected unopposed.

FINANCE & STRATEGY

Chairman: Cllr I Dolby proposed Cllr M Graves. He was willing to stand.
Seconded by Cllr D Andrews.

There being no further nominations, Cllr M Graves was elected unopposed.

Vice Chairman: Cllr B Dunbar-Beckford proposed Cllr G Titmus. He was not willing to stand.

Cllr I Dolby proposed himself. Seconded by Cllr D Suiter.

There being no further nominations, Cllr I Dolby was elected unopposed.

FC.13 PANELS: To resolve the format of the following panels for 2012/13:-

It was proposed by Cllr M Allan and seconded by Cllr I Dolby that the format of the following panels be approved:-

Grievance Panel: Deputy Mayor plus 2 Councillors as appropriate.

Disciplinary Panel: Chair of Personnel plus 2 Councillors as appropriate.

Appeals: mayor plus 2 Councillors as appropriate – not necessarily STC Councillors

Vote – 15 for and 1 abstention. The Resolution was passed.

FC.14 POLICY DOCUMENTS.

It was proposed by Cllr I Dolby and seconded by Cllr M Allan that the following documents be re-adopted en-bloc:-

- Standing Orders and Financial Regulations (enclosed)
- Grievance/Disciplinary/Appeals Procedure (enclosed)
- Financial Risk Assessment (from May 16th F&S)
- Complaint Procedures (enclosed)
- Model Publication Scheme – information to be published (adopted F&S 25th Jan 2012)

The adoption of Standing Orders be valid until the revision exercise is completed.

Vote – 16 for. The Resolution was passed.

There being no further business, the Chairman closed the meeting at 7:45pm.