



Sleaford Town Council

Dear Councillor,

I hereby give you notice that a meeting of the **Services Committee** will be held in **The Source, Southgate, on Wednesday July 31st, 2013, at 7:30pm, or earlier if a previous meeting ends sooner.**

All the members of the Committee are summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out

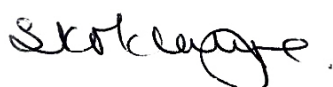
The business to be dealt with at the meeting is listed in the agenda

AGENDA

Welcome remarks by the Chairman

1. **APOLOGIES.** Apologies, with reasons, to be given to the Clerk.
2. **DECLARATIONS OF INTEREST.** To receive disclosable pecuniary interests in accordance with the Localism Act 2011.
3. **MINUTES.** The Clerk's Notes from the meeting on June 12th 2013 have been circulated – to accept these as Minutes of that meeting.
4. **CHAIRMAN'S REPORT,** enclosed.
5. **CLERK'S REPORT/UPDATES.**
 - Action Log – enclosed.
 - Tamar Court play area – update from Clerk.
 - LCC Highways West – summer report.
 - Requests to use the Recreation ground – by the Rotary Club for an event in October, and by the Children's Centre for a Picnic in August – report and recommendations attached.
6. **FINANCIAL REPORT.** Receive latest committee financial report.
7. **BOSTON ROAD RECREATION GROUND –**
 - Sleaford Carnival – Service related issues. (Date requested for 2014 – July 13th)
 - Consider proposal to re-name BRRG to celebrate royal birth and consolidate link with FIT – Chairman.

8. **WORKING GROUPS –**
 - Market Working Group – Report attached.
9. **DOG LAW ENFORCEMENT OFFICER:** To note her latest reports (attached) – for any follow up action that is the responsibility of the Services Committee.
10. **ALLOTMENTS:**
 - Working Group (Cllrs MA, BW, DS, KF) – report if any.
 - Report regarding regular inspection routine being commenced started 19.07.13 by Services Supervisor and Forman.
 - Proposal to promote bee population on the Drove allotment fields – Chairman.
11. **EASTGATE GARAGES.**
 - Update on planning application.
 - Heras safety fencing – update – update on the night.
12. **REGULAR ASSET INSPECTION.** - Update of check list etc.
13. **LITTER BINS .**
 - request for provision of litter bin near Greylees garage.
 - In view of DWH failure to provide dog bins and litter bins in Graylees, consider provision from STC.
14. **STIGA GRASSCUTTER.** Initial report on incident and its resolution. Investigation with lessons for the future.
15. **RIVER CLEANING –** STC’s responsibility regarding the river.
16. **FUTURE AGENDA ITEMS** - No discussion – to receive items for future agenda(s).
17. **RESOLUTION TO MOVE INTO CLOSED SESSION.** To propose that “in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and the public be temporarily excluded and they are instructed to withdraw”.
18. **CEMETERY TOILETS –** To receive surveyor’s report and recommendation(s).
19. **EASTGATE CAR PARK –** requested from adjoining business to lease some car parking.
20. **CEMETERY PATHS –** resurfacing remaining paths compare updated quote against Earmarked Reserves.



Mrs Shelagh McIntyre
Clerk
July 25th, 2013