

## Sleaford Town Council

### Minutes of the Meeting of Sleaford Town Council held on Wednesday 18<sup>th</sup> January 2017 at 7.00 p.m. at The Town Hall, Quayside House, Navigation Yard, Sleaford.

**Present:** Cllr D Suiter (Chairman)

Cllr M Allan (Vice Chair)	Cllr B Allan	Cllr A Brand
Cllr J Brealeycook	Cllr J Charlesworth	Cllr K Fernandes
Cllr M Graves	Cllr G Jackson	Cllr H Lorimer
Cllr P McCallum	Cllr A Snookes	Cllr G Titmus

**Also in attendance Council Officers:** Clerk and Assistant Clerk  
Members of Public (4) Press (0) Representatives from Stansgate Planning (3)

Prior to the start of the Meeting a member of the public asked questions relating to Councillors allowances and the precept.

**FC.1. Chairman's Welcome**

001 The Chairman welcomed all to the meeting.

**FC.2 Apologies for Absence**

002 Apologies for absence with reasons were received from Councillors R Willis, K Dolby, J Mathieson, P Coyne and S Clegg.

003 **IT WAS RESOLVED** to accept the above apologies with reasons. Vote: for 13 – against 0 – abstained 0. The Resolution was carried.

**FC.3. Declarations of Interest**

004 No Declarations of Interest were received at this point.

**FC.4 Planning Matters**

005 **Presentation** – To receive a presentation from Stansgate Planning Consultant Ltd, in relation to the potential submission of a planning application for the demolition of Orchard House and the erection of approximately 40 houses.

006 Mr Andrew Murphy the Director of Stansgate Planning together with two colleagues gave their ideas regarding the potential submission of a planning application. Questions from Members were welcomed.

007 It was requested that Stansgate Planning liaise with the Clerk regarding the open spaces.

- 008 After confirming that a planning application may be submitted within the next 3-6 months, Mr Murray and his colleagues were thanked for presenting to Council and left the meeting.
- FC.5. Minutes**  
009 There were no minutes for this meeting.
- FC.6. Chairman's Report**  
010 Burns Night, 28<sup>th</sup> January 207 – All members welcome.  
011 NKDC Planning Committee Meeting, 21<sup>st</sup> March 2017 – South West Urban Extension. Council to decide near the time on sending a Council representative. The Clerk reminded Members that comments regarding this SWUE have been submitted to NKDC.
- FC.7 STC Neighbourhood Plan**  
012 An update to be given to the next meeting on 1<sup>st</sup> February 2017.
- FC.8. Finance**  
013 **8.1 Regular Direct Debits/Standing Orders for retrospective approval – IT WAS RESOLVED** to approve the lists totalling £277.08 and £2,197.77. Vote: for 13 – against 0 – abstained 0. The Resolution was carried.
- 014 **8.2 Pending BACS payments for approval - IT WAS RESOLVED** to approve the list totalling £9,213.72. Vote: for 13 – against 0 – abstained 0. The Resolution was carried.
- 015 **8.3 Cheques for approval – IT WAS RESOLVED** to approve the list totalling £204.33. Vote: for 13 – against 0 – abstained 0. The Resolution was carried.
- 016 **8.3 Request for 2 volunteers to sign paperwork** – Councillors J Charlesworth and A Snookes volunteered.
- FC.9 Internal Affairs**  
017 **9.1 Strategic Plan Panel** – Cllr Brand informed Members of a meeting with NKDC regarding a strategy for signage.
- 018 Depot at Woodbridge Road -Meeting has taken place with the owner and now awaiting a schedule of dilapidation.
- 019 Kiosk Lease – Solicitors instructed to draft a Lease.
- 020 Next meeting of the Strategic Plan Panel to be held on Wednesday 25<sup>th</sup> January 2017, at 10am in the Town Hall.
- 021 **9.2 Galley Hill Allotments** – The Clerk outlined a number of concerns including ownership/encroachment by a number of property owners onto the allotment site.

- 021 After discussion regarding boundaries, the **IT WAS RESOLVED:-**
- Note the report
  - Agree, in principle, that the Clerk finalises agreement with NKDC about the land and site off Tennyson Avenue and pathway through the allotment site and bring back to Council for any sign off
  - Advise the Clerk as regards the pathway/roadway to the rear of 18-32 Millfield Terrace and indicate any actions required
  - Confirm what actions, if any, are required as to dealing with any boundary matters
  - The Clerk to meet and liaise with the Galley Hill Allotment Association
  - Clerk to report back to a future meeting
- Vote – for 13 – against 0 – abstained 0. The Resolution was carried.
- 022 **9.3 Markets and Events Working Group** – Terms of Reference and latest recommendations to Council. The Clerk made members aware that the number of appointed members on this WG should be 5 not 6.
- 023 Cllr G Jackson offered to withdraw his membership on this Group.
- 024 Cllr M Allan proposed and Cllr H Lorimer seconded to accept the ToR with the amendment to the membership. No vote was taken.
- 025 There was further discussion regarding the Constitution and the Membership to Panels and Working Groups.
- 026 Cllr M Allan withdrew his proposal and **IT WAS RESOLVED** to defer this item for the Clerk to seek clarification of the Membership of the Markets and Events Working Group and bring back to a future meeting. Vote: for 7 – against 2 – abstained 4. The Resolution was carried.
- 027 One member of the Public left the meeting at this stage.
- FC.10 Clerk’s Report – Internal Affairs**
- 028 LCC – Traffic Regulation Orders CCTV Trial for School Keep Clear Consultations – Experimental Order will become operative on 30<sup>th</sup> January 2017 and comments to be received by 30<sup>th</sup> July 2017. It was requested that this is to be a future agenda item.
- 029 Sleaford Museum – Notification of potential external signage. This item was noted and it was requested to be an agenda item at a future meeting, so a Resolution can be made.
- FC.11 External Affairs**

030 **11.1 Sleaford In Bloom** – To receive a request for STC to continue with the watering programme. **IT WAS RESOLVED** to note the report and agree to provide the watering service for 2017 based on one watering per week for up to 17 weeks. Vote: for 13 – against 0 – abstained 0. The Resolution was carried.

**FC.11 Clerk’s Report – External Affairs**

031 **12.1 Tennis Club signage** – To receive prior notice of submission of a planning application for signage. Comments were made regarding signage stating that the Tennis Club is also open to members of the public.

032 It was requested that the Clerk contacts the Tennis Club to suggest that any signage states “in association with Sleaford Town Council.”

**FC.12 Resolution to move into Closed Session.**

033 **IT WAS RESOLVED** to exclude the public and press for the consideration of the following confidential matters. Vote: for 13 – against 0 – abstained 0. The Resolution was carried.

**FC.14 HR Related Matters**

034 The Clerk reminded Members of the confidentiality of the business to be discussed.

035 **Consultation with Service Team on draft contracts.** After a discussion and having taken into account confidential information of a personal nature, **IT WAS RESOLVED** to note the Clerk’s report. Vote: for 13 – against 0 – abstained 0.

036 **Contract of Employment.** Having taken into account confidential information of a personal nature, **IT WAS RESOLVED** to accept the Clerk’s report, as written. Vote: for 12 – against 0 – abstained 1. The Resolution was carried.

There being no further business, the Chairman thanked all for attending and closed the meeting at 8:50pm.