



## Sleaford Town Council

Dear Councillor,

I hereby give you notice that a meeting of **The Full Council** will be held in **The Source, Sleaford** on **Wednesday 10<sup>th</sup> December 2014 at 7:30pm**. All members of Sleaford Town Council are summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

At 7:30pm, prior to the meeting starting, there is a 15 minute period set aside for members of the public to address the Council. Your attendance is requested for this time.

**“Any member of the press or public desirous of filming or audio recording this public meeting is requested to notify the Council’s Proper Officer, giving 24 hours’ notice to enable reasonable facilities to be made available to accommodate their requirements.”**

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### AGENDA

### NOTES

1. **APOLOGIES.** Apologies, with reasons to be given to the Clerk.
2. **DECLARATIONS OF INTEREST.”** To receive declarations of pecuniary interests in accordance with the Localism Act 2011 and to receive declarations of personal interests”.
3. **CHAIRMAN’S REPORT.**
  - 3.1 Staff Resignation.
  - 3.3 CPO - To note objections that have been lodged. Copy of Press Release – for information, attached.
  - 3.2 Mayoral Functions – verbal update
4. **CLERK’S REPORT MATTERS OUTSTANDING AND PROGRESS MADE.**
5. **MINUTES.** To look at the Clerk’s Notes of the Full Council meetings held on 22<sup>nd</sup> October 2014 and 29<sup>th</sup> October 2014 and accept them as Minutes of these meetings.
6. **CLERK’S NOTES. For information only, no discussion.**  
Services 5<sup>th</sup> November 2014. General Purposes 12<sup>th</sup> November 2014.  
Finance & Strategy 8<sup>th</sup> October 2014. Personnel 1<sup>st</sup> October 2014 and 29<sup>th</sup> October 2014.  
**(Notes from Personnel 19<sup>th</sup> November 2014 and F&S 26<sup>th</sup> November, not yet available.)**
7. **FINANCE**
  - 7.1 **Debit Card** – Report from RFO - attached.
  - 7.2 **To receive Financial Report of R.F.O.** – attached.
  - 7.3 **Budget 2015/16.** To receive and approve the Committee budgets for 2015/16.

8. **REPRESENTATIVES ON OUTSIDE BODIES.** Any Councillor who has represented the Council on their nominated outside body is asked to report to the Full Council meeting after this representation.
9. **OTHER AD-HOC COUNCIL REPRESENTATION –** Councillors invited to meetings etc on an ad-hoc basis – are asked to report to the Full Council meeting following their meeting.
10. **FROM OTHER COMMITTEES/ APPOINTMENT PANELS**
  - 10.1 From General Purposes Committee 12<sup>th</sup> November – To request setting up a meeting with The Chamber of Commerce to discuss areas of mutual interest. – Cllr G Jackson to give a verbal report.
11. **TOWN COUNCIL SURGERIES:**
  - 11.1 1<sup>st</sup> November – Cllr G Titmus attached.
  - 11.2 The Source closed 3<sup>rd</sup> January, for scheduled surgery – To agree holding Surgery on 17<sup>th</sup> January 2015 (next available date of venue)
12. **FORTHCOMING EVENTS FOR FORMAL APPROVAL**
  - 12.1 Pinders Circus – 9<sup>th</sup> April to 12<sup>th</sup> April 2015.
13. **POLICIES –** To discuss and adopt, if appropriate.
  - 13.1 Grant Aid Policy – (approved at GP 12/11/14)
  - 13.2 Appointment of new Town Crier – To discuss and approve Draft Version 1 of TOR.
14. **CHRISTMAS MARKET 30<sup>TH</sup> NOVEMBER 2014** - Interim Report attached.
15. **RESOLUTION TO MOVE INTO CLOSED SESSION.** To propose that “in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and the public be temporarily excluded and they are instructed to withdraw”.
16. **STAFFING AND HR COMPANY MATTERS -** Recent business
17. **CPO**
  - 17.1 CPO Working Group – Update from recent meeting.



Mrs S Scholes  
Acting Clerk & Proper Officer  
4<sup>th</sup> December 2014