

## Sleaford Town Council

### Minutes of the Meeting of Sleaford Town Council held on Wednesday 18<sup>th</sup> April 2018 at 7.00 p.m. at The Town Hall, Quayside House, Navigation Yard, Sleaford

**Present:** Cllr J Mathieson (Chairperson)

Cllr A Brand (Vice-Chairperson)	Cllr B Allan	Cllr J Charlesworth
Cllr S Clegg	Cllr L Edwards-Shea	Cllr K Dolby
Cllr K Fernandes	Cllr M Graves	Cllr G Jackson
Cllr P McCallum	Cllr F Richards	Cllr M Shanahan-Kluth
Cllr S Shanahan-Kluth	Cllr A Snookes	Cllr D Suiter

**Also in attendance Council Officers:** Clerk  
Members of Public (2) Press (0)

**FC.1 Chairperson's Welcome**

001 The Chairperson welcomed all to the meeting.

**FC.2 Apologies for Absence**

002 Apologies for absence with reasons were received from Councillors H Lorimer and S Dale.

003 **IT WAS RESOLVED** to accept the above apologies with reasons. Vote: for 16 – against 0 – abstained 0. The Resolution was carried.

**FC.3 Declarations of Interest**

004 Cllr K Fernandes declared an interest in planning application 18/0421/HOUS.

**FC.4 Minutes**

005 **Notes of the Council Meeting held on 4<sup>th</sup> April 2018 – IT WAS RESOLVED** that with one small addition, the notes of the Council Meeting held on 4<sup>th</sup> April 2018, be approved as Minutes of that meeting. Vote: for 14 – against 0 – abstained 2. The Resolution was carried.

**FC.5 Chairperson's Report**

006 **Mayoral Invitations** - A brief update on attendance at recent and planned future events was given.

007 The Clerk gave an update following a meeting with North Hykeham Town Council and NKDC.

**FC.6 Planning matters**

008 **6.1 Current Planning Applications – IT WAS RESOLVED** to accept the officer recommendation for no comment on the following applications. Vote: for 15 –

April 18<sup>th</sup> 2018 Council Meeting  
Date:

Signed:

against 0 – abstained 1. The Resolution was carried. NKDC to be notified accordingly.

Ref No	Location	Proposal
18/0421/HOUS	24 Bristol Way, NG34 7AE	Erection of two storey side extension to create annexe
18/0423/HOUS	1 Osprey Close, NG34 7UZ	Erection of single storey side extension
18/0415/FUL	Royal Oak Business Park, land Off East Road	Erection of proposed storage building (B8) including delivery canopy and associated hard standing

009 **6.2 Handley Chase Development** – The working draft document to manage and maintain the proposed community centre was discussed. **IT WAS RESOLVED** to support the draft document. Vote: for 14 – against 2 – abstained 0. The Resolution was carried.

010 **IT WAS FURTHER RESOLVED** to requested that the developer hands over the designated playing fields and open spaces (as part of the S106 agreement) to Sleaford Town Council at the earliest opportunity. Vote: for 15 – against 0 – abstained 1. The Resolution was carried.

011 **6.3 The Town Council as a Statutory Consultee** – The Clerk reminded councillors of the Council’s role as a consultee in the planning process and circulated information on material and non-material considerations. The item was noted.

#### FC.7 Panel Reports

012 **7.1 Culture, Events, and Markets** – **IT WAS RESOLVED** that Council accepts the revised date of Saturday 22<sup>nd</sup> September to hold the Outdoor Cinema. Vote: for 16 – against 0 – abstained 0. The Resolution was carried.

013 **IT WAS RESOLVED** that the Council agree to a flag pole being fixed onto the side of the Town Hall. Vote: for 15 – against 0 – abstained 1. The Resolution was carried.

014 **IT WAS RESOLVED** that Council agree to new and existing Market traders being offered an incentive for attending the Market. The traders to pay for their first date and then have the next on free of charge, pay for the next date and then the next one be free of charge and so on. A review would take place after six months. Vote: for 16 – against 0 – abstained 0. The Resolution was carried.

015 **7.2 Finance & Assets** – Nothing for this meeting.

016 **7.3 Services** – Nothing for this meeting.

- FC.8 Finance**
- 017 **8.1 Regular Direct Debits/Standing Orders for retrospective approval - IT WAS RESOLVED** to approve the list totalling £6,474.40. Vote: for 16 – against 0 – abstained 0. The Resolution was carried.
- 018 **8.2 BACS payments made for retrospective approval for 2017/18 and 2018/19 - IT WAS RESOLVED** to approve the lists totalling £11,974.88 and £2,446.97. Vote: for 16 – against 0 – abstained 0. The Resolution was carried.
- 019 Cllr M Graves declared an interest in transaction number 30130/1.
- 020 **8.3 Pending BACS payments for approval - IT WAS RESOLVED** to approve the list totalling £6,809.49. Vote: for 15 – against 0 – abstained 1. The Resolution was carried.
- 021 **8.4 Pending cheque payments for approval - IT WAS RESOLVED** to approve the list totalling £2,375.00. Vote: for 16 – against 0 – abstained 0. The Resolution was carried.
- 022 **8.5 Request for 2 volunteers to sign paperwork** – Councillors A Snookes, B Allan and F Richards volunteered.
- FC.9 Internal Affairs**
- 023 **9.1 Display Screen Equipment Policy – IT WAS RESOLVED** to approve this policy and add it to the Constitution. Vote: for 16 – against 0 – abstained 0. The Resolution was carried.
- 024 **9.2 General Data Protection Regulations – Role of DPO – IT WAS RESOLVED** to note the report and agree to being part of a group solution if one can be found. Vote: for 16 – against 0 – abstained 0. The Resolution was carried.
- FC.10 Clerk’s Report**
- 025 **10.1 Agenda Content – IT WAS RESOLVED** not to include certain reports from councillors on agendas in the future; they will be disseminated through the Clerk’s weekly email updates instead. Those reports that are included on the agenda will be annotated as for noting only and not for discussion, unless there is a clear recommendation/proposal for Council to consider. Vote: for 14 – against 1 – abstained 1. The Resolution was carried.
- 026 Sleaford In Bloom – The Clerk circulated a brief update from Cllr M Shanahan-Kluth.
- FC.11 External Affairs**
- 027 **11.1 Waste Strategy Consultation** – Public consultation of the draft joint Municipal Waste Management Strategy – **IT WAS RESOLVED** not to discuss at this stage. Vote: for 14 – against 2 – abstained 0. The Resolution was carried.

- 028 **11.2 Sleaford Town Fund Awards 2012-2017** – Council asked that Finance & Assets consider grant funding by Sleaford Town Council at their next meeting. This item was noted.
- 029 **11.3 Trees at the Recreation Ground – IT WAS RESOLVED** to move the trees to another location within the park to remove any chance of fruiting bodies and leaf fall from the trees impacting on the tennis court surface. Vote: for 10 – against 3 – abstained 3. The Resolution was carried.
- 030 **11.4 Trees on Council Land adjoining other areas – IT WAS RESOLVED** not to remove any trees unless directed by an authoritative body or because the trees presented a risk because of disease or failure. Vote: for 16 – against 0 – abstained 0. The Resolution was carried.
- 031 At 8:43pm **IT WAS RESOLVED** to suspend Standing Orders to allow an LCC Councillor to update Council on various matters.
- 032 At 8:50pm, Standing Orders resumed.
- FC.12 Clerk’s Report**
- 033 The Clerk confirmed that Tesco Stores Ltd would be presenting to North Kesteven Planning Committee on their proposals for the Advanta Seeds site at 2.30pm on 24<sup>th</sup> April 2018
- FC.13 Resolution to move into Closed Session.**
- 034 **IT WAS RESOLVED** to exclude the public and press for the consideration of the following matter. Vote: for 16 – against 0 – abstained 0. The Resolution was carried.
- FC.14 HR Related Matters –**
- 034 The Panel Lead gave an update on the recent HR Panel meeting.

There being no further business, the Chairperson thanked all for attending and closed the meeting at 9:00pm.