



Sleaford Town Council

Dear Councillor,

I hereby give you notice that a meeting of the **Services Committee** will be held in **The Source, Southgate, on Wednesday July 25th 2012, at 7:45pm, or earlier if the Applications Meeting ends sooner.**

All the members of the Committee are summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out

The business to be dealt with at the meeting is listed in the agenda

AGENDA

Welcome remarks by the Chairman

1. **APOLOGIES.** Apologies, with reasons, to be given to the Clerk.
2. **DECLARATIONS OF INTEREST.** To receive disclosable pecuniary interests in accordance with s.34 of the Localism Act 2011.
3. **MINUTES.** The Clerk's Notes from the meeting on June 6th, 2012 have been circulated – to accept these as Minutes of that meeting.
4. **CHAIRMAN'S REPORT.**
5. **CLERK'S REPORT/UPDATES.**
 - **Eastgate Garages** – update on progress of planning application.
6. **FINANCIAL REPORT** – Committee report circulated.
7. **WAR MEMORIAL/S.I.B** – To note report from Chairman. Agree a Working Group to establish terms of reference between S.I.B. and the Town Council.
8. **DOG LAW ENFORCEMENT OFFICER:** To note her June report (attached) – for any follow up action that is the responsibility of the Services Committee.
9. **FOOTPATH – LINCOLN ROAD/ALMOND WALK (opposite the Co-op.)** Private footpath – report attached. Does the Town Council have any responsibility for the maintenance?
10. **PROPOSED TERMS OF REFERENCE OF SERVICES COMMITTEE,** report attached.

11. **FOLLOW UP ENQUIRIES FROM PREVIOUS MEETING(S).**
 - **Cemetery – Paths and other major works – driveway and toilet block.** From Meeting F&S 11th July – “to examine the cemetery toilet block and establish a policy for future option, after which costings can be obtained.”
12. **MARKET** – Discount being implemented, all Traders have been notified. Future of market – Working group still to meet.
13. **BOSTON ROAD LAY BY** - Various options to close the lay bye have been costed (details to be handed out on the night).
14. **BANNERS ACROSS SOUTHGATE**, to revisit in view of further information.
15. **CLOSED CHURCHYARD** - Possible renovation of arch within St Deny's churchyard. Report attached.
16. **MONEY'S YARD TOILETS** – Signage for the block – discuss possible wording, size etc.
17. **EASTGATE CAR PARK.**
 - **Resurfacing** – progress of obtaining costings/specifications? (Cllr M Allan)
 - **White lines and numbered bays** – Some lining and numbering indistinct, some 'blacked out' numbers are becoming patchy. Verbal report Mr S Fletcher.
18. **RESOLUTION TO MOVE INTO CLOSED SESSION.** To propose that “in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and the public be temporarily excluded and they are instructed to withdraw”.
19. **BOSTON ROAD RECREATION GROUND.** Forwarded from Open Spaces group – look at reconditioning/replacement of older equipment and improving picnic area – report attached.
20. **PLAY EQUIPMENT INSPECTION** – consider quotes and Officer recommendation relating to the annual inspection of the play equipment – report enclosed.
21. **BOSTON ROAD KIOSK.** Verbal update on current situation – Mr S Fletcher.
22. **ALLOTMENTS** –
 - **Allotment lease** – needs updating. Progress report (verbal).
 - **Letter from current allotment holder (enclosed)** – requesting various permissions.
 - **Letter from allotment holder** – regarding termination of tenancy.

Shelagh McIntyre

Mrs Shelagh McIntyre
Clerk
July 19th, 2012