



Sleaford Town Council

To: All Members of Sleaford Town Council.

You are hereby summoned to attend the next meeting of Sleaford Town Council to be held at **The Source, Southgate, Sleaford** on **WEDNESDAY 9th December, 2015 at 7.15p.m.**

At 7:00pm, prior to the meeting starting, there is a 15 minute period set aside for members of the public to address the Council. Your attendance is requested for this time. Please note that if no members of the public are present the Council Meeting will commence at 7:00p.m.

“Any member of the press or public desirous of filming or audio recording this public meeting is requested to notify the Council’s Proper Officer, giving 24 hours’ notice to enable reasonable facilities to be made available to accommodate their requirements.”

Mrs. S.M. Scholes, Clerk,
3rd December, 2015.

NOTES

AGENDA

1. **CHAIRMAN'S WELCOME** (1 min)
2. **APOLOGIES FOR ABSENCE** and reasons given. (1min)
3. **DECLARATIONS OF INTEREST.** (1min) To receive any declarations of pecuniary interests in accordance with the requirements of the Localism Act 2011, and to consider any requests for dispensations in respect of DPIs.
4. **COUNCIL MEMBERS** (5 mins)
 - 4.1 To note Election of a Member for Westholme Ward and receive a Declaration of Acceptance of Office.
 - 4.2 To note a Casual Vacancy for a Member following the resignation of Cllr M Suffield, Mareham Ward.
 - 4.3 To Resolve to elect a Vice-Chairman of the Town Council and receive nominations, if any.
5. **MINUTES.** Notes of the Full Council Meetings, to be approved as Minutes. **Attached.** (3mins)
 - 5.1 22nd September 2015:
 - 5.2 23rd September 2015
 - 5.3 7th October 2015
 - 5.4 14th October 2015
6. **CHAIRMAN'S REPORT** (5mins)
 - 6.1 Civic Attendance Reports - for noting (**Attached.**)
 - 6.2 Christmas Reception - Staff and Members, Thursday 17th December. 3pm -4:30pm.

7. **CLERK'S REPORT, if any** (5mins)
 - 7.1 From Personnel 25.11.15:- To ratify non renewal 2016 of the existing HR Advisors' contract. Letter sent.
 - 7.2 To note provisional dates of Council & Committee meeting to August 2016. (Attached.)
8. **CLERK'S NOTES/MINUTES. For information only** (3 mins) Attached.
 - 8.1 Planning Applications: 21st October and 11th November 2015.
 - 8.2 Services: 4th November 2015
 - 8.3 General Purposes: 18th November 2015
 - 8.4 Finance & Strategy: 7th October 2015.
 - 8.5 Personnel: 30th September, 28th October, 11th November and 25th November 2015
- 9 **FINANCE** (5 mins)
 - 9.1 To receive Financial Report of R.F.O. None for this meeting.
 - 9.2 From F&S 7th October 2015 – To ratify a supplementary estimate for new premises running costs for 2015/2016. (Note omitted from FC Agenda 14.10.15)
 - 9.3 Annual Budget & Precept request 2016/17. To receive and approve the Committee budgets for 2016/17, note that NKDC Band D information is not yet available and resolve provisionally not to increase Precept request. – Attached Appendix 2, Report to F&S 07.10.15
 - 9.4 To ratify comparative admin support payment ref Christmas market.(see PC notes 11.11.15.)
10. **REPRESENTATIVES ON OUTSIDE BODIES AND WORKING GROUPS.** (3 mins)
 - 10.1 To receive a report from Cllr D Suiter on NALC/LALC – reports to follow.
11. **OTHER AD-HOC COUNCIL REPRESENTATION.** No reports received.
12. **FORTHCOMING EVENTS FOR APPROVAL/NOTING** - None for this meeting.
13. **FROM OTHER COMMITTEES** (10 mins)
 - 13.1 To Note and Approve Resolution and Recommendation from **Applications 11.11.15 – Local Plan:** “ ..,that the Town Council accepts the amended recommendations of the WG, informs the Principal Authority accordingly and requests assistance, as required, to produce Neighbourhood Plan(s) that will ensure any development and the facilities it requires are properly designed and funded through CIL and S106. That the TC investigates the ability to fund the development of a Neighbourhood Plan: and sets up a WG to oversee their development – Cllr D. Suiter.
 - 13.2 To Approve Resolution from **Services 04.11.15 – Cemetery Fees:** To ratify revised Cemetery Fees. Attached.
 - 13.3 To ratify decision (**General Purposes 18.11.15**) to support of a Sleaford Community Radio Station. (See Minutes GP 18.11.15, above)
 - 13.4 **From General Purposes 18.11.15 – Honorarium Payment:** To ratify an honorarium payment to a named volunteer. (See Minutes GP 18.11.15 above)
14. **RESOLUTION TO MOVE INTO CLOSED SESSION.** To propose that “in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and the public be temporarily excluded and they are instructed to withdraw”.

- 15 **LEADER** – To receive a report and recommendations from the Clerk and to agree further course of action. (Attached) (10 mins)
- 16 **LAND RELATING TO FORMER PROPOSED TESCO SLEAFORD SITE** (10 mins)
 - 16.1 Notes from Strategic Planning Working Group (formerly CPO WG) 26.11.15 and correspondence received. For discussion and resolution. (Attached.)
17. **PERSONNEL ISSUES.** (3 mins)
 - 17.1 Recruitment process, update from Cllr J Mathieson.

SMS/mw/GT

03.12.15