Sleaford Town Council

Dear Councillor,

I hereby give you notice that a meeting of the **General Purposes Committee Meeting** will be held at **The Source, Riverside**, **Sleaford** on **Wednesday May 1st, 2013 at 7.00pm.** All members of the General Purposes Committee are summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

The business to be dealt with at the meeting is listed in the agenda

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AGENDA

Welcome by Chairman

1. **APOLOGIES**. Apologies, with reasons to be given to the Clerk.

2. **DECLARATIONS OF INTEREST**. To receive disclosable pecuniary interests in accordance with the Localism Act 2011.

3. **MINUTES**. Notes from the previous meeting held on March 6th, 2013, to be approved as Minutes.

4. **CHAIRMAN'S REPORT,** if any.

5. **CLERK'S REPORT**
   - Action Log –enclosed - any questions before meeting please contact office.
   - Town Council Insurance Renewal – details circulated, for information only – this is year 3 of a 3 year agreement - review early 2014.

6. **FINANCIAL MANAGEMENT REPORT.**
   - Regular Committee Report - circulated

7. **UPDATES/PROGRESS REPORTS**

   - **Fundraising Car Boot Sales** – Resolutions Jan 16th and March 6th asked for research on how these events should be run and cost implications. To decide if to dicard this item or research further. Report by the Chairman attached.
   - **St George's Day** – Report attached summarising the day.

- **Donation Monies** – all to be administered through the Town Fund and Community Foundation. Recommend that this be discussed by the new GP committee in their June meeting.

8. **TOWN COUNCIL LEAFLET / NEWLETTER –** To decide if to continue pursuing this service.

9. **CHRISTMAS MARKET –** WG met and reported to FC on April 10th – Resolution from that: "The sub-committee should consist of not more than 6 members with the option of temporarily co-opting other Councillors and residents as appropriate." This to report into the GP Committee. Update – Chairman.

10. **FUTURE AGENDA ITEMS –** any items for future agendas – no discussion in this meeting.

11. **RESOLUTION TO MOVE INTO CLOSED SESSION.** To propose that "in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and the public be temporarily excluded and they are instructed to withdraw"

12. **OFFICE BUILDING – DECORATING.** 2 quotes received for decorating and 2 for re-carpeting.

Mrs Shelagh McIntyre
Clerk
April 25th 2013