

Sleaford Town Council

Minutes of the Meeting of Sleaford Town Council held on Wednesday 2nd May 2018 at 7.00 p.m. at The Town Hall, Quayside House, Navigation Yard, Sleaford

Present: Cllr J Mathieson (Chairperson)

Cllr A Brand (Vice-Chairperson)	Cllr B Allan	Cllr J Charlesworth
Cllr S Clegg	Cllr L Edwards-Shea	Cllr K Dolby
Cllr K Fernandes	Cllr M Graves	Cllr G Jackson
Cllr H Lorimer	Cllr P McCallum	Cllr F Richards
Cllr M Shanahan-Kluth	Cllr S Shanahan-Kluth	Cllr A Snookes
Cllr D Suiter		

Also in attendance Council Officers: Clerk
Members of Public (2) Press (0)

Prior to the commencement of the meeting a member of the public asked a question regarding signage.

FC.1 Chairperson's Welcome

001 The Chairperson welcomed all to the meeting.

FC.2 Apologies for Absence

002 Apologies for absence with reasons were received from Councillor S Dale.

003 **IT WAS RESOLVED** to accept the above apologies with reasons. Vote: for 17 – against 0 – abstained 0. The Resolution was carried.

FC.3 Declarations of Interest

004 Cllr S Clegg declared a non-pecuniary interest in agenda item 6.2.

FC.4 Minutes

005 **Notes of the Council Meeting held on 18th April 2018 – IT WAS RESOLVED** that the notes of the Council Meeting held on 18th April 2018, be approved as Minutes of that meeting. Vote: for 16 – against 0 – abstained 1. The Resolution was carried.

FC.5 Chairperson's Report

006 **Mayoral Invitations** - A brief update on attendance at recent and planned future events was given.

FC.6 Planning matters

007 **6.1 Current Planning Applications – IT WAS RESOLVED** to accept the officer recommendation for no comment on the following applications. Vote: for 16 – against 0 – abstained 1. The Resolution was carried. NKDC to be notified accordingly.

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Signed:

Ref No	Location	Proposal
18/0461/LBC & 18/0460/FUL	St George's Academy, Westgate, NG34 7PS	Replacement entrance gates & piers

008 **6.2 18/0404/FUL (amended/additional information) – Land adj to 47 Westgate,**
Erection of 4no dwellings. After discussion, it was proposed and seconded to
reiterate previous objections to this application. It was also proposed and seconded
to support this application. On being put to the vote: for 8 – against 8 – abstained 1.

009 With the Chairperson having the casting vote, **IT WAS RESOLVED** to support this
application.

FC.7 Panel Reports

010 **7.1 Culture, Events, and Markets** – The Notes from the meeting held on Wednesday
18th April 2018, were noted.

011 **7.2 Finance & Assets** – The Panel Lead gave a verbal update following a meeting held
on 1st May 2018.

012 **7.3 Services** – The Panel Lead gave a verbal update following a meeting held on 24th
April 2018.

013 **7.4 Revision of Panels and Terms of Reference – IT WAS RESOLVED** to amend the
Panels and change point 6 of the Services, Culture, Events and Markets and the
Finance & Strategy Panels, Terms of Reference to read “The quorum is set at three
(3). If the meeting is inquorate it will be cancelled and reconvened.” Vote: for 16 –
against 1 – abstained 0. The Resolution was carried.

014 **IT WAS FURTHER RESOLVED** that Panel Meeting recordings are not added to the
website until after the notes have been seen by Council. Vote: for 16 – against 1 –
abstained 0. The Resolution was carried.

015 **7.5 Panel Membership** – Panel membership sheets for 2018/19 were circulated.

FC.8 Finance

016 **8.1 Regular Direct Debits/Standing Orders for retrospective approval - IT WAS
RESOLVED** to approve the list totalling £14,041.08. Vote: for 17 – against 0 –
abstained 0. The Resolution was carried.

017 **8.2 BACS payments made for retrospective approval - IT WAS RESOLVED** to approve
the lists totalling £8,909.07. Vote: for 16 – against 0 – abstained 1. The Resolution
was carried.

018 **8.3 Pending BACS payments for approval - IT WAS RESOLVED** to approve the list
totalling £3,941.65. Vote: for 17 – against 0 – abstained 0. The Resolution was
carried.

- 019 **8.4 Pending cheque payments for approval - IT WAS RESOLVED** to approve the list totalling £576.74. Vote: for 16 – against 0 – abstained 0. The Resolution was carried.
- 020 **8.5 Request for 2 volunteers to sign paperwork** – Councillors A Snookes and D Suiter volunteered.
- 021 **8.6 Final Accounts for 2017/18 and Statement of Balance & Reserves – IT WAS RESOLVED** to confirm agreement to the Finance & Assets Panel recommendation, on the movements to reserves. Vote: for 17 – against 0 – abstained 0. The Resolution was carried.
- FC.9 Internal Affairs**
- 022 **9.1 Lone Working Policy – IT WAS RESOLVED** to adopt the Policy. Vote: for 17 – against 0 – abstained 0. The Resolution was carried. The Clerk was asked to replace any bullet point with sub numbering
- FC.10 Clerk’s Report – Internal Affairs**
- 023 **10.1 Annual Meeting - 16th May 2018** – This item was noted.
- 024 **10.2 GDPR Security Compliance Checklist** –The Compliance Checklist was noted. All Checklists are to be completed by Councillors and returned by 11th May 2018.
- FC.11 External Affairs**
- 025 **11.1 Street Naming: Development at London Road, Sleaford (Handley Chase) – IT WAS RESOLVED** to accept the suggested names from the developers. Vote: for 10 – against 4 – abstained 3. The Clerk was asked to contact NKDC regarding the use of themes for proposed Street Names.
- 026 **11.2 Neighbourhood Plan – IT WAS RESOLVED** that Council note the report and confirm agreement to the progression of the NG34 Plan and work to set up a Steering Group. Vote: for 16 – against 1 – abstained 0. The Resolution was carried.
- 027 At 8:50pm, **IT WAS RESOLVED** to suspend Standing Orders to allow a member of the public to speak. Vote: for 17 – against 0 – abstained 0. The Resolution was carried.
- 028 At 9pm, Standing Orders resumed.
- 029 **11.3 Sleaford & District Civic Trust – IT WAS RESOLVED** that Sleaford Town Council, in conjunction with the Sleaford & District Civic Trust, should host a symposium to discuss and debate all proposals related to the re-birth of Sleaford Castle. Also, following decisions arrived at from the symposium, a joint project group is formed by Sleaford Town Council and Sleaford & District Civic Trust. Vote: for 17 – against 0 – abstained 0. The Resolution was carried.
- FC.12 Clerk’s Report – External Affairs**
- 030 **12.1 Former Advanta Seeds Site** – an update was given following a presentation from Tesco at NKDC. The Clerk reminded Councillors that the Council is not allowed to object to the application as part of the agreement made.

031 **12.2 Bristol Water Fountain project** – an update was given from the Project Group.

There being no further business, the Chairperson thanked all for attending and closed the meeting at 9:07pm.