



## Sleaford Town Council

Dear Councillor,

I hereby give you notice that a meeting of the **General Purposes Committee Meeting** will be held at **The Source, Riverside, Sleaford** on **Wednesday 14<sup>th</sup> January 2015, at 7.30pm**. All members of the General Purposes Committee are summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

The business to be dealt with at the meeting is listed in the agenda

**“Any member of the press or public desirous of filming or audio recording this public meeting is requested to notify the Council’s Proper Officer, giving 24 hours’ notice to enable reasonable facilities to be made available to accommodate their requirements.”**

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### AGENDA

### NOTES

Welcome by Chairman

1. **APOLOGIES.** Apologies, with reasons to be given to the Clerk.
2. **DECLARATIONS OF INTEREST.** “To receive declarations of pecuniary interests in accordance with the Localism Act 2011 and to receive declarations of personal interests”.
3. **MINUTES.** Notes from the previous meeting held on 12<sup>th</sup> November 2014, to be approved as Minutes.
4. **CHAIRMAN’S REPORT, if any.**
5. **CLERK’S REPORT**
  - Action Log – enclosed – any questions before the meeting, please contact the office
6. **FINANCIAL MANAGEMENT REPORT.**
  - 6.1 To Receive Latest Committee Report, attached..
7. **UPDATES/PROGRESS REPORTS**
  - 7.1 Website – to note the analytic data which is published on the website and to note that new website sections for Town Events and a Planning Portal are in progress.

8. **CHRISTMAS MARKET**
  - 8.1 **Working Group Meeting** - to receive the notes from the Working Group De-Brief Meeting held on 2<sup>nd</sup> December 2014.
9. **REQUEST FROM CLLR K FERNANDES**
  - 9.1 To purchase multi-purpose STC stickers and business cards.
10. **FLY A FLAG FOR THE COMMONWEALTH**
  - 10.1 To receive information from NALC for the 'Fly a Flag for the Commonwealth' event to be held on 9<sup>th</sup> March 2015.
11. **RECORDING EQUIPMENT FOR MEETINGS**
  - 11.1 To review the requirements of recording equipment.
12. **ST GEORGE'S DAY WORKING GROUP**
  - 12.1 To confirm the Working Group Committee members.
13. **NOTICE BOARD**
  - 12.1 To proceed with the purchase of a notice board for the outside of Money's Yard toilets.
14. **CHRISTMAS LIGHTS CONTRACT**
  - 14.1 To discuss the Christmas Lights contract.

**NOTES**



Mrs S Scholes  
Acting Clerk & Proper Officer  
Sleaford Town Council  
8<sup>th</sup> January 2015