



Sleaford Town Council

Dear Councillor,

I hereby give you notice that a meeting of **The Full Council** will be held in **The Source, Sleaford** on **Wednesday July 17th, 2013 at 7.45 pm, or earlier if the Application Meeting ends sooner**. All members of Sleaford Town Council are summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

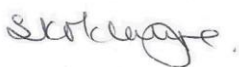
At 7.30pm, prior to the meeting starting, there is a 15 minute period set aside for members of the public to address the Council.
Your attendance is requested for this time.

AGENDA

Welcome remarks by the Chairman

1. **APOLOGIES**. Apologies, with reasons to be given to the Clerk.
2. **DECLARATIONS OF INTEREST**. To receive disclosable pecuniary interests in accordance with the Localism Act 2011.
3. **CHAIRMAN'S REPORT**, if any.
4. **CLERK'S REPORT**.
 - Action Log – circulated.
 - Partnership NK – report.
 - Regeneration meeting July 8th – report.
 - Library hours – proposed new Library Hours as from May 6th circulated.
 - Eco2 Renewable Energy meeting – Cllr BW attended with Mrs MW – confidential report for noting only.
 - Councillors' attendance list for council year started May 2013 – attached.
 - Boston Road cycle lane – reply from LCC Highways.
 - Chairman/Vice-Chairman Meeting June 28th – report attached.
 - Neighbourhood watch – report from PSCO Amy Michie – attached
 - LALC County Circular no. 147 – in packs.
5. **MINUTES**. To look at the Clerk's Notes from the meetings held on May 29th, June 5th and June 19th, 2013, and accept them as Minutes of these meetings.

6. **CLERK'S NOTES.** To look at the Clerk's Notes from the last round of committee meetings which will then go to their next meetings for approval as Minutes. Services, June 12th 2013, General Purposes, June 19th, 2013, Personnel, June 26th 2013 and Finance & Strategy, July 10th 2013. (F&S to follow agenda pack ASAP).
7. **FINANCE:**
- a) To receive Financial Report.
 - b) To note Internal Auditors' report, May 2013 – forwarded by F&S May 15th
 - c) **Internal Auditor:** - Approve recommendation from F&S re the re-appointment of Internal Auditor. To note Statement of Assurance.
 - d) **Virements:** To resolve - £1,500 from General Reserves to Twinning Hospitality. £2,000 from General Reserves to Cemetery maintenance for structural survey of toilet block.
8. **REPRESENTATIVES ON OUTSIDE BODIES.** Any Councillor who has represented the Council on their nominated outside body is asked to report to the Full Council meeting after this representation.
- **Business Breakfast** – Cllr D Birks (report attached.)
9. **OTHER AD-HOC COUNCIL REPRESENTATION** – Councillors invited to meetings etc on an ad-hoc basis – are asked to report to the Full Council meeting following their meeting.
10. **TOWN COUNCIL SURGERIES:**
- June 1st – Cllr T Mayfield.
 - July 6th – Cllr G Jackson
11. **TERMS OF REFERENCE** – Committee TOR forwarded to FC for formal adoption.
12. **FIELDS IN TRUST** – Any update from WG re opening event.
13. **RESOLUTION TO MOVE INTO CLOSED SESSION.** To propose that “in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and the public be temporarily excluded and they are instructed to withdraw”.
14. **LEASE FOR ORGANISATIONS TO USE TC OPEN SPACES** – draft lease attached.
15. **OFFICE PREMISES** - Update, and any Full Council Resolutions if any are needed.



Mrs Shelagh McIntyre
Clerk.

July 11th 2013