

Sleaford Town Council

Minutes of the Meeting of Sleaford Town Council held on Wednesday 21st March 2018 at 7.00 p.m. at The Town Hall, Quayside House, Navigation Yard, Sleaford

Present: Cllr J Mathieson (Chairperson)

Cllr A Brand (Vice-Chairperson)	Cllr B Allan	Cllr J Charlesworth
Cllr S Dale	Cllr K Fernandes	Cllr M Graves
Cllr G Jackson	Cllr H Lorimer	Cllr P McCallum
Cllr F Richards	Cllr M Shanahan-Kluth	Cllr S Shanahan-Kluth
Cllr A Snookes	Cllr D Suiter	

Also in attendance Council Officers: Clerk
Members of Public (2) Press (0)

FC.1 Chairperson's Welcome

001 The Chairperson welcomed all to the meeting.

FC.2 Apologies for Absence

002 Apologies for absence with reasons were received from Councillors S Clegg and K Dolby.

003 **IT WAS RESOLVED** to accept the above apologies with reasons. Vote: for 15 – against 0 – abstained 0. The Resolution was carried.

FC.3 Declarations of Interest

004 Cllr F Richards declared an interest in agenda item 12.1.

005 Cllr S Dale declared an interest in agenda item 12.1.

006 Cllr J Mathieson declared an interest in agenda item 8.3, transaction nos. 13278 and 13279, due to being the recipient.

007 Cllr A Brand declared an interest in agenda item 8.3, transaction no. 13262, due to being the recipient.

FC.4 Minutes

008 **Notes of the Council Meeting held on 21st February 2018 – IT WAS RESOLVED** that the notes of the Council Meeting held on 21st February 2018, be approved as Minutes of that meeting. Vote: for 14 – against 0 – abstained 1. The Resolution was carried.

009 **Notes of the Council Meeting held on 7th March 2018 –** Amendment to page 3, 021 to correct a spelling error and to add “following a complaint”.

March 21st 2018 Council Meeting
Date:

Signed:

010 **IT WAS RESOLVED** that the notes of the Council Meeting held on 7th March, with the above amendments, be approved as Minutes of that meeting. Vote: for 15 – against 0 – abstained 0. The Resolution was carried.

FC.5 Chairperson’s Report

011 **Mayoral Invitations** - A brief update on attendance at recent and future events was given.

FC.6 Planning matters

012 Cllr K Fernandes declared a non-pecuniary interest in planning application 18/0315/HOUS, 147 North Parade.

013 Cllr D Suiter declared a pecuniary interest in planning application 18/0315/HOUS, 147 North Parade and left the room.

014 **6.1 Current Planning Applications** – **IT WAS RESOLVED** to accept officer recommendation for no comment on the following applications. Vote: for 12 – against 0 – abstained 2. The Resolution was carried. NKDC to be notified accordingly.

Ref No	Location	Proposal
18/0275/HOUS	Cavendish House, 26 Town Road, Quarrington	Erection of new single storey rear extension insertion of new dormers to front & rear & insert new twin wall flue for wood burner
18/0315/HOUS	147 North Parade, NG34 8AJ	Erection of single & 2 storey rear extension (resubmission of 17/1449/HOUS)

015 Cllr D Suiter returned.

016 **18/0197/HOUS (Amended)** – Erection of extension & replacement flat roof to pitched roof to include roof lantern. 9 Lord Street. **Amendment: Change to window details to rear elevation.** This item was noted.

FC.7 Panel Reports

017 **7.1 Culture, Events, and Markets** – Notes with recommendations to Council for consideration from the meeting held on Tuesday 13th March 2018.

018 **IT WAS RESOLVED** that the following recommendations be deferred until the next meeting on 4th April, as there is a need for a business plan. Vote: for 12 – against 3 – abstained 0. The Resolution was carried.

- That Full Council agree in principle to the outdoor cinema event taking place.

- That Full Council discuss whether they are prepared for any potential monetary losses from holding the event and if so, how much loss are they willing to take. A budget line to be identified.

019 **IT WAS RESOLVED** that Full Council agree to the continuation of Bingo nights and Coffee Mornings. Vote: for 15 – against 0 – abstained 0. The Resolution was carried.

020 **IT WAS RESOLVED** that Full Council look at the Mayor’s overall responsibilities. The combination of chairing Full Council meetings and attending Civic events, plus fund raising, is a huge task. The fund-raising aspect of the Mayor’s role to continue. Vote: for 12 – against 1 -abstained 2. The Resolution was carried.

021 **IT WAS RESOLVED** that Full Council agree for the next Car Boot Sale to be held on Sunday 8th April, from 11am to 2pm and every first Sunday in the month thereafter. Vote: for 9 – against 0 – abstained 6. The Resolution was carried.

022 **IT WAS RESOLVED** that Full Council agree to the ‘Do Something New’ event taking place at the Town Hall, on Saturday 12 May 2018, from 10am to 4pm. Vote: for 15 – against 0 – abstained 0. The Resolution was carried.

023 **7.2 Finance & Assets** – Nothing for this meeting.

024 **7.3 Services** – Nothing for this meeting.

FC.8 Finance

025 **8.1 Regular Direct Debits/Standing Orders for retrospective approval - IT WAS RESOLVED** to approve the list totalling £13,685.80. Vote: for 15 – against 0 – abstained 0. The Resolution was carried.

026 **8.2 BACS payments made for retrospective approval - IT WAS RESOLVED** to approve the list totalling £2,957.56. Vote: for 15 – against 0 – abstained 0. The Resolution was carried.

027 Cllr M Graves declared an interest in transaction no. 13266.

028 **8.3 Pending BACS payments for approval - IT WAS RESOLVED** to approve the list totalling £6,020.78. Vote: for 12 – against 0 – abstained 3. The Resolution was carried.

029 **8.4 Payments by cheque for approval - IT WAS RESOLVED** to approve the list totalling £72.20. Vote: for 15 – against 0 – abstained 0. The Resolution was carried.

030 **8.5 Request for 2 volunteers to sign paperwork** – Councillors A Snookes and J Mathieson volunteered.

FC.9 Internal Affairs

031 **9.1 Internal Audit Report** – This report was noted.

- 032 **9.2 Dog Waste Bins – IT WAS RESOLVED** to authorise action to remove, replace and/or relocate Dog Waste Bins. Vote: for 15 – against 0 – abstained 0. The Resolution was carried.
- 033 **9.3 Cemetery Security Patrols - IT WAS RESOLVED** for patrols to be continued but to be reduced in number from 14 a week to 7 a week from 1st April 2018, with a caveat that if two incidents arise over the next three months Council will revisit their decision. Vote: for 11 – abstained 3 – against 1. The Resolution was carried.
- FC.10 Clerk's Report**
- 034 **10.1 GDPR Training for Councillors** – It was agreed that Councillors F Richards, S Dale and M Shanahan-Kluth attend the seminar on 18th April which looks specifically at the requirements for elected Members.
- 035 **10.2 Town Centre Conveniences – IT WAS RESOLVED** to defer this item for the Clerk to obtain further options for consideration. Vote: for 15 – against 0 – abstained 0. The Resolution was carried.
- 036 **10.3 Tractor Shed Drainage Works and Forthcoming works to Trees at Recreation Ground** – The Clerk gave a verbal update.
- FC.11 External Affairs**
- 037 **11.1** The Clerk gave a verbal update on the following: -
- Eastgate Car Park – parking when on council business
 - Works in St Denys' Closed Burial Ground
- FC.12 Clerk's Report – External Affairs**
- 038 **12.1 Judicial Review** – Further submissions have been made by both defendants and a court date is awaited. This item was noted
- FC.13 Resolution to move into Closed Session.**
- 039 **IT WAS RESOLVED** to exclude the public and press for the consideration of the following matter. Vote: for 15 – against 0 – abstained 0. The Resolution was carried.
- 040 Cllr S Dale left the meeting at 9:06pm
- FC.14 HR Panel**
- 041 The HR Panel Lead introduced this item.
- 042 **IT WAS RESOLVED** to note the report; agree the four recommendations relating to the restructure of the administration team which is planned to be completed by the 31st July 2018. Vote for 14 – against 0 – abstained 0. The Resolution was carried.
- 043 **IT WAS RESOLVED** to confirm agreement to retaining the services of the current HR Advisor for one further year on the bronze package. Vote for 14 – against 0 – abstained 0. The Resolution was carried.

There being no further business, the Chairperson thanked all for attending and closed the meeting at 9:12pm.