



Sleaford Town Council

Dear Councillor,

I hereby give you notice that a meeting of the **General Purposes Committee Meeting** will be held at **The Source, Riverside, Sleaford** on **Wednesday 24th September 2014, at 7:30pm**. All members of the General Purposes Committee are summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

The business to be dealt with at the meeting is listed in the agenda

“Any member of the press or public desirous of filming or audio recording this public meeting is requested to notify the Council’s Proper Officer, giving 24 hours’ notice to enable reasonable facilities to be made available to accommodate their requirements.”

AGENDA

NOTES

Welcome by Chairman

1. **APOLOGIES.** Apologies, with reasons to be given to the Clerk.
2. **DECLARATIONS OF INTEREST.** “To receive declarations of pecuniary interests in accordance with the Localism Act 2011 and to receive declarations of personal interests”.
3. **MINUTES.** Notes from the previous meeting held on 6th August 2014, to be approved as Minutes.
4. **CHAIRMAN’S REPORT, if any.**
5. **CLERK’S REPORT**
 - Report attached
 - Action Log – enclosed – any questions before meeting, please contact office
6. **FINANCIAL MANAGEMENT REPORT.**
 - Regular Committee Report – to follow
7. **UPDATES/PROGRESS REPORTS**
 - Website – analytic data attached.

8. **CHRISTMAS MARKET**

- **Working Group Meeting** - to receive the notes from the Working Group Meeting held on 19th & 27th August 2014.

9. **SLEAFORD TOWN FUND**

- **Sleaford Town Fund** – to clarify whether the Town Council's 'General Donation' budget line money be passed to the Sleaford Town Fund (together with the unspent Councillors allowances – already Resolved)

NOTES

Mrs M J Waddingham
Assistant Clerk
18th September 2014