



Sleaford Town Council

Dear Councillor,

I hereby give you notice that a meeting of the **Full Council Meeting** will be held at **The Source, Riverside, Sleaford** on **Wednesday June 19th, 2013 at 6.00pm**. All members of the Full Council are summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

The business to be dealt with at the meeting is listed in the agenda

AGENDA

Welcome by Chairman

1. **APOLOGIES.** Apologies, with reasons to be given to the Clerk.
2. **DECLARATIONS OF INTEREST.** To receive disclosable pecuniary interests in accordance with the Localism Act 2011.
3. **CHAIRMAN'S REPORT, if any.**
4. **CLERK'S REPORT, if any.**
5. **FINANCIAL MANAGEMENT REPORT.**
12. **OFFICE PREMISES –** To receive report concerning offer for premises in Sleaford and financial details.
 - To agree to apply for borrowing approval.
 - To agree the bid for the property
 - To agree the application for a loan from the Public Works Loan Board
 - To agree Resolution enclosed and agree a formal resolution to be minuted and forwarded with the loan application.

Mrs Shelagh McIntyre
Clerk
June 14th 2013