



Sleaford Town Council

Dear Councillor,

I hereby give you notice that a meeting of **The Full Council** will be held in **The Source, Sleaford** on **Wednesday 8th April 2015 at 7:30pm**. All members of Sleaford Town Council are summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

Any member of the press or public desirous of filming or audio recording this public meeting is requested to notify the Council's Proper Officer, giving 24 hours' notice to enable reasonable facilities to be made available to accommodate their requirements."

In view of the legislation governing publicity during the period of heightened sensitivity before the Council Elections, the Public Forums during this period are CLOSED to avoid breaching any legal restrictions.

AGENDA

1. **APOLOGIES.** Apologies, with reasons to be given to the Clerk.
2. **DECLARATIONS OF INTEREST."** To receive declarations of pecuniary interests in accordance with the Localism Act 2011 and to receive declarations of personal interests".
3. **CHAIRMAN'S REPORT.**
 - 3.1 Mayoral Functions – verbal update.
 - 3.2 Deputy Mayoral Functions – verbal update.
 - 3.3 Sleaford Town Awards – 16th April, 2015
 - 3.4 Sleaford Tennis Club – Club House Opening
 - 3.5 Sleaford Museum and Toilet Facility - Opening
4. **CLERK' & PROJECT LEAD - REPORT MATTERS OUTSTANDING AND PROGRESS MADE.**
 - 4.1 Skate Park– Verbal update, if any.
 - 4.2 SIB – Letter of thanks, notice of fund-raising 16th April, 2015 – copy attached.
 - 4.3 Drainage work at Boston Road Recreation Ground.
 - 4.4 Cobbles Eastgate Car Park.
5. **MINUTES.** To look at the Clerk's Notes of the Full Council meetings and accept them as Minutes of these meetings.
 - 5.1 28th January 2015 (deferred from FC 11th February 2015)
 - 5.2 11th February 2015
6. **CLERK'S NOTES. For information only, no discussion.**
Services 25th February 2015. General Purposes 4th March 2015.
Finance & Strategy 28th January. Personnel 21st January and 11th March 2015. **(F&S 18th March 2015, not yet available.)**

NOTES

7. **COUNCIL ELECTIONS 7th May, 2015**, update.
- 8 **FINANCE**
- 8.1 **To receive Financial Report of R.F.O.** – attached.
- 8.2 Approve Reviewed Finance Regulations (from F&S 18.03.15)
- 8.3 Approve arrangements for online Banking and report as 8.2 above (from F&S 18.03.15)
9. **REPRESENTATIVES ON OUTSIDE BODIES.** Any Councillor who has represented the Council on their nominated outside body is asked to report to the Full Council meeting after this representation.
- 9.1 Business Breakfast Meeting 6th March – Cllr G Jackson
- 9.2 Sleaford Regeneration Group 23rd March – Cllr M. Graves
10. **OTHER AD-HOC COUNCIL REPRESENTATION** – Councillors invited to meetings etc on an ad-hoc basis – are asked to report to the Full Council meeting following their meeting.
11. **FROM OTHER COMMITTEES/ APPOINTMENT PANELS**
- 11.1 **CCTV Camera** - Services 25th February - ***“IT WAS RESOLVED*** to agree that STC purchase an additional CCTV camera to be installed in the Southgate/ Monument Garden area and recommend to Full Council that the funds come from the Council’s budget for Capital Equipment.” –Report enclosed.
- 11.2 **Speed Indicating Devices** - F&S 18th March – ***“IT WAS RESOLVED THAT*** the expenditure come from the Capital Budget within F&S and for this recommendation go to Full Council 8th April.” – Original report attached.
- 11.3 **Purchase of Generator** – F&S 18th March – ***“IT WAS RESOLVED THAT*** the expenditure come from the Capital Budget within F&S and for this recommendation go to Full Council 8th April.” – Specification attached.
12. **TOWN COUNCIL SURGERIES:**
- 12.1 7th February 2015 – Cllr Dunbar-Beckford – report attached
- 12.2 7th March 2015 – Cllr J Mathieson
- 12.3 4th April 2015 & 2nd May – Surgeries Cancelled (Pre-election)
13. **FORTHCOMING EVENTS FOR FORMAL APPROVAL & INFORMATION**
- 13.1 St. George’s Day event – date: Saturday 18th April 2015.
- 13.2 Sleaford Carnival 12th July, 2015 – Request to use Recreation Ground.
- 13.3 Sleaford Twinning Association – Co-hosted event 26th September. Report attached.
- 13.4 Economic Development NKDC 16th & 17th or 24th 25th October 2015. (Eastgate Green) – details enclosed.
14. **RESOLUTION TO MOVE INTO CLOSED SESSION.** To propose that “in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and the public be temporarily excluded and they are instructed to withdraw”.

15. **C.P.O.**

- 15.1 Update following withdrawal.
- 15.2 Press Statement issued.

16. **PERSONNEL MATTERS**

- 16.1 (From F&S 28.01.15) Appointment of Mrs. S.M. Scholes as Clerk to the Council, Temporary contract.
- 16.2 (From Personnel 11.03.15) To extend Temporary Contract of weekend Services Operative.

- 17. **RESPONSE TO NKDC MONITORING OFFICER** – Planning Meeting 28th October 2014. From Application Committee 25th February 2015 - Cllr J Mathieson.

- 18. **OFFICE PREMISES** - update, if any.



Mrs S Scholes
Acting Clerk & Proper Officer
25th March 2015