



## Sleaford Town Council

To: All Members of Sleaford Town Council Personnel Committee,

You are hereby summoned to attend the next meeting of the **Personnel Committee** to be held at **The Town Hall, Quayside House, Navigation Yard, Sleaford, Lincs, NG34 7TW** on **TUESDAY, 1<sup>ST</sup> MARCH 2016 AT 7:00pm**

**“Any member of the press or public desirous of filming or audio recording this public meeting is requested to notify the Council’s Proper Officer, giving 24 hours’ notice to enable reasonable facilities to be made available to accommodate their requirements.”**

Mrs. S.M. Scholes, Clerk,  
24<sup>th</sup> February, 2016

### AGENDA

1. **CHAIRMAN’S REMARKS.**
2. **APOLOGIES FOR ABSENCE** and reasons given.
3. **DECLARATIONS OF INTEREST.** To receive declarations of pecuniary interests in accordance with the Localism Act 2011 and to consider any requests for dispensations in respect of DPIs.
4. **MINUTES.** None for this meeting.
5. **CHAIRMAN & CLERK’S REPORTS**
  - 5.1 Appointment of Temporary Weekend Operative – verbal report from the Chairman.
- 6 **FINANCIAL MANAGEMENT REPORT –** None for this meeting
7. **RESOLUTION TO MOVE INTO CLOSED SESSION.** “To resolve to move into closed session in accordance with the Public Bodies (Admission to Meetings) Act 1960 due to the confidential nature of the business to be discussed in relation to the follow matter(s):”
8. **ACTION LOG –** To receive current Action Log and note items listed. (Attached)
- 9 **ANNUAL LEAVE / LIEU/ ABSENCES.** None for this meeting.
10. **CONFIDENTIAL PERSONNEL MATTERS:-**
  - 10.1 Clerk’s report from informal meeting (attached.)
  - 10.2 To note the reply from Union (attached)
11. **HR Consultancy 2016**
  - 11.1 To receive information from the Chairman and HR Specialist (meeting held 24.02.16) and agree appointment for a body of work – precis to follow.

### NOTES