



## Sleaford Town Council

Dear Councillor,

I hereby give you notice that a meeting of **The Full Council** will be held in **The Source, Sleaford** on **Wednesday 1<sup>st</sup> July 2015 at 8:00pm**. All members of Sleaford Town Council are summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

At 7:45pm, prior to the meeting starting, there is a 15 minute period set aside for members of the public to address the Council. Your attendance is requested for this time. Please note that if no members of the public are present then the Full Council Meeting will commence at 7.45 p.m.

**Any member of the press or public desirous of filming or audio recording this public meeting is requested to notify the Council's Proper Officer, giving 24 hours' notice to enable reasonable facilities to be made available to accommodate their requirements."**

Mrs. S.M. Scholes, Clerk,  
25<sup>th</sup> June, 2015.

### AGENDA

1. **APOLOGIES.** Apologies, with reasons to be given to the Clerk.
2. **DECLARATIONS OF INTEREST."** To receive declarations of pecuniary interests in accordance with the Localism Act 2011 and to receive declarations of personal interests".
3. **COUNCILLOR CO-OPTION – Quarrington Ward.** To Co-opt a Council Member, following informal discussion with candidates. (Clerk's information previously circulated)
4. **CHAIRMAN's REPORT.**
  - 4.1 Mayoral Functions – verbal update.
  - 4.2 Deputy Mayoral Functions – verbal update.
  - 4.3 To Resolve to hold an informal meeting of Council members to discuss future meeting arrangements and all committees' structure; councillors' Allowances Policy et al.
5. **CLERK' & PROJECT LEAD - REPORT MATTERS OUTSTANDING AND PROGRESS MADE.**
  - 5.1 Skate Park– Verbal update – Project Lead.
  - 5.2 Training – Details of next Councillors' course. **Enclosed.**
  - 5.3 STC Surgeries reconvene Saturday 4<sup>th</sup> July 2015 (Cllr J Mathieson). Request for further volunteers – Meeting **dates enclosed** .
  - 5.4 Boston Road Recreation Ground - new vehicle access gate in place.

- 5.5 Community Policy Team invitation to attend Full Council Meetings.
- 5.6 Electoral Review of Lincolnshire – The Local Government Boundary Commission for England, for noting. Enclosure.
- 5.7 Historic Car & Motor Cycle Show – Report attached.
- 5.8 Good Councillors Guide: Essential Guidance for local Councillors – **RESOLUTION** to incorporate Addendum to the 4<sup>th</sup> edition. enclosed.
- 5.9 Councillors' Code of Conduct – update for approval. Draft enclosed.
  
6. **MINUTES.** To look at the Clerk's Notes of the Full Council meeting and accept them as Minutes of this meeting.
  - 6.1 20<sup>th</sup> May 2015 (AGM)
  
7. **CLERK'S NOTES. For information only, no discussion.**  
Services 27<sup>th</sup> May. Finance & Strategy 18<sup>th</sup> March & 10<sup>th</sup> June 2015.  
**(General Purposes 3<sup>rd</sup> & Personnel 17<sup>th</sup> June not yet available.)**
  
- 8 **FINANCE**
  - 8.1 To receive Financial Report of R.F.O. – attached.
  - 8.2 Request for Clerk to be reimbursed expenses by BACS pending receipt of STC credit card – Verbal report
  
9. **REPRESENTATIVES ON OUTSIDE BODIES AND WORKING GROUPS**  
**(Note:** Suggestion to rename "C.P.O." WG "Strategic Planning" – Confirmation/approval required)  
Composition as at 24.06.15, for noting, enclosed (2 docs) - Ongoing
  
10. **OTHER AD-HOC COUNCIL REPRESENTATION** – Councillors invited to meetings etc on an ad-hoc basis are asked to submit their reports for inclusion with next FC Agenda.
  
11. **TO APPROVE COMMITTEE MEMBERSHIP.** List of Membership as at 24.06.15 enclosed.
  
12. **TO APPROVE CHAIRMAN AND VICE CHAIRMAN OF COMMITTEES:**  
(attached)
  - 12.1 **Applications** – Cllr D Suiter, Chairman. Cllr J Charlesworth Vice.
  - 12.2 **Services** – Cllr M Suffield, Chairman. Cllr J Charlesworth, Vice.
  - 12.3 **General Purposes** – Cllr G Jackson, Chairman. Cllr A Snookes, Vice
  - 12.4 **Finance & Strategy** – Cllr M Graves, Chairman. Cllr M Suffield, Vice
  - 12.5 **Personnel** – Cllr J Mathieson, Chairman. Cllr K Dolby, Vice.
  
13. **FORTHCOMING EVENTS FOR APPROVAL** - none for this meeting
  
14. **FROM OTHER COMMITTEES/ APPOINTMENT PANELS**
  - 14.1 From F&S 10<sup>th</sup> June 2015 - **S106 MONIES - IT WAS RESOLVED THAT** this item be referred to Full Council for allocation of funds received. – Verbal report Cllr M. Graves.
  
15. **CEMETERY REGULATIONS REVIEW Parts I & II**  
Approved by Services Committee 29.04.15, recommendation enclosed.
  
16. **LEADER OF THE COUNCIL** – Notes form Working Group meeting  
19.06.15 enclosed.

17. **MONEYS YARD TOILETS – NKDC decision, Lease Renewal.**
18. **RESOLUTION TO MOVE INTO CLOSED SESSION.** To propose that “in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and the public be temporarily excluded and they are instructed to withdraw”.
19. **CPO/STRATEGIC PLANNING – Working Group report 17<sup>th</sup> June, 2015 enclosed.**
20. **OFFICE PREMISES - update, if any.**
21. **PERSONNEL ISSUES.**
  - 21.1 **Approval of renewal of a temporary contract.**
  - 21.2 **Consider outstanding payment to a member of staff. Memo attached..**

Sms/Mw 24.05.15