



Sleaford Town Council

Dear Councillor,

I hereby give you notice that a meeting of the **General Purposes Committee Meeting** will be held at **The Source, Riverside, Sleaford** on **Wednesday June 19th, 2013 at 8.00pm**. All members of the General Purposes Committee are summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

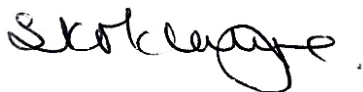
The business to be dealt with at the meeting is listed in the agenda

AGENDA

Welcome by Chairman

1. **APOLOGIES.** Apologies, with reasons to be given to the Clerk.
2. **DECLARATIONS OF INTEREST.** To receive disclosable pecuniary interests in accordance with the Localism Act 2011.
3. **MINUTES.** Notes from the previous meeting held on May 1st, 2013, to be approved as Minutes.
4. **CHAIRMAN'S REPORT**, if any.
5. **CLERK'S REPORT**
 - **Action Log** –enclosed - questions before meeting please contact office.
 - **Terms of Reference** – enclosed – to update if necessary and adopt for 2013/14.
6. **FINANCIAL MANAGEMENT REPORT.**
 - Regular Committee Report – circulated
 - Donation request CAB – letter enclosed.
7. **UPDATES/PROGRESS REPORTS**
 - **War Memorial** – Inscriptions – report, if any, from the WG.
 - **Donation Monies** – Chairman to report – this to be deferred to July meeting

8. **TOWN COUNCIL LEAFLET / NEWSLETTER** – (From May meeting). To set up a WG to look at possible ‘charter mark’ conditions about newsletters and look at the practicalities of publishing one.
9. **CHRISTMAS MARKET** – To note the Market Sub-committee minutes and have an update from the sub committee chairman.
10. **CAR BOOT SALES.** (From May meeting). Chairman to recommend TC does not take on responsibility for organising – but will support other groups – subject to the necessary permissions.
11. **MARKET** – Report, if any, on any recent developments – including proposed re-launch.
12. **RESOLUTION TO MOVE INTO CLOSED SESSION.** To propose that “in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and the public be temporarily excluded and they are instructed to withdraw”
13. **OFFICE PREMISES** – To look at the practicalities of the way forward – decision about purchase will be known –
 - a) Look at impact and budgets involved if remaining in place
 - b) Look at forming a contingency plan if unsuccessful.



Mrs Shelagh McIntyre
Clerk
June 13th 2013