



Sleaford Town Council

Dear Councillor,

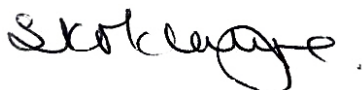
I hereby give you notice that a meeting of **The Full Council** will be held in **THE SOURCE, Sleaford** on **Wednesday July 18th, 2012, 7:45pm**. All members of Sleaford Town Council are summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

There will be a period of ten minutes prior to the commencement of the meeting when members of the public can ask questions; your attendance is requested during this period.

AGENDA

1. **APOLOGIES.** Apologies, with reasons to be given to the Clerk.
2. **DECLARATIONS OF INTEREST.** To receive disclosable pecuniary interests in accordance with s.34 of the Localism Act 2011.
3. **CHAIRMAN'S REPORT.**
 - Report of recent civic activities.
4. **CLERK'S REPORT.**
 - To note a letter regarding traffic issues – to be forwarded to LCC.
 - LCC – working towards the 4th Lincolnshire Local Transport Plan – details of how to access the consultation.
 - Request from 'Alternatives' Pregnancy Advice Centre to provide a letter of support for Big Lottery grant funding. <http://www.alternatives-pregnancy-advice-sleaford.co.uk>
5. **FINANCIAL MATTERS.**
 - **Finance Report** – To note the financial report.
 - **BACS Payments.** From F and S meeting July 11th: To resolve that payments for wages and other associated costs, eg pensions, may be paid when they are due by way of the BACS payment system.
6. **MINUTES.** To look at the Clerk's Notes from the meetings held on May 23rd and May 30th 2012, and accept them as Minutes of those meetings.

7. **COMMITTEE MEETING NOTES:** To take note of the Clerk's notes from the last round of committee meetings which will then go to their next meetings for approval as Minutes. Services, June 6th 2012, General Purposes, June 13th 2012, Personnel, June 20th 2012.
8. **FROM OTHER COMMITTEES/WORKING GROUPS**
- **Web site** – to re-examine the TC web site – report attached.
 - **Hearing Difficulties** - It was proposed to look at how the meeting room could be laid out differently and see if the number of members of the public that attend warrants the cost of a sound system. Cllr G Jackson to make enquiries as to the cost. – Report as to progress.
9. **REPRESENTATIVES ON OUTSIDE BODIES.** Any Councillor who has represented the Council on their nominated outside body is asked to report to the Full Council meeting after this representation.
- Review representation on Sleaford Business Club – report attached.
10. **OTHER AD-HOC COUNCIL REPRESENTATION** – Councillors invited to meetings etc on an ad-hoc basis – are asked to report to the Full Council meeting following their meeting.
11. **CODE OF CONDUCT.** Report and code(s) attached. To decide a Code of Conduct and agree to its adoption. Training sessions to be organised – Councillors asked to say whether July, August or September would be best.
12. **STANDING ORDERS** – From Finance and Strategy July 11th – to adopt the revised Standing Orders.
13. **RESOLUTION TO MOVE INTO CLOSED SESSION.** To be proposed 'that in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and the public be temporarily excluded and they are instructed to withdraw'.
14. **COUNCILLOR/OFFICER PROTOCOL.** From Personnel Committee – adoption of the Protocol, amended by PC and forwarded to the Full Council for adoption. (Protocol enclosed).
15. **PROPOSED DEVELOPMENT SITE.** Preliminary meeting held – report attached for information only at this stage.



Mrs Shelagh McIntyre
Clerk
12th July, 2012