



## Sleaford Town Council

Dear Councillor,

I hereby give you notice that a meeting of the **General Purposes Committee Meeting** will be held at **The Source, Riverside, Sleaford** on **Wednesday June 13<sup>th</sup> 2012 at 7.30pm, or earlier if the prior meetings end sooner.** All members of the General Purposes Committee are summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

The business to be dealt with at the meeting is listed in the agenda

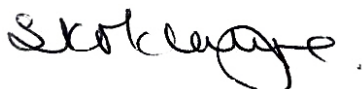
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### AGENDA

Welcome by Chairman

1. **APOLOGIES.** Apologies, with reasons to be given to the Clerk.
2. **DECLARATIONS OF INTEREST.** To receive declarations of interest in accordance with 2000 Local Government Act.
3. **MINUTES.** Notes from the previous meeting held on April 25<sup>th</sup> 2012, to be approved as Minutes.
4. **CHAIRMAN'S REPORT** – if any.
5. **CLERK'S REPORT**, if any.
6. **FINANCIAL MANAGEMENT REPORT.**
  - Regular Committee Report .
7. **UPDATES/PROGRESS REPORTS**
  - **Armed Forces Day** – report from Cllr G Titmus.
8. **WEB-SITE** – Transferring across to LCC Website provision – progress report from Stephanie Goodland (Office Manager) – (report circulated.)
9. **USEAGE OF TOWN COUNCIL BADGE** – Policy required to deal with requests from Town organisations who wish to use the Town Crest – report attached.

10. **CHRISTMAS MARKET** – decision as to the Town Council's remit with or without BID involvement – report attached.
11. **OFFICE PREMISES** – update as to any progress in finding alternative office accommodation.
12. **HEARING FACILITIES** – request from a member of the public at the Annual Meeting of the Town Council. Enquiries at the Source – and consider forming small WG.
13. **PAST MAYOR'S BADGES** –
  - Further supply of past Mayor's Badges – quotation from Thomas Fattorini Ltd
  - Consider changing 'Mayoress' to 'Consort'
14. **St GEORGE's DAY WORKING GROUP.**
  - To accept and note the de-brief report from April 2012
  - To nominate and elect the working group for 2013.
15. **SLEAFORD AWARDS** – to nominate and elect the working group for 2013 – Mayor plus one Councillor and one Officer.
16. **FLYING THE FLAG** – Policy to agree that Officers should decide whether and when any of the TC owned flags should be flown at the Alms Houses.
17. **COUNCILLOR TRAINING** – To examine policy for Councillor Training – report from Chairman attached.
18. **TOWN COUNCIL INSURANCE.** Renewed June 1<sup>st</sup> – year 2 of a 3 year agreement. Schedule attached for noting/information.
19. **TOWN COUNCIL LEAFLET/NEWSLETTER.** Cllr K Dolby – discuss and consider Town Council producing some sort of publication.
20. **FUTURE AGENDA ITEMS** – any items for future agendas – no discussion in this meeting.



Mrs Shelagh McIntyre  
Clerk  
June 7<sup>th</sup>, 2012