



Sleaford Town Council

Dear Councillor,

I hereby give you notice that a meeting of the **General Purposes Committee Meeting** will be held at **The Source, Riverside, Sleaford** on **Wednesday August 6th 2014, at 7:30pm**. All members of the General Purposes Committee are summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

The business to be dealt with at the meeting is listed in the agenda

AGENDA

NOTES

Welcome by Chairman

1. **APOLOGIES.** Apologies, with reasons to be given to the Clerk.
2. **DECLARATIONS OF INTEREST.** "To receive declarations of pecuniary interests in accordance with the Localism Act 2011 and to receive declarations of personal interests".
3. **MINUTES.** Notes from the previous meeting held on 11th June 2014, to be approved as Minutes.
4. **CHAIRMAN'S REPORT**
5. **CLERK'S REPORT**
 - Action Log – enclosed – any questions before meeting, please contact office
6. **FINANCIAL MANAGEMENT REPORT.**
 - Regular Committee Report
7. **UPDATES/PROGRESS REPORTS**
 - Website – analytic data attached.
8. **Mayoral Chain**
 - Request to put a ribbon on the Mayoral chain.
9. **CHRISTMAS MARKET**
 - **Working Group Meeting** - to receive the notes from the Working Group Meeting held on 22 July 2014.

10. **RESOLUTION TO MOVE INTO CLOSED SESSION.** To propose that “in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and the public be temporarily excluded and they are instructed to withdraw”
11. **REDECORATION OF OFFICE**
 - To receive a report from the Office Manager and to receive quotes for the redecoration of the Council offices.
 - To Recommend to Full Council that a quote for the painting of the offices and a quote for the new flooring, be accepted.
(Awaiting one more quote for flooring – to follow)
12. **SLEAFORD TOWN FUND**
 - **Lincolnshire Community Foundation** – information enclosed.
 - To Recommend to Full Council, the future of the Town Fund.
13. **TOWN CRIER**
 - To discuss the role of the Town Crier.

Mrs M J Waddingham
Assistant Clerk
30 July 2014