



Sleaford Town Council

Dear Councillor,

I hereby give you notice that a meeting of **The Full Council** will be held in **The Source, Sleaford** on **Wednesday 22nd October 2014 at 7:30pm**. All members of Sleaford Town Council are summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

At 7:30pm, prior to the meeting starting, there is a 15 minute period set aside for members of the public to address the Council. Your attendance is requested for this time.

“Any member of the press or public desirous of filming or audio recording this public meeting is requested to notify the Council’s Proper Officer, giving 24 hours’ notice to enable reasonable facilities to be made available to accommodate their requirements.”

AGENDA

NOTES

1. **APOLOGIES.** Apologies, with reasons to be given to the Clerk.
2. **DECLARATIONS OF INTEREST.”** To receive declarations of pecuniary interests in accordance with the Localism Act 2011 and to receive declarations of personal interests”.
3. **CHAIRMAN’S REPORT.**
 - 3.1 Mayoral Functions – verbal update
 - 3.2 Deputy Mayoral Functions – verbal update.
4. **CLERK’S REPORT MATTERS OUTSTANDING AND PROGRESS MADE.**
 - 4.1 **Changes in Voter Registration** – information from NKDC circulated.
 - 4.2. **Farmers Market** – Volunteers needed for collection of rent.
5. **MINUTES.** To look at the Clerk’s Notes of the Full Council meetings held on 3rd September 2014 and accept them as Minutes of this meeting.
6. **CLERK’S NOTES. For information only, no discussion.** Finance & Strategy 20th August. Services 17th September. General Purposes 24th August 2014. Personnel 1st August, 13th August 2014. **(Personnel Minutes 1st October & F&S Minutes 8th October 2014, not available.)**
7. **FINANCE**
 - 7.1 To receive Financial Report of R.F.O.
 - 7.2 Half year budget report.
8. **REPRESENTATIVES ON OUTSIDE BODIES.** Any Councillor who has represented the Council on their nominated outside body is asked to report to the Full Council meeting after this representation.

9. **OTHER AD-HOC COUNCIL REPRESENTATION** – Councillors invited to meetings etc on an ad-hoc basis – are asked to report to the Full Council meeting following their meeting.
10. **FROM OTHER COMMITTEES/ APPOINTMENT PANELS**
 - 10.1 To elect Councillor L Mitchell and S Fields as Members of the General Purposes Committee.
11. **TOWN COUNCIL SURGERIES:**
 - 11.1 STC Councillors commitment to monthly Surgeries
 - 11.2 6th September 2014 – Report from Cllr G Jackson – attached.
 - 11.3 4th October 2014 – Report from Cllr M Allan – attached.
12. **FORTHCOMING EVENTS FOR FORMAL APPROVAL**
 - 12.1 Dog Show – To approve use of Boston Road Recreation Ground on 7th June 2015.
 - 12.2 Oktoberfest – To approve use of Boston Road Recreation from 21st - 27th September 2015
13. **POLICIES** – To discuss and adopt, if appropriate.
 - 13.1 Draft Market regulations (v4) for approval (from Services 17.9.14) – attached.
14. **CPO** – Working Group Report.
15. **RESOLUTION TO MOVE INTO CLOSED SESSION.** To propose that “in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and the public be temporarily excluded and they are instructed to withdraw”.
16. **FREEDOM OF INFORMATION AND OTHER REQUESTS** – for noting.
17. **RECREATION GROUND**
 - 17.1 **CPO** - Professional advice received – update from Cllr K Dolby.
18. **MATTERS OF AN URGENT NATURE.**
 - 18.1 Staffing Issues – Appointment of Responsible Officer.
19. **TOWN TEAM** - To agree council representation at the Town Team Launch 7th November.

Mrs M Waddingham
Assistant Clerk.
16th October 2014