



Sleaford Town Council

To: All Members of Sleaford Town Council.

You are hereby summoned to attend the next meeting of Sleaford Town Council to be held at **The Town Hall, Quayside House, Navigation Yard, Sleaford** on **WEDNESDAY 20th March 2019 at 7.00pm**

There will be a public forum before the meeting commences for a maximum of 15 minutes when members of the public may ask questions or make short statements to the Council, about any item listed on this agenda.

Mr K Martin
Clerk to Sleaford Town Council
14th March 2019

AGENDA

1. **Chairman's Welcome**
2. **Apologies for Absence** - To receive and accept apologies where valid reasons for absence have been given to the Clerk, prior to the meeting (7:03pm)
3. **Declarations of Interest** – To receive declarations of interest under the Localism Act 2011 – being any **pecuniary interest** in agenda items not previously recorded on Members' Register of Interests and any written requests for dispensations (7:05pm)
4. **Minutes** - Notes of the Council Meeting held on 6th March 2019, to be approved as Minutes (attached) (7.08pm)
5. **Chairman's Report** (7.12pm)
 - 5.1 Mayoral invitations – update
6. **PLANNING MATTERS - Councillors are reminded that queries on Planning Applications should be directed to the office before the meeting** (7.20pm)
 - 6.1 **Current Planning Applications** – Officer Recommendation for **no comment** (attached)
 - 6.2 **19/0314/FUL – 4 Northgate & 3 Market Street, Sleaford, NG34 7BF** – Conversion of existing premises to form commercial units to ground floor & part of first floor including installation of new front to 3 Market Street, together with conversion of 1st & 2nd floors to form one 2 bedroomed flat & self-contained short let accommodation units to use as air B&B guests.
 - 6.3 **Street Naming** – Commercial Site at Handley Chase – for suggestions (attached)
 - 6.4 **Street Naming** – Land at London Road/Town Road – verbal update from the Clerk

7. **Panel Report** (7.30pm)
 - 7.1 **Culture, Events and Markets** – Notes with recommendation (listed on attached report) to Council for consideration from the meeting held on 6th March 2019, plus a supplementary report.
 - 7.2 **Services & Assets** – nothing for this meeting
 - 7.3 **Finance & Strategy** – verbal update following a meeting held on 14th March 2019

8. **Finance - Councillors are reminded that queries on Finance matters should be directed to the office before the meeting** (7.45pm)
 - 8.1 Regular Direct Debits/Standing Orders for **retrospective approval** (attached)
 - 8.2 BACS payments made for **retrospective approval** (attached)
 - 8.3 Pending BACS payments for **approval** (attached)
 - 8.4 Request for 2 volunteers to sign paperwork
 - 8.5 Amendments to Financial Regulations - report and recommendation (attached)

9. **Internal Affairs** (7.55pm)
 - 9.1 **Internal Audit Report** – Intermediate Audit, March 2019 - report and recommendation (attached)

10. **Clerk/Deputy Clerk's Report – Internal Affairs** (8.10pm)
 - 10.1 Drove Lane Allotments (SiB) – report and recommendation (attached)
 - 10.2 Code of Conduct - report and recommendation (attached)
 - 10.3 Town Hall – Ground Floor Alterations - report and recommendation (attached)
 - 10.4 Doors to Town Hall - report and recommendation (attached)

11. **External Affairs** (8.30pm)
 - 11.1 **Outside Bodies** – To receive notes from the Sleaford Castle Heritage Group from meetings held on 5th March 2019 together with the Groups Aims & Objectives – for noting (attached)

12. **Clerk/Deputy Clerk's Report – External Affairs**
 - 12.1 Future High Street Fund - report and recommendation (attached)

13. **Notice of Motion in Accordance with Standing Orders paragraph 11**
 - 13.1 **Dog Fouling** - "That STC acknowledge that a complaint from a resident in Quarrington Ward has been received about increased dog fouling in the town and on the estates, particularly during winter, and should consider what positive action can be taken by STC to tackle the issue. Proposer Cllr Bozena Allan. Seconder Cllr Anthony Brand"

14. **Closed Session** (8.45 pm)

To resolve to move:

'That under Section 100 (a) (4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following item on the grounds that, if they were present, there could be disclosed to them exempt information as defined in the relevant paragraphs of Schedule 12A of the Act.'

15. **NCCD** – Request for lease of part of Eastgate Green - report and recommendation (attached)

16. **Service Team Leader** - report and recommendation (attached)