



Sleaford Town Council

Dear Councillor,

I hereby give you notice that a meeting of **The Full Council** will be held in **The Source, Sleaford** on **Wednesday 16th July 2014 at 7:45pm**. All members of Sleaford Town Council are summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

At 7:30pm, prior to the meeting starting, there is a 15 minute period set aside for members of the public to address the Council. Your attendance is requested for this time.

AGENDA

NOTES

1. **APOLOGIES.** Apologies, with reasons to be given to the Clerk.
2. **DECLARATIONS OF INTEREST.**” To receive declarations of pecuniary interests in accordance with the Localism Act 2011 and to receive declarations of personal interests”.
- 2.1 To update a Members Register of interest – Cllr M Suffield.
3. **CHAIRMAN’s REPORT**, report attached.
4. **CLERK’s REPORT MATTERS OUTSTANDING AND PROGRESS MADE**, if any.
5. **MINUTES.** To look at the Clerk’s Notes of the Full Council meetings held 28th May, 4th June, 24th June and 2nd July 2014 and accept them as Minutes of these meetings.
6. **CLERK’S NOTES. For information only, no discussion.**
General Purposes 11th June 2014. Services 18th June 2014.
7. **COUNCILLOR RESIGNATIONS, CO-OPTIONS & ELECTIONS**
 - **To Resolve** to consider Expressions of Interest Received (previously circulated to Councillors) in the Casual Vacancy following the resignation of Cllr.B Watson, and, if appropriate, agree an applicant to be a Co- opted Council Member.
8. **FINANCE**
- 8.1 To receive Financial Report of R.F.O. dated 10th July 2014.
9. **REPRESENTATIVES ON OUTSIDE BODIES.** Any Councillor who has represented the Council on their nominated outside body is asked to report to the Full Council meeting after this representation.
10. **OTHER AD-HOC COUNCIL REPRESENTATION –** Councillors invited to meetings etc on an ad-hoc basis – are asked to report to the Full Council meeting following their meeting.

11. **TOWN COUNCIL SURGERIES:**

- 7th June 2014 – Cllr M Graves
- 5th July 2014 – Cllr M Allan (Attached)

12. **FORTHCOMING EVENTS.**

- Twinning Association Reception – 25th July 2014. To resolve Councillors attending to pay own cost of buffet at £11.
- Commemoration of Commencement of WW1, Wreath Lying at Cemetery. Cllrs invited to attend (please advise office) – Monday 4th August at 11am, information attached.
- Skate Jam, 10th August 2014.
- Oktoberfest, 19th- 20th September 2014.
- Christmas Market, 30th November 2014.
- Burt Holland Fair, May 2015.
- Dog Show, 7th June 2015.

13. **COMMITTEE TERMS OF REFERENCE – for final approval.**

- 13.1 Applications, enclosed.
- 13.2 General Purposes, enclosed.
- 13.3 Services, enclosed.
- 13.4 Finance & Strategy (to follow)

14. **POLICIES – To discuss and adopt, if appropriate.**

- 14.1 Safe Guarding Policy (new)
- 14.2 Guide to Handling Complaints (update)

15. **RESOLUTION TO MOVE INTO CLOSED SESSION.** To propose that “in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and the public be temporarily excluded and they are instructed to withdraw”.

16. **RECREATION GROUND**

- 16.1 Letter from Sleaford Recreation Ground Conservation Group – To discuss and agree a reply – Letter attached.
- 16.2 To discuss present position of the CPO.
- 16.3 To discuss marking out the area of land shown on the CPO map.
- 16.3 Letter to Press 8th July 2014 – attached.

17. **MATTERS OF AN URGENT NATURE.**

- 17.1 Staffing issues.

Mrs M Waddingham
Assistant Clerk.
10th July 2014