



Sleaford Town Council

Dear Councillor,

I hereby give you notice that a meeting of the **General Purposes Committee Meeting** will be held at **The Source, Riverside, Sleaford** on **Wednesday April 30th 2014, at 7:30pm**. All members of the General Purposes Committee are summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

The business to be dealt with at the meeting is listed in the agenda

AGENDA

NOTES

Welcome by Chairman

1. **APOLOGIES.** Apologies, with reasons to be given to the Clerk.
2. **DECLARATIONS OF INTEREST.** To receive Disclosable Pecuniary or personal interests.
3. **MINUTES.** Notes from the previous meeting held on March 5th 2014, to be approved as Minutes.
4. **CHAIRMAN'S REPORT**
 - 4.1 Electronic Communication
 - 4.2 Community Building.
5. **CLERK'S REPORT**
 - **Action Log** – enclosed - questions before meeting please contact office.
 - **Christmas Lights in Trees** – information.
6. **FINANCIAL MANAGEMENT REPORT.**
 - Regular Committee Report – circulated.
 - SLCC Membership Renewal, Assistant Clerk 2014
7. **UPDATES/PROGRESS REPORTS**
 - **Website** – Analytic data attached.
 - **St George's Day Market** – verbal update/outcome
 - **Armed Forces Day** – report from Cllr G Titmus
 - **STC Newsletter** – Progress of a web-based publication with data base.

9. **CHRISTMAS MARKET** – to note Debrief Meeting to be held 14th May, 2014, 6.15p.m.
10. **TERMS OF REFERENCE** – General Purposes Committee, Model Document from LALC (Draft v1) for discussion.

NOTES

Mrs M J Waddingham
Assistant Clerk
24 April 2014