



Sleaford Town Council

Dear Councillor,

I hereby give you notice that a meeting of the **General Purposes Committee Meeting** will be held at **The Source, Riverside, Sleaford** on **Wednesday January 15th 2014, at 7:45pm.** All members of the General Purposes Committee are summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

The business to be dealt with at the meeting is listed in the agenda

AGENDA

NOTES

Welcome by Chairman

1. **APOLOGIES.** Apologies, with reasons to be given to the Clerk.
2. **DECLARATIONS OF INTEREST.** To receive Disclosable Pecuniary or personal interests.
3. **MINUTES.** Notes from the previous meeting held on 13th November 2013, to be approved as Minutes.
4. **CHAIRMAN'S REPORT**, if any.
5. **CLERK'S REPORT**
 - **Action Log** –enclosed - questions before meeting please contact office.
 - **RAF Cranwell** – new Station Commander – letter of introduction enclosed.
 - **St Denys'** – letter of support sent.
 - **Honorary Freedom** - Enquiries continuing.
6. **FINANCIAL MANAGEMENT REPORT.**
 - Regular Committee Report – circulated.

7. **UPDATES/PROGRESS REPORTS**

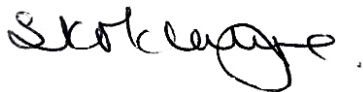
- **Town Council Newsletter** – WG meeting to be held. Report into next meeting.
- **Website** – Analytic data attached.

8. **CHRISTMAS MARKET** – Update from Christmas Market Committee – Sub committee debrief meeting to be fixed when possible.

- **New Committee** - Chairman - Proposal to Full Council that a new committee is formed with the sole responsibility for Christmas market and the Christmas lights.lights.
- **Christmas Lights** - Cllr B Watson. Tree lights were faulty over the festive period – consider protocols for reporting in the future.

9 **ELECTRONIC COMMUNICATION.** Report from councillors involved in the 'tablet trial' with any recommendations for amending/improving.

11. **LIAISON WITH OUTSIDE AGENCIES.** Chairman. Councillors asked in last meeting to bring ideas to this meeting.



Mrs Shelagh McIntyre
Clerk
8 January 2014