



Sleaford Town Council

Dear Councillor,

I hereby give you notice that a meeting of **The Full Council** will be held in **The Source, Sleaford** on **Wednesday April 9th, 2014 at 7.30pm**. All members of Sleaford Town Council are summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

At 6:00pm, prior to the meeting starting, there is a 15 minute period set aside for members of the public to address the Council. Your attendance is requested for this time.

AGENDA

NOTES

1. **APOLOGIES.** Apologies, with reasons to be given to the Clerk.
2. **DECLARATIONS OF INTEREST.** To receive any Personal or Disclosable Pecuniary Interests.
3. **CHAIRMAN's REPORT.**
 - St. George's Day – request for volunteers.
4. **CLERK's REPORT.**
 - Action Log – enclosed.
5. **MINUTES.** To look at the Clerk's Notes from the meetings held on 18th February, 26th February and 19th March 2014 and accept them as Minutes of these meetings.
6. **CLERK'S NOTES. For information only, no discussion.** The Clerk's Notes from the last round of committees are circulated only so that non-committee councillors have a brief overview of what the committees have been doing. They are notes only and may be subject to change. These notes go to the next Committee meetings for acceptance etc as Minutes. Services 19th February 2014. General Purposes, 5th March, 2014. Personnel, 22nd January, 7th February, 5th March and 19th March. (Finance & Strategy 29th January 2014 approved 26th March). **Finance & Strategy 26th March 2014, not available, to follow, as soon as possible.**
7. **FINANCE.** To receive Financial Report.
 - To receive Financial Report.
 - To note repeal of s.105 (5) Local Government Act 1972 (enclosed)
8. **REPRESENTATIVES ON OUTSIDE BODIES.** Any Councillor who has represented the Council on their nominated outside body is asked to report to the Full Council meeting after this representation.
9. **OTHER AD-HOC COUNCIL REPRESENTATION –** Councillors invited to meetings etc on an ad-hoc basis – are asked to report to the Full Council meeting following their meeting.

10. **TOWN COUNCIL SURGERIES:**
 - 1 March 2014 – Cllr M Allan and D Suiter – verbal report.
11. **FIELDS IN TRUST** – Verbal report from Cllr K Dolby, for information only.
12. **ATTENDANCE REGISTER** – enclosed, to approve and publish on website, as agreed FC July 17th. **Note: any amendments needed, please contact office before the meeting.**
13. **MEETING DATES** – To accept meeting dates for 2014/2015 (enclosed.)
14. **RESOLUTION TO MOVE INTO CLOSED SESSION.** To propose that “in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and the public be temporarily excluded and they are instructed to withdraw”.
15. **FROM OTHER COMMITTEES/ APPOINTMENT PANELS:**
 - **Appointments Panel** – To approve appointment of Project Lead.
 - **Applications** – Appointment of Planning Consultancy – Verbal report Cllr J Mathieson.
 - **Services** – employment update Supervisor and Operative – Verbal report Cllr G Titmus
 - **Finance & Strategy:-**
 - i) Christmas Markets’ structure, awaiting debrief report from sub-committee.
 - ii) Monument Gardens Museum/Toilet Block – Approval of recommended Contractor – verbal report Cllr G Titmus.
16. **CEMETERY FOOTPATHS/ EASTGATE GARAGES** – To approve appointment of preferred contractor (schedule to be available at meeting)
17. **CEMETERY** – approve item 1, summary report from Cllr G Titmus from FC 12th February (enclosed.)
18. **CO-OPTees** – letter from Monitoring Officer to be noted.
19. **OFFICE PREMISES** - Any Full Council Resolutions needed.
20. **RECREATION GROUND** – No update available.

Mrs M Waddingham
Assistant Clerk.
April 3rd 2014